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# Manager Airfield Job Interview Preparation Guide.

## Question #1

As you know how do people view you as a manager?

### Answer:-

I am looked up to as a manager who leads and is authoritative; people trust my judgement. I know how to listen to other views with open-mindedness, and I know how to make decisions when need be. I make a significant contribution to achieving the goals of the organisation.

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### Question # 2

Tell us what is your definition of success?

### Answer:-

In my opinion and as it relates to the workplace, success is a measurable variable. If you don't measure your accomplishments, success is lost. Success can be tied to everything you do each day.

If I plan to accomplish 3 tasks before the end of the day and I do so, then I have been successful. Success simply means accomplishing what you set out to do within the parameters you specify, whether they be time, money or learning, etc.

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# Question # 3

Do you feel that you are an organized person?

# Answer:-

Yes, I consider myself to be very well organized. Everyday when I arrive at work, I check my email and messages. Then I plan out exactly what I am going to do that day. Even if I already know that I am going to work on the Johnson proposal, I still review my current status and set my goals for the day. At the end of the day, I review my progress and plan for the following day.

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# Question #4

Explain what information do you need before making a decision?

# Answer:-

Before I make any kind of important decision, I first consider all the surrounding facts, possible outcomes and the desired goal. I won't hesitate to seek an outside opinion and I generally do, but I am the one who makes the ultimate decision.

Once I have all of the information and have weighed the risks of each possible outcome, I will make my decision.

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# Question # 5

Explain me what is your management style?

# Answer:

In today's environment, you need to speak to leading and developing your team, communication, how you organize and plan, how you execute and how you measure progress. It need not be a long answer, but responding with a well-thought-out approach to your management style will make a better impression than spouting generalities.

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# Question # 6

Tell me what skills do you consider crucial for success in this position as Manager Airfield?

# Answer:-

Some obvious examples include quick learning/thinking and problem solving agility, leadership and communication skills.

Describe how you really have a background in these. For example: You've used your communication skills and leadership abilities to manage changes and to deal with all levels of personnel.

You can talk about your job skills for instructing and communicate messages clearly at all levels of the organization, from sub-contractors to senior management.



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### Question #7

What was the work environment you like?

### Answer:-

The work environment was great. The people at the airline... everybody was very fun-loving and were like me - they loved to travel and they loved what they were doing.

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### Question # 8

What questions did the interviewer ask during the job interview as Manager Airfield?

### Answer:-

Well, for a ramp agent, they wanted to make sure that you were willing to work holidays and you're willing to work out in the different weather and to be able to handle all of the heavy luggage and cargo. So that's the first thing, if you're physically and mentally able to do that.

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### Question #9

Explain me how Do You Measure Your Success as a Manager?

### Answer:-

Try your best not to focus on existential, immeasurable goals. Job interviews want to know what you truly bring, and you should be able to measure the results. The best answer to this type of interview question is, "Management is about setting and reaching goals and employee/organizational relationships. I measure effectiveness by looking at the data, ensuring that I am meeting deadlines early and helping to achieve organizational growth, and keeping morale high and those under my supervision engaged and active in their tasks."

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### Question # 10

Tell us how would you assess your ability to initiate changes?

### Answer-

With changes that will bring about more efficiency and progress, I sign on with enthusiasm and determination. But in cases where it's not at all certain that the change will bring about an improvement, I believe the change should be put off and reconsidered.

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# Question # 11

Explain me a failure of yours as a manager?

# Answer:

When I first took on the managerial position I worked in four years ago, I fired a worker for a small error that she made. This was a personal mistake of my own. My drive to succeed in the job led me to overreact. It was a managerial error that I learned from.

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# Question # 12

Do you know who our competitors are?

# Answer:-

Do your homework and research the company and find out who are their competitors. Management interview questions like this will quickly reveal how well you conducted your research prior to the interview.

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# Question # 13

Explain me me proof of your technical competence?

# Answer:-

Remember the three possible competency scenarios: exceeds, meets or needs development. Even if you find yourself in the last category, you need to demonstrate that you are purposefully and rapidly developing in that area and trying to compensate with an area of strength. You are better off acknowledging where you are rather than trying to fake it.

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# Question # 14

Explain me what was your favorite part about working there?

# Answer:

My favorite part was the travel - the discount travel that you receive when you work there - and all the discounts that come along with working for an airline, like hotel discounts and when you're in cities visiting, they give you discounts on different activities. There's always an airline discount somewhere.

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# Question # 15

Explain what Would You Do if You Had a Subordinate Doing Their Job Inefficiently?



### Answer:-

True leadership is about personal responsibility. That is why an effective answer to this question is, "I consider anyone who works with me to be an extension of my effectiveness as manager. I will discuss any problems with the employee individually and honestly, but if their work affects the bottom line of the company, their shortcomings are also my responsibility."

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### Question # 16

Suppose there is a dispute between two passengers regarding the seats. How would you handle it?

### Answer:-

A flight attendant is a hostess, and the first responsibility of a hostess is to ensure that there are no untoward happenings during the event. Disputes are right on top of the list of undesired incidents during a flight. Therefore, the first step that a flight attendant must take is to calm down the situation and create a sense of helpfulness of authority.

Then, upon determining the actual problem, proceed to find out an amicable solution to the matter. If that is not possible, bring the entire situation to the notice of a superior, which would ensure a quick and logical solution to the problem.

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# Question # 17

Please explain me a typical day as an employee?

### Answer:-

A typical day... well, there is no typical day when you work outside. Depending on the weather, that is in the summer very hot. You're working hard. You're working in airplane bins. You're wearing knee pads. It's very physical. You're having to lift very heavy luggage. In the winter, it was a whole other story, because you're deicing planes and dealing with Mother Nature and delays. So, there really isn't a typical day in the airline industry, but that's what made it fun.

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### Question # 18

What experience do you have with presentations as Manager Airfield?

### Answer:-

Operations managers are required to communicate effectively inside and outside the organization. They often represent companies in conferences and meetings because they are highly qualified to present the details of expansion and growth, plans and prospects, and discuss any current projects.

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### Question #19

Explain how do you manage your time?

# Answer:

I only have so many hours in the day to get my work done and I have found that if I don't create daily, weekly, and monthly goals, it seems like nothing ever gets done. I keep track of all my responsibilities and goals in spreadsheet and review them daily.

I mark down when I am first assigned a task, how long I think it will take, when it needs to be completed and how much time I will need to spend on it each day to complete the job on time. This helps me in so many ways, but mainly it keeps me on track with what is important. It also helps me from getting overbooked and promising more than I can deliver. Now, I can always deliver what I promise and be on-time.

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# Question # 20

Explain me with an example of a conflict you had with a superior and how you responded?

# Answer:-

Recently, my superior told me to give customers a discount above the customary one. My opinion was that such discounts could hurt the ability of the company to offer a consistent price for our service. I explained my reservations regarding my superior's decision to him, and I clarified why, in my opinion, it was a mistake, but when he stood by his decision, I complied with his instructions.

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# Question # 21

Suppose you see one of the passengers being deliberately rude to your fellow flight attendant. How would you solve this?

# Answer:-

This is one of the most common problems that flight attendants face during their jobs. Most often than not, the people who cause such problems are harmless creatures, just somewhat bored.

The best way to solve these problems is by dealing with them in a soft, yet strict demeanor, which would make the perpetrator uneasy and repentant, and create a sense of relief amongst the other passengers.

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# Question # 22

Suppose you are a flight attendant, and the plane has fewer entertainment possibilities than previously planned, what would you do?

# Answer:

Depends on when this situation is discovered. If this is noticed prior to takeoff and there is enough time to obtain more material, I would inform my superiors immediately so that the relevant resources can be put in.

If this situation is discovered after takeoff, I would encourage passengers to share and minimize their time with the limited resources.

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### Question # 23

Explain me with an example of a conflict you had with a customer and how you responded?

### Answer-

Recently, a disagreement broke out between me and a customer about the fees he pays. He got angry and claimed that he paid unreasonably high fees, and he threatened to leave the firm. I politely explained to him that the fees we charge are fair, but that I would inquire as to whether we could give him better fees. I made a purposeful effort to maintain respect for him as well as for the company I represent.

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# Question # 24

Explain me with an example of a positive change you initiated?

### Answer:-

Recently, in the wake of the company's downsizing, I led a change in which a number of workers underwent job re-training for work in a different market. The change required moving workers from place to place, and it also involved firing workers. The change resulted in greater productivity, and I brought it about successfully.

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# Question # 25

Tell me how would you describe the application and interview process?

### Answer.

The interview process was an open interview. They would have a conference room at a hotel, and everybody would sit in a huge circle. They would go around the room, and you would have to talk about yourself, say who you were and something about yourself. After that, they would be observing your personality and if you were outgoing to see if you had good customer service skills. After that, we were excused from the room, and we would come back a half hour later. And if your name was on the list, you would continue to the next part, which was more of a one-on-one interview. And from there, some people got chosen to maybe do typing tests. But it was basically a couple hours in a hotel room for the initial interview process.

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### Question # 26

What other advice would you give to a job seeker looking to gain employment as Manager Airfield?

### Answer:

Definitely, it's a great industry to work in. It's very exciting, and lots of opportunities... and if you can handle the odd hours and holiday days, it'll be a great experience.

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# Question # 27

Basic Manager Airfield Job Interview Questions:

# Answer:

- \* What tertiary qualifications have you attained that related to your Airport ground staff position?
- \* What are top 3 skills for Airport ground staff?
- \* How to measure job performance of your position: Airport ground staff?
- \* What made you choose to apply to Airport ground staff?
- \* What are key tasks for Airport ground staff?
- \* What have you learned from your past jobs that related to Airport ground staff?
- \* What tertiary qualifications have you attained that related to Airport ground staff?

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# Question # 28

General Manager Airfield Job Interview Questions:

# Answer:-

- \* Tell me about yourself?
- \* Why did you leave your last job?
- \* What kind of salary are you looking for Airline ground staff?
- \* Why should we hire you as Airline ground staff?
- \* What are your career goals for Airline ground staff?
- \* Why do you want to work here?
- \* What is your greatest weakness?
- \* How many years of experience do you have for Airline ground staff position?

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# Question # 29

Explain me some of the tasks you've handled daily as an operation manager?

# Answer:

The tasks are numerous, so give a few specific examples, for example: Preparing budgets for programs, arranging facilities and ensuring coordinated movement from site to site, making inventory control and logistics, being an employees' supervisor, conducting job interviews etc.

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# Question # 30



Explain me do you consider yourself a risk taker or do you like to play it safe?

### Answer-

I believe that taking risks is part of life but by mitigating the risk, I believe the best possible solution presents itself. I'm not afraid of taking risks; I just make sure that I have considered all the facts and possible outcomes my decision will have.

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# Question #31

Explain me with an example of a significant decision you made in your last job?

### Answer:-

Recently, I had to make a decision involving promoting a worker to a managerial level. One of the candidates for the job was close to me, but, despite the closeness, I decided to choose another person. This was an important decision that strengthened the department.

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### Question #32

Tell me as a manager, do you direct the project or direct the people?

### Answer:-

The project is the main goal of the organisation. To carry out the project, you have to get the people working with you involved, you've got to set the path, and you must get people enthused. Generally, I lead the project and direct the people to carry out the project.

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### Question # 33

How would your past experience translate into success in this job?

### Answer:-

You might start with naming the top few requirements for this job and then describing how you meet or exceed each one. Or you might begin with your background and summarize how it has prepared you for this job. Often, the context of the job is almost as important as the skills required, so don't forget to speak to the specific challenges and objectives you see in the role.

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### Question # 34

Tell me how might an operations manager be involved with individual employees?

### Answer:-

The operations manager's scope is broad, but s/he deals with office regulations, discipline, and small scale conflicts as well.

It is often the operations manager's role to allay personal conflicts or grievances by being attentive and communicating effectively with individual employees.

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# Question #35

Explain me how do you assess your decision-making ability?

# Answer:-

Making decisions requires level-headedness. I am against making hasty decisions. When in doubt, I recommend waiting with the decision and gathering more data. When it is highly likely that the decision is the right one, one should make the decision decisively and move forward without hesitation.

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# Question # 36

Explain me how would your co-workers describe you?

# Answer:

My co-workers will tell you that I am a team player and a colleague they can count on to pull his weight whether it's a normal day or we're in a crunch.

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# Question # 37

What do you know about managing budgets as Manager Airfield?

# Answer:

Operations managers are typically involved in budget planning. Their goal is to learn how much has already been spent, how much will be spent, and how to spend the remaining budget so as to acquire necessary resources within budget limits. Operations managers may be even involved in financial issues such as loans for the company.

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# Question # 38

Please explain your job title and primary duties?

# Answer:

I was a ramp agent, and your primary duties are to bring in incoming planes that arrive at the airport, download the luggage, cargo, and mail, upload the new luggage, cargo, and mail, and then get the plane out on time.

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### Question #39

Explain a success you've had as a manager?

### Answer:

In my last job, I set a goal of increasing annual sales by 20%. That was a significant achievement in the competitive market in which the company operates.

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### Question # 40

Tell us what is your definition of failure?

### Answer-

For starters, failure is an event and not a person and you only fail if you quit and I'm not a quitter. I may not complete a project on time or miss an important deadline, but that does not qualify as having failed in my book. If I complete a task, but miss a deadline, I still consider it a success because I finished, but without the desired result.

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### Question #41

Explain me how would you tackle the first 90 days?

### Answer-

Unless asked to do so, do not get specific on changes or initiatives you would make. Instead, think of your response as an operating framework that demonstrates you have a solid, realistic understanding of what needs to be done and how.

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### Question # 42

Tell me what is your viewpoint of management?

### Answer:-

I believe the main goal of any management position is to get things done by evenly distributing the workload to the most qualified members of the team. They also make sure that each member of the team has all the resources and training that are necessary to complete the job.

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# Question #43

What set you apart from other candidates?

### Answer:

I think just being very positive and outgoing. I feel like a lot of my coworkers there were the same way, so it made it a really nice work environment. And I think that's probably what set me apart.

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# Question # 44

How do you react to problems?

# Answer:-

I don't react to problems, but acknowledge their existence and respond to them in a calm manner. Reacting to a problem causes a panic and the problem does not get resolved until everyone calms down, accepts the situation and then focuses on a resolution.

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