

Present Job Interview Questions And Answers Guide.



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Present Job Interview Preparation Guide.

Question # 1

Why you leave your last job?

Answer:-

Stay positive regardless of the circumstances. Never refer to a major problem with management and never speak ill of supervisors, co-workers or the organization. If you do, you will be the one looking bad. Keep smiling and talk about leaving for a positive reason such as an opportunity, a chance to do something special or other forward-looking reasons.

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Question # 2

Do you consider yourself as a successful?

Answer:-

You should always answer yes and briefly explain why. A good explanation is that you have set goals, and you have met some and are on track to achieve the others.

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Question # 3

Do you know anyone who works for us?

Answer:-

Be aware of the policy on relatives working for the organization. This can affect your answer even though they asked about friends not relatives. Be careful to mention a friend only if they are well thought of.

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Question # 4

Why you want to work for this organization?

Answer:-

This may take some thought and certainly, should be based on the research you have done on the organization. Sincerity is extremely important here and will easily be sensed. Relate it to your long-term career goals.

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Question # 5

What do co-workers say about you?

Answer:-

Be prepared with a quote or two from co-workers. Either a specific statement or a paraphrase will work. Jill Clark, a co-worker at Smith Company, always said I was the hardest workers she had ever known. It is as powerful as Jill having said it at the interview herself.

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Question # 6

Are you applying for other jobs?

Answer:-

Be honest but do not spend a lot of time in this area. Keep the focus on this job and what you can do for this organization. Anything else is a distraction.

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Question # 7

What have you done to improve your knowledge in the last Job?

Answer:-

Try to include improvement activities that relate to the job. A wide variety of activities can be mentioned as positive self-improvement. Have some good ones handy



to mention.

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Question # 8

Have you ever had to fire anyone?

Answer:-

This is serious. Do not make light of it or in any way seem like you like to fire people. At the same time, you will do it when it is the right thing to do. When it comes to the organization versus the individual who has created a harmful situation, you will protect the organization. Remember firing is not the same as layoff or reduction in force.

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Question # 9

What do you know about this organization?

Answer:-

This question is one reason to do some research on the organization before the interview. Find out where they have been and where they are going. What are the current issues and who are the major players?

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Question # 10

Are you a team player?

Answer:-

You are, of course, a team player. Be sure to have examples ready. Specifics that show you often perform for the good of the team rather than for yourself are good evidence of your team attitude. Do not brag, just say it in a matter-of-fact tone. This is a key point.

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Question # 11

How you would be an asset to this organization?

Answer:-

You should be anxious for this question. It gives you a chance to highlight your best points as they relate to the position being discussed. Give a little advance thought to this relationship.

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Question # 12

What is your philosophy towards work?

Answer:-

The interviewer is not looking for a long or flowery dissertation here. Do you have strong feelings that the job gets done? Yes. That's the type of answer that works best here. Short and positive, showing a benefit to the organization.

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Question # 13

What are you looking for in a job?

Answer:-

Stay away from a specific job. You cannot win. If you say the job you are contending for is it, you strain credibility. If you say another job is it, you plant the suspicion that you will be dissatisfied with this position if hired. The best is to stay generic and say something like: A job where I love the work, like the people, can contribute and can't wait to get to work.

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Question # 14

Tell me about your dream job?

Answer:-

Stay away from a specific job. You cannot win. If you say the job you are contending for is it, you strain credibility. If you say another job is it, you plant the suspicion that you will be dissatisfied with this position if hired. The best is to stay generic and say something like: A job where I love the work, like the people, can contribute and can't wait to get to work.

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Question # 15

Why do you want to leave your present job?

Answer:-

Applicant should not lie about the reason, but it is wise to not mention multiple conflicts and negative interactions with superiors. Discuss positive interactions with colleagues, opportunities that were expanded upon, and why they felt they could not move up in the company. Should have a drive to become more successful.

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Question # 16



What prompted you to take your present job?

Answer:-

Applicant should discuss ambitious reasons and a well thought out career plan.

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Question # 17

Do you like your present job?

Answer:-

Answer should show ambition, have the need to extend themselves with new challenges, and see the new position as an opportunity to develop. Applicant should not delve into any problems in his/her present job, problems with colleagues, lack of opportunities, conflicts or remuneration issues.

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Question # 18

Can you describe a typical day in your present job?

Answer:-

Answer should show planning ability, ability to prioritize, productive amount of energy, company commitment, and strong interpersonal skills.

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