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# Offset Press Helper Job Interview Preparation Guide.

# Question #1

What do you do in your spare time?

### Answer:-

If you want to show your fun side, discuss your extracurricular activities. If you want to show your ambition, discuss the work / school projects you do in your spare time.

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### Question # 2

If you have multiple projects on your plate, how do you handle completing them on time?

### Answer-

Prioritize based on business importance. Set clear timelines for each so that you know which ones to knock out first. Get your teammates to help if necessary.

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# Question #3

If you were interviewing someone for this position As Offset Press Helper, what traits would you look for?

# Answer:-

This is where the interviewer tries to turn the tables on you. Answer confidently by stating 3 specific traits that are applicable to that job role. For example, a consulting job would likely look for someone who can think outside of the box.

After answering, ask them, "Am I spot on here and if not, what traits would you look for?"

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# Question # 4

Explain what are your weaknesses As Offset Press Helper?

# Answer:-

Red flags: This is the peanut butter to the previous question's jelly. Again, everyone should expect it, so it's a bad sign if someone seems totally unprepared, or gives a stock answer like, "I'm a perfectionist." Also, of course, candidates crazy enough to blurt out some horrible personality trait should go in the red flagged pile. Good answer: Candidates should talk about a real weakness they've been working on improving. For instance, they're not good at public speaking, but they've been taking a course to help them improve. Or maybe they feel that they're easily distracted when working online, but have installed software that helps them stay on task. Answers like these show a desire for improvement, self awareness and discipline.

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# Question # 5

Are you willing to work overtime or odd hours?

# Answer:-

Be completely honest. You don't want to lie to get the job if you're not going to work the hours required.

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# Question # 6

Describe some problems you encountered in your most recent position As Offset Press Helper and how you resolved them?

# Answer:

Discuss your work experiences. The key is to show you're calm under pressure and can handle sensitive situations with a clear train of thought.

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# Question #7

Think about the changes you have seen and tell me how you handle change?



### Answer:-

You can cite personal life changes, work place changes, career changes, technology change, industry change. The key is to discuss how seeing or experiencing that change has helped your development. For example, the recent changes in social media has broadened my horizons and helped me learn new forms of efficient marketing.

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# Question #8

If you were hiring a person for this job As Offset Press Helper, what would you look for?

### Answer:-

Discuss qualities you possess required to successfully complete the job duties.

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# Question #9

How well do you perform under pressure?

### Answer.

This is a fair question, as potential employers want to know if you're going to be able to get the job done even when things get a little bit stressful. You may say that you thrive under pressure or that you're able to get the job done even when things get a little bit stressful, just make sure to provide some real world examples of your ability to work under pressure in a prior job.

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# Question # 10

Did you consider yourself a team player?

### Answer:-

Of course you're a team player - who isn't. But a simple yes probably isn't the response the interviewer is looking for. Be ready to provide specific example of how you've worked as part of a cohesive team to get things accomplished and how you've focus on team performance rather than individual performance. Make sure not to brag as this will make it appear as that you're more concerned about your own performance and accomplishments than those of the team.

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# Question # 11

How did you hear about the position As Offset Press Helper?

# Answer:

Another seemingly innocuous interview question, this is actually a perfect opportunity to stand out and show your passion for and connection to the company and for job As Offset Press Helper. For example, if you found out about the gig through a friend or professional contact, name drop that person, then share why you were so excited about it. If you discovered the company through an event or article, share that. Even if you found the listing through a random job board, share what, specifically, caught your eye about the role.

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# Question # 12

What is your typical way of dealing with conflict? Give me an example?

# Answer:-

First, find out what the root of the problem is. Second, determine the best steps to remediation with the best possible outcome. Third, take action to put remediation plans in place.

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# Question # 13

Tell me about a time when you had to think strategically?

# Answer:-

There was a time when I was told I had to get rid of 20% of my people. I had to determine which persons I needed the most by determining who could do what. I had to put aside personal feelings so that I could keep a working crew to handle he same workload with less people.

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# Question # 14

What did you like least about your last (or current) job As Offset Press Helper?

# Answer:

Don't vent or focus on the negative with brutally honest answers such as "My boss was a jerk," or "The company culture was too politically correct," or "They just weren't giving me the opportunity to take my career to the next level." Instead, keep the emphasis on the positive, even though there are sure to be things you weren't happy about.

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# Question # 15

What do you like to do for fun?

# Answer:

Be open to sharing hobbies and activities that you enjoy. Make sure you're genuine about it and don't list off things you don't really like because if they ask you a follow up question it'll be harder for you to answer.



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### Question # 16

Do you know anyone working with this organization?

### Answer:-

It would be great if you did - then you could potentially use them as a referral if they thought highly of you.

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# Question #17

What can you offer us that someone else can not?

# Answer:-

Bad Answer: Going negative - if the candidate starts trash talking other candidates, it's a sure sign of a bad attitude. Also, if they can't provide a solid answer, it may show that they lack thorough knowledge of the skills the job requires, and an understanding of where they fit in.

Good answer: The candidate can name specific skills, abilities or understandings they have that apply directly to the job that other candidates are unlikely to have, or are in short supply.

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# Question # 18

How does your present position differ from past ones?

### Answer:-

Describe the difference with regards to responsibilities, culture, team, career opportunity, and the work itself.

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### Question # 19

What do you expect from this job As Offset Press Helper?

### Answer:-

Talk about the potential career development, your career aspirations, your work relationships and the learning you'll receive.

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# Question # 20

Explain me about a problem or disagreement you had with previous supervisor?

# Answer-

This question is trap. It is meant to see whether or not you'll speak poorly of an employer. No one wants to hire someone who's going to speak poorly of them down the road. Stay upbeat and positive - and most of all don't say anything negative about a previous employer.

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# Question # 21

What can you offer me that another person can't?

# Answer:-

This is when you talk about your record of getting things done. Go into specifics from your resume and portfolio; show an employer your value and how you'd be an asset.

You have to say, "I'm the best person for the job As Offset Press Helper. I know there are other candidates who could fill this position, but my passion for excellence sets me apart from the pack. I am committed to always producing the best results. For example..."

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# Question # 22

What type of extracurricular activities are you a part of?

# Answer:-

Discuss the clubs / activities you were in, share a personal story about why you enjoyed it and then describe how it's helped shape you to be who you are today. For example, I enjoyed rock climbing because it taught me the value of practicing hard at a sport to become skilled in it. I bring this same diligence to my work approach today as well.

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# Question # 23

How do you define arrogance? Are you arrogant?

# Answer:-

Arrogance is having an attitude of superiority beyond reason. Confidence is believing in yourself without being cocky. You should not be arrogant.

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# Question # 24

Why should I hire you As Offset Press Helper?

# Answer:-



To close the deal on a job offer, you MUST be prepared with a concise summary of the top reasons to choose you. Even if your interviewer doesn't ask one of these question in so many words, you should have an answer prepared and be looking for ways to communicate your top reasons throughout the interview process.

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# Question # 25

How do you continue learning on a daily basis? Why is continuous improvement necessary As Offset Press Helper?

### Answer:-

You can learn on the job, through books and magazines, through social networks, blogs, seminars, mentors and so on. Continuous improvement is important because the one thing in life that is constant is change. And you have to continue to push yourself day in and day out to be the best.

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# Question # 26

What type of personalities do you work best with and why?

### Answer:

Think of which personalities you work best with (do you like outgoing, collaborative, personable working relationships and so forth?)

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### Question # 27

How would you describe your approach to Offset Press Helper?

### Answer:-

In more general terms, a question such as this gives a candidate the opportunity to talk about their professional philosophy and skills. While the question is general in nature, the best answers are usually quite specific, picking one or two points and exemplifying them with instances from personal history.

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### Question # 28

What did you major in and why?

# Answer:-

Tell them your major and the motivations behind why you chose it and how it's helped to prep your of this potential job.

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# Question # 29

Do you have the ability to articulate a vision and to get others involved to carry it out?

# Answer:-

If yes, then share an example of how you've done so at work or college. If not, then discuss how you would do so. Example: "I would first understand the goals of the staff members and then I would align those to the goals of the project / company. Then I would articulate the vision of that alignment and ask them to participate. From there, we would delegate tasks among the team and then follow up on a date and time to ensure follow through on the tasks. Lastly, we would review the results together."

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# Question #30

How well do you multi-task?

# Answer:-

Multi-tasking is an important part of most jobs. You want to show that you're good at it but not overwhelmed with it. So discuss just a few things you can multi-task well on - for example: "I'm good at multi tasking between work email and working on projects As Offset Press Helper and the reason it because I'm good at prioritizing my work emails.

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# Question # 31

Who are your role models? Why?

# Answer:-

If possible, cite role models you're truly passionate about - passion is contagious and will show you're being genuine. If the role model is in the same or similar industry as the company in an executive level position, even better.

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# Question # 32

Why do you feel you will excel at rhis job?

# Answer:

This question presents an excellent opportunity for you to discuss your education, qualifications and personal traits. You might say something like "I studied property management as well as behavior during my college years and I have two years' experience in real estate.

I can gauge the homes or apartments in which clients will be interested based solely upon the needs of their families. Finally, my organizational skills will allow me to schedule appointments or showings confidently and arrive for them punctually." This shows your interviewer that you have all of the skills necessary to become successful not only for yourself, but also for your employer.



### Question # 33

Did the salary we offer attract you to this job?

### Answer-

The interviewer could be asking you this question for a number of reasons. Obviously, the salary is an important factor to your interest in this job, but it should not be the overriding reason for your interest. A good answer to this question is, "The salary was very attractive, but the job itself is what was most attractive to me."

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# Question #34

What types of books or magazines do you typically read?

### Answer:-

Describe both your personal and professional favorites. If you happen to like professional books / magazines that relate to the industry of the company you're applying for - that's definitely worth highlighting.

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# Question #35

How do you feel about taking on repetitive tasks As Offset Press Helper?

### Answer-

This answer depends on whether or not the job has a lot of repetitive tasks with no variation. If it does, then you would need to be okay with the idea of doing the same task over and over again. If you feel you can offer more than repetitive work, then describe how you would be able to do so.

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### Question # 36

How do you stay up to date with industry?

### Answer:-

Discuss how you stay up to date by reading industry specific sites, magazines, and Google / yahoo news. Also make sure you stay up to date by reading the current news on the company's website.

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# Question #37

What is your ideal working environment?

# Answer:

Describe your ideal working environment. Do you like flexibility with work hours? Do you like working in a cubicle or independently? Do you like to be micro managed or empowered? Do you like to work on your own or in a team? Do you like being driven by metrics in your role? How much responsibility do you want?

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# Question #38

Would you describe yourself as more analytical or interpersonal?

# Answer:-

If you answer either, just make sure you explain why. For example, "I would consider myself to be more analytical because I'm good at examining a data set and then understanding how to interpret it in a business environment." or "I'm more of interpersonal person because I enjoy working and collaborating with my teammates and clients"

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# Question #39

What types of situations do you consider "unfixable"?

# Answer:-

Most situations are "fixable" - the ones that are not are typically related to business ethics (someone is cheating the company, someone is stealing, etc)

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# Question # 40

What are the qualities of a good leader As Offset Press Helper? A bad leader?

# Answer:-

A good leader provides constructive criticism, motivates and inspires, coaches the mentee to be successful with their set of skills, and encourages them to push themselves. A bad leader only cares about his/her own interests and does not look out for the success of his/her staff.

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# Question # 41

Where do you see yourself in 5 years with your career?

# Answer:

Be sure to paint a clear picture of your career vision that demonstrates your aspirations and goals that are realistic. This could emphasize increased responsibility, the ability to manage people and so forth



### Question # 42

In what areas do you think you will need guidance?

### Answer-

Think about what you need to learn going into the job. Skill sets, industry knowledge, relationship building, team dynamics. Which areas are ones you're lacking?

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# Question #43

How would your friends describe you?

### Answer-

My friends would probably say that I'm extremely persistent - I've never been afraid to keep going back until I get what I want. When I worked as a program developer, recruiting keynote speakers for a major tech conference, I got one rejection after another - this was just the nature of the job. But I really wanted the big players - so I wouldn't take no for an answer. I kept going back to them every time there was a new company on board, or some new value proposition. Eventually, many of them actually said "yes" - the program turned out to be so great that we doubled our attendees from the year before. A lot of people might have given up after the first rejection, but it's just not in my nature. If I know something is possible, I have to keep trying until I get it.

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# Question # 44

What were the responsibilities of your last position As Offset Press Helper?

### Answer:-

If you want to show your ambition, you can discuss how you haven't reached all of your goals yet and in that sense aren't satisfied. However, if you want to discuss satisfaction from your job discuss an experience in which you achieved something.

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### Question # 45

What was the most important task you ever had?

# Answer:-

There are two common answers to this question that do little to impress recruiters:

- \* 'I got a 2.1'
- \* 'I passed my driving test'

No matter how proud you are of these achievements, they don't say anything exciting about you. When you're going for a graduate job, having a degree is hardly going to make you stand out from the crowd and neither is having a driving licence, which is a requirement of many jobs.

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# Question # 46

What are your salary expectations As Offset Press Helper?

# Answer:

This question is like a loaded gun, tricky and dangerous if you're not sure what you are doing. It's not uncommon for people to end up talking salary before really selling their skills, but knowledge is power as this is a negotiation after all. Again, this is an area where doing your research will be helpful as you will have an understanding of average salary.

One approach is asking the interviewer about the salary range, but to avoid the question entirely, you can respond that money isn't a key factor and you're goal is to advance in your career. However, if you have a minimum figure in mind and you believe you're able to get it, you may find it worth trying.

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# Question # 47

Do you think you have enough experience As Offset Press Helper?

# Answer:

If you do not have the experience they need, you need to show the employer that you have the skills, qualities and knowledge that will make you equal to people with experience but not necessary the skills. It is also good to add how quick you can pick up the routine of a new job role.

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# Question # 48

Rate yourself on a scale of 10?

# Answer:-

If you truly believe you're a 10, you better be able to explain why with examples / stories. If you believe you're a great contributor and have room to grow, say 8 or 9. If you're below that, explain what you would do to improve yourself to get the ranking you believe you can be.

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# Question # 49

How would you observe the level of motivation of your subordinates?

# Answer-

Choosing the right metrics and comparing productivity of everyone on daily basis is a good answer, doesn't matter in which company you apply for a supervisory role.



### Question # 50

What is your biggest achievement?

### Answer.

Quality work to be is about doing work to the require or set standard, which is very important when it comes to warehouse operations.

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# Question # 51

Do you think a leader should be feared or liked?

### Answer-

Liked. You want to work harder for people that inspire and motivate you. Fear only lasts for so long.

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# Question # 52

What do you know about this department?

### Answer:-

One good way to find out about the department is to try to "informally" interview the existing employees over coffee (outside of the office) if possible. It's hard if you don't have any connections there, but if you do a great way to learn about it. Other than that, it's often hard to learn about the department so you can turn the table back on them by asking questions to learn about it.

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### Question #53

What do you think we could do better or differently?

# Answer:-

This is a common one at startups. Hiring managers want to know that you not only have some background on the company, but that you're able to think critically about it and come to the table with new ideas. So, come with new ideas! What new features would you love to see? How could the company increase conversions? How could customer service be improved? You don't need to have the company's four-year strategy figured out, but do share your thoughts, and more importantly, show how your interests and expertise would lend themselves to the job.

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# Question #54

Does your boss know you're here today?

# Answer:-

Usually, you probably haven't told your boss for obvious reasons. So it's ok to say that they do not. You don't want to upset the balance at your current job after all and nothing is guaranteed in an interview. The interviewer should understand this stance.

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# Question # 55

What would you do if our competitor offered you a position As Offset Press Helper?

# Answer:

I would weigh the offer and consider it, however, this company and this role is my first choice.

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# Question # 56

Tell me about the last time you had to work with someone inside or outside of your department to accomplish a goal?

# Answer:

Show that you were communicative with that person and that you were able to collaborate effectively in sharing ideas and work tasks. They want to see that you can be a team player.

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# Question # 57

Describe to me the position As Offset Press Helper you're applying for?

# Answer:-

This is a "homework" question, too, but it also gives some clues as to the perspective the person brings to the table. The best preparation you can do is to read the job description and repeat it to yourself in your own words so that you can do this smoothly at the interview.

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# Question # 58

How do you plan to go by an example for your subordinates?

# Answer:

Sticking to the rules by yourself, working hard and not mind participating on basic tasks is a good answer.



### Question # 59

There's no right or wrong answer, but if you could be anywhere in the world right now, where would you be?

### Answer-

Just be honest about where you'd like to be - you never know - you may end up bonding with the interviewer with the location. However, you want to stress that you want to work out of the location that you're interviewing for.

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# Question # 60

Do you like to start personal relationships with other employees?

### Answer:-

Well, the right answer is yes and no. Good personal relations can improve the overall performance of a team. But on the other hand, you should not let your emotions to affect your decisions in work.

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# Question #61

Why should the we hire you as this position As Offset Press Helper?

### Answer-

This is the part where you link your skills, experience, education and your personality to the job itself. This is why you need to be utterly familiar with the job description as well as the company culture. Remember though, it's best to back them up with actual examples of say, how you are a good team player.

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### Question # 62

Tell me one thing about yourself you wouldn't want me to know?

### Answer:-

Talk about a trait that you would consider a weakness. No need to talk about your deepest darkest secrets here.

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# Question #63

Have you got any questions?

# Answer:-

This is your final opportunity to persuade the interviewer that you are the right candidate for the job. Now is not the time to ask questions about holidays, pay or pensions - all these things can be asked later when you get an offer of employment. Now is the time to ask about any reservations that the interviewer may have about your suitability for the role. You will then give yourself one last chance to persuade the interviewer that you are the right candidate for the job.

Example Thank you. I think we have covered everything. Before we finish the interview I would like to take the opportunity to ask if you have any reservations about my suitability for this role?

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# Question # 64

Are you planning to continue your studies and training As Offset Press Helper?

# Answer:-

If asked about plans for continued education, companies typically look for applicants to tie independent goals with the aims of the employer. Interviewers consistently want to see motivation to learn and improve. Continuing education shows such desires, especially when potentials display interests in academia potentially benefiting the company.

Answering in terms of "I plan on continuing my studies in the technology field," when offered a question from a technology firm makes sense. Tailor answers about continued studies specific to desired job fields. Show interest in the industry and a desire to work long-term in said industry. Keep answers short and to the point, avoiding diatribes causing candidates to appear insincere.

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# Question # 65

Explain me about your experience working in this field As Offset Press Helper?

# Answer:-

I am dedicated, hardworking and great team player for the common goal of the company I work with. I am fast learner and quickly adopt to fast pace and dynamic area. I am well organized, detail oriented and punctual person.

# **Help Desk Most Popular Interview Topics.**

- 1 : Peon Frequently Asked Interview Questions and Answers Guide.
- 2 : Desktop Support Frequently Asked Interview Questions and Answers Guide.
- 3 : <u>IT Help Desk Frequently Asked Interview Questions and Answers Guide.</u>
- 4 : Corporate Social Responsibility (CSR) Frequently Asked Interview Questions and Answers Guide.
- 5: Maintenance Engineer Frequently Asked Interview Questions and Answers Guide.
- 6: Customer Complaint Officer Frequently Asked Interview Questions and Answers Guide.
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- 9: Computer Technician Frequently Asked Interview Questions and Answers Guide.
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