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# Health Care Partners Job Interview Preparation Guide.

### Question #1

What would your previous employer say is your greatest strength?

### Anewor-

Be prepared for this question. If you have to sit and think about it it's going to appear as if you're not sure or that you've never identified your own value in the work place - not good. You don't have to have a complex response. Keep it simple and honest. For example, several possibilities could be Leadership, Problem solving ability, Initiative, Energy, Work ethic, Innovative, etc., etc.

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### Question # 2

What are your thoughts about working from home?

### Answer-

This is a new policy some companies are adopting. If the company you are interviewing for allows for it, then you should be thankful for the flexibility and convenience yet state that working from home is a privilege that you would honor. The key point you want to make is that you would still be able to focus and be just as productive working at home.

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# Question #3

What kind of work interests you the least In Health Care Partners?

# Answer:-

What bores you? What fails to challenge you? What fails to excite you?

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# Question # 4

What do you consider to be your greatest strength?

# Answer:-

There isn't any right answer. Just make sure to make your response positive and true. A few good examples include: Your ability to solve complex problems, Your ability to work well on a team, Your ability to shine under pressure, Your ability to focus in chaotic situations, Your ability to prioritize and organize, Your ability to cut through the fluff to identify the real issues, Your ability to influence other positively. If your strength relates to the position in question that will be more beneficial - but again be honest, don't create a strength for yourself just because you think it will sound good.

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# Question # 5

Are you good at working in a team In Health Care Partners?

# Answer:-

Before you answer, consider how you best contribute to a team:

- \* Do you get along easily with people?
- \* Are you an effective collaborator?
- \* Can you communicate with people from various backgrounds and with different personalities?
- \* Can you motivate people?
- \* Do you know how to push back tactfully?
- \* Can you mediate conflicts?
- \* Can you deal with difficult personalities?

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# Question #6

Have you ever you have been in a position In Health Care Partners where you've had to fire someone? How did you feel about that experience?

# Answer:



Be very thoughtful about your answer. This is a very serious matter for most companies and requires a very serious answer. You need to express that you will do it when it is the right thing to do but you don't want to give the impression that you're callus to the process. Don't forget that firing is not the same as laying someone off - it typically is for the direct benefit of the company.

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### Question #7

What do you know about our company?

### Answer-

You always want to make sure that you're pretty familiar with the company that you're interviewing with. Nothing looks worse than a candidate who knows nothing about the company they say they're interested in working for. Find out everything you can about the company, its culture and its goals. You will also want to know how the company is positioned in its market as well as who its major competitors are.

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### Question #8

What is your greatest fear?

### Answer:-

We all have fears. It's okay to discuss them. Just don't dive too deeply into them. Discuss how you would work to overcome your fears. You don't want to seem weak. You want to acknowledge it's out there but that you'll be able to work through it.

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### Question #9

Describe a time when you put your needs aside to help a co-worker understand a task. How did you assist them? What was the result?

### Answer-

The key is to show that the mentoring of a co-worker was first a higher priority than the task you had at hand (remember, you want to show that you focus on highest priority tasks first). Then, describe in detail how you helped them not only complete the task but learn to do it on their own. You want to teach them HOW to fish and not to simply fish for them.

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# Question # 10

What kind of work interests you the most?

### Answer:

You can talk about what you're passionate about. What motivates you. What excites you.

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# Question # 11

Do you think you are overqualified for this position In Health Care Partners?

# Answer-

No matter your previous job experience or educational background, be sure to tell the interviewer you have the knowledge and skills to successfully execute the job responsibilities.

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# Question # 12

If the company you worked for was doing something unethical or illegal, what would you do?

# Answer:-

Report it to the leaders within the company. True leaders understand business ethics are important to the company's longevity

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# Question # 13

What critical component of this position In Health Care Partners makes the work challenging?

# Answer:

Heading information: This should include job title, pay grade or range, reporting relationship (by position, not individual), hours or shifts, and the likelihood of overtime or weekend work.

Summary objective of the job: List the general responsibilities and descriptions of key tasks and their purpose, relationships with customers, coworkers, and others, and the results expected of incumbent employees.

Qualifications: State the education, experience, training, and technical skills necessary for entry into this job.

Special demands: This should include any extraordinary conditions applicable to the job In Health Care Partners (for example, heavy lifting, exposure to temperature extremes, prolonged standing, or travel).

Job duties and responsibilities: Only two features of job responsibility are important: identifying tasks that comprise about 90 to 95 percent of the work done and listing tasks in order of the time consumed (or, sometimes, in order of importance).

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# Question # 14

What do you like to do?

Answer:-



Discuss your passions In Health Care Partners. Ideally if it's work related that's fantastic! If not, talk about your academic / extracurricular passions and WHY you enjoy them. For example: I love playing sports because of the team work aspect - it's fun winning together! (This example shows you're a team player)

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### Question # 15

Do you consider yourself successful?

### Answer:

You should always answer yes to this question. Briefly explain why without going on and on. If you communicate that you're more successful than you really are you may come off as arrogant or unrealistic. A goof explanation is that you have set professional goals and that you have met some of these goals and are on track to meet more in the near future.

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### Question # 16

You are not given the tools you need to be successful. How would you change that In Health Care Partners?

### Answer:-

State a business case to your manager / leader as to why you need the tools and make the request for them.

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### Question # 17

How do you measure success?

### Answer-

There may be several good answers. Some include: you're able to set realistic, yet aggressive goals that push you and you're able to achieve them, you go the extra mile on all projects, client satisfaction is high, your boss is elated at your performance on all projects, etc.

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### Question # 18

Give me a specific example of a time when you had to conform to a policy with which you did not agree?

### Answer:-

You want to first understand why the policy was put into effect. From there, if you truly disagree with it, explain your position to your management. If they don't change it, then you must accept their decision and continue to work or the alternative decision would be to find a new job.

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# Question # 19

Can you describe your ideal boss/supervisor?

# Answer:

During the interview In Health Care Partners process employers will want to find out how you respond to supervision. They want to know whether you have any problems with authority, If you can work well as part of a group (see previous question) and if you take instructions well etc.

Never ever ever, criticize a past supervisor or boss. This is a red flag for airlines and your prospective employer will likely assume you are a difficult employee, unable to work in a team or take intruction and side with your former employer.

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# Question # 20

What do you expect from this job In Health Care Partners?

# Answer:-

Talk about the potential career development, your career aspirations, your work relationships and the learning you'll receive.

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# Question # 21

Do you work well within a team?

# Answer:-

Some people are thrown when they are asked this Health Care Partners question when they are applying for a position to work alone. Every company works as a team, so you are a good team player, give an example of when you have worked well within a team.

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# Question # 22

Tell me about a time when you were forced to make an unpopular decision?

# Answer:

Not every decision is popular. In fact, almost every decision is bound to make someone unhappy at some point. The key is to demonstrate how it impacted others positively and why you chose it.

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# Question # 23

How do you deal with conflict in the workplace In Health Care Partners?



### Answer:-

When people work together, conflict is often unavoidable because of differences in work goals and personal styles. Follow these guidelines for handling conflict in the workplace.

- \* 1. Talk with the other person.
- \* 2. Focus on behavior and events, not on personalities.
- \* 3. Listen carefully.
- \* 4. Identify points of agreement and disagreement.
- \* 5. Prioritize the areas of conflict.
- \* 6. Develop a plan to work on each conflict.
- \* 7. Follow through on your plan.
- \* 8. Build on your success.

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# Question # 24

Why are you interested in this type of job In Health Care Partners?

### Answer:-

You're looking for someone who enjoys working with the elderly, or a caring, sociable, and nurturing person.

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### Question # 25

What do you know about this company?

### Answer:-

Research the company on Google by searching recent news (to remain current on them) and their website. Make sure you understand their products / services, vision, competitive differentiators, and work culture.

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### Question # 26

Who was your favorite manager and why?

### Answer:-

Describe the attributes you liked about your favorite manager, typically attributes discussed are: Great at coaching, inspiring, motivating, empowering, trusting, delegating, leading, etc.

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# Question # 27

How would you estimate the weight of the Chrysler building?

# Answer:

This is a process guesstimate where the interviewer wants to know if you know what to ask. First, you would find out the dimensions of the building (height, weight, depth). This will allow you to determine the volume of the building. Does it taper at the top? (Yes.) Then, you need to estimate the composition of the Chrysler building. Is it mostly steel? Concrete? How much would those components weigh per square inch? Remember the extra step: find out whether you're considering the building totally empty or with office furniture, people, etc. If you're including the contents, you might have to add 20 percent or so to the building's weight.

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# Question # 28

Would you describe yourself as more analytical or interpersonal?

# Answer:-

If you answer either, just make sure you explain why. For example, "I would consider myself to be more analytical because I'm good at examining a data set and then understanding how to interpret it in a business environment." or "I'm more of interpersonal person because I enjoy working and collaborating with my teammates and clients"

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# Question # 29

How did you find out about this job In Health Care Partners? What do you know about the job?

# Answer:-

Possible ways to find out about the job:

Online website listing, friend, professional referral, mentor, career fairs, networking events. You should know about the roles and responsibilities of the job and what they're looking for. Make sure you read up on that online beforehand or ask the person that referred you.

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# Question # 30

What do you aspire to be?

# Answer:

Discuss your aspirations for the near, immediate and long term. You want to show them you are thinking of making an impact now as well as the future.

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# Question # 31



What differentiates this company from other competitors?

### Answer:

Be positive and nice about their competitors but also discuss how they are better than them and why they are the best choice for the customer. For example: "Company XYZ has a good product, but I truly believe your company has a 3-5 year vision for your customer that aligns to their business needs."

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# Question #32

Describe a time where you've failed and bounced back?

### Answer:-

Share a story to describe this. For example: "I accidentally made the mistake of telling a customer I could deliver on a solution set on a certain date and then later found out our business partner couldn't do it on that time. I learned that I shouldn't rush into important decisions and promises like this and that I should always check with my counterparts first before committing to a statement of work."

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# Question #33

Tell me about a time when you were held accountable for a problem that you hadn't caused?

### Answer:-

If someone puts the blame on you (incorrectly), the best thing you can do is NOT to retaliate. You want to make it known that you were not to blame (explain all the facts) and then focus on fixing the problem in the best way possible.

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### Question # 34

How do you stay up to date with industry?

### Answer:

Discuss how you stay up to date by reading industry specific sites, magazines, and Google / yahoo news. Also make sure you stay up to date by reading the current news on the company's website.

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### Question #35

How do you feel about this company's vision?

# Answer:-

First find out where the company envisions itself in 3-5 years. If you can't find the vision of the company, that's probably a big question mark on the company itself. Once you do, identify how those company's visions align to your personal values and goals and then articulate how tightly correlated that is to the interviewer. For example - this company wants to be the #1 provider of green technology in the world and I feel strongly about that vision because we've got a chance to collectively impact the world to become a greener society and save our clients at the same time!

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# Question # 36

What was the most difficult employee situation you found yourself In Health Care Partners? How did you overcome the problem?

# Answer:-

One of employees was conflicting with other and colleague who was prove his was wrong hi denied and was invite union to defend him but we have prove his wrong and I was facing disciplinary action.

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# Question # 37

Describe a time when you had to help a coworker out that did not directly benefit you?

# Answer:-

There should be many times where you've assisted others In Health Care Partners. If you haven't, think of how you would in the future. You can discuss charitable causes, how you mentored someone, and so on.

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# Question # 38

What are ideas or initiatives you've led and what was the outcome?

# Answer:-

Describe your most unique ideas and initiatives that had the best results for the company. Make sure you highlight your creativity, your results, your diligence and your ability to execute.

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# Question #39

How do you continue learning on a daily basis? Why is continuous improvement necessary In Health Care Partners?

# Answer:-

You can learn on the job, through books and magazines, through social networks, blogs, seminars, mentors and so on. Continuous improvement is important because the one thing in life that is constant is change. And you have to continue to push yourself day in and day out to be the best.



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### Question # 40

What will your ramp time be before you become a meaningful contributor?

### Answer-

Companies want staff that can ramp quickly, but also want people who are realistic. So take into consideration how intense the job is and then give a good answer. For example, if you have simple responsibilities that don't require a huge development curve, then your ramp time will probably be shorter. If it's a complex set of skills that you need to develop, then your ramp time could be longer - the key is you have to explain why you believe that ramp time should be.

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### Question # 41

How have you achieved your success?

### Answer.

Discuss stories of how you've progressed over the years to achieve success. People relate best to stories.

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### Question # 42

How do you inspire others to be better?

### Answer:-

First, the key to inspiring others it to first understand what their goals and objectives are. Once you understand what people want, you can inspire them with a vision that aligns to what they care about. People generally care about having purpose, being successful (and being recognized for it), contributing in a meaningful way, and financial rewards (to a degree) and much more. Then once you understand what people set as goals, you can inspire them through 1:1 pep talks, a presentation to multiple people and so forth.

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### Question # 43

What's been your biggest failure to date?

### Answer-

Describe your biggest failure and discuss what you've learned from it and ideally how you've been successful since because of that lesson.

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# Question # 44

Do you like being around people?

# Answer:-

People skills are a necessity for medical assistants. When answering this question, be sure to show that you enjoy interacting and working with others and that you also derive great enjoyment from helping others. This will show that you are a team player and that you would be a valuable team member In Health Care Partners.

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# Question # 45

What was the most important task you ever had?

# Answer:-

There are two common answers to this question that do little to impress recruiters:

- \* 'I got a 2.1'
- \* 'I passed my driving test'

No matter how proud you are of these achievements, they don't say anything exciting about you. When you're going for a graduate job, having a degree is hardly going to make you stand out from the crowd and neither is having a driving licence, which is a requirement of many jobs.

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# Question # 46

What do you know about the company?

# Answer:-

Any candidate can read and regurgitate the company's "About" page. So, when interviewers ask this, they aren't necessarily trying to gauge whether you understand the mission-they want to know whether you care about it. Start with one line that shows you understand the company's goals, using a couple key words and phrases from the website, but then go on to make it personal. Say, "I'm personally drawn to this mission because..." or "I really believe in this approach because..." and share a personal example or two.

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# Question # 47

How do you decide what to delegate and to whom?

# Answer:

Identify the strengths of your team members and their availability based on the priorities they have on their plate. From there, invest the tasks upon each member based on where you think you'll get the best return.

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### Question # 48

What is your greatest weakness In Health Care Partners? What are you doing to improve it?

### Answer:-

I believe my biggest weakness In Health Care Partners is wanting to help anyone I can help. What I mean is I am willing to take on task that are not my job. I want to learn all I can. However, that has helped me get promoted or even asked to help in times of need in other department. I have been know as the "go to person" when help is needed.

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# Question # 49

What do you expect to be earning in 5 years In Health Care Partners?

### Answer:-

Discuss how you expect yourself to be excellent at your job. Thus, it would be reasonable to expect pay that is based on the merit of your work.

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### Question # 50

Describe to me the position In Health Care Partners you're applying for?

### Answer-

This is a "homework" question, too, but it also gives some clues as to the perspective the person brings to the table. The best preparation you can do is to read the job description and repeat it to yourself in your own words so that you can do this smoothly at the interview.

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### Question # 51

How would you go about establishing your credibility quickly In Health Care Partners with the team?

### Answer:-

Fully understand my responsibilities, work hard and exceed expectations, learn as much as possible, help others as much as possible, understand what my teammates' goals and needs are, be on time, and gain a mentor.

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# Question # 52

Do you have any questions for me?

### Answer:

Good interview questions to ask interviewers at the end of the job interview include questions on the company growth or expansion, questions on personal development and training and questions on company values, staff retention and company achievements.

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# Question #53

How have you changed in the last five years?

# Answer:-

All in a nutshell. But I think I've attained a level of personal comfort in many ways and although I will change even more in the next 5-6 years I'm content with the past 6 and what has come of them.

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# Question # 54

Tell me one thing about yourself you wouldn't want me to know?

# Answer:

Talk about a trait that you would consider a weakness. No need to talk about your deepest darkest secrets here.

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# Question # 55

Tell me something about your family background?

# Answer:-

First, always feel proud while discussing about your family background. Just simple share the details with the things that how they influenced you to work in an airline field.

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# Question # 56

How would you define success?

# Answer:

Success is defined differently for everybody. Just make sure the parameters are defined by you with regards to work life balance, financial gain, career growth, achievements, creating meaningful work / products and so forth. If you can clearly articulate what it means to you that is a strong answer.

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### Question # 57

Explain me about your experience working in this field In Health Care Partners?

### Anewor.

I am dedicated, hardworking and great team player for the common goal of the company I work with. I am fast learner and quickly adopt to fast pace and dynamic area. I am well organized, detail oriented and punctual person.

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# Question # 58

Why do you want to work In Health Care Partners for this organisation?

### Answer:-

Being unfamiliar with the organisation will spoil your chances with 75% of interviewers, according to one survey, so take this chance to show you have done your preparation and know the company inside and out. You will now have the chance to demonstrate that you've done your research, so reply mentioning all the positive things you have found out about the organisation and its sector etc. This means you'll have an enjoyable work environment and stability of employment etc everything that brings out the best in you.

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# Question # 59

Have you got any questions?

### Answer:-

This is your final opportunity to persuade the interviewer that you are the right candidate for the job. Now is not the time to ask questions about holidays, pay or pensions - all these things can be asked later when you get an offer of employment. Now is the time to ask about any reservations that the interviewer may have about your suitability for the role. You will then give yourself one last chance to persuade the interviewer that you are the right candidate for the job.

Example Thank you. I think we have covered everything. Before we finish the interview I would like to take the opportunity to ask if you have any reservations about my suitability for this role?

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### Question # 60

What does "thinking outside the box" mean to you?

### Answer-

It means not doing things exactly the same way as everyone else. You've got to challenge the status quo and bring something new to the business.

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# Question # 61

How much time do you need to join the organization In Health Care Partners?

# Answer:-

You should be able to join it right away, barring plans you've already made (family travel, vacation, other obligations). The key is to simply be open in communication of what's already committed on your schedule. Most companies are accommodating. If they are not, weight the importance of joining that company vs. your plans.

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# Question # 62

If I were to give you this salary you requested but let you write your job description for the next year, what would it say?

# Answer-

It should say the same thing - after all - if you think this salary is fair then it should suit the responsibilities!

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# Question # 63

If you had to choose one, would you consider yourself a big-picture person or a detail-oriented person?

# Answer:-

Both are important. You need to stress that. However, if you could only choose one, ask yourself In Health Care Partners - do you like to be "in the weeds" with your work, or do you want to be the one painting the vision?

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# Question # 64

What schedule do you hope to work? Are you willing to work extra hours?

# Answer:-

Be honest. If you really want the job and are willing to work any schedule needed, say so. If, however, you have no intention of working late hours or weekends, simply let the interviewer know the hours that you are available to work. The same applies to extra hours. You are more likely to be hired if you are willing to work any time you are needed. However, saying that you are willing and then complaining about the hours once you start working is a recipe for disaster.

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# Question # 65

What are your salary expectations In Health Care Partners?



### Answer:-

This question is like a loaded gun, tricky and dangerous if you're not sure what you are doing. It's not uncommon for people to end up talking salary before really selling their skills, but knowledge is power as this is a negotiation after all. Again, this is an area where doing your research will be helpful as you will have an

One approach is asking the interviewer about the salary range, but to avoid the question entirely, you can respond that money isn't a key factor and you're goal is to advance in your career. However, if you have a minimum figure in mind and you believe you're able to get it, you may find it worth trying.

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# Question # 66

What do you know about this department?

One good way to find out about the department is to try to "informally" interview the existing employees over coffee (outside of the office) if possible. It's hard if you don't have any connections there, but if you do a great way to learn about it. Other than that, it's often hard to learn about the department so you can turn the table back on them by asking questions to learn about it. 

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- 2 : Caregiver Frequently Asked Interview Questions and Answers Guide.
- 3 : <u>Case Manager Frequently Asked Interview Questions and Answers Guide.</u>
- 4: <u>Hospice Nurse Frequently Asked Interview Questions and Answers Guide.</u>
- 5 : First Aid Frequently Asked Interview Questions and Answers Guide.
- 6: Health Unit Coordinator Frequently Asked Interview Questions and Answers Guide.
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