

# Headmistress Interview Questions And Answers Guide.



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# Headmistress Job Interview Preparation Guide.

### Question # 1

Tell me about the materials you use in the classroom to support your teaching?

#### Answer:-

Demonstrate your knowledge and application of the range of instructional materials and aids available to teachers. Discuss how you determine which resources to use and elaborate on how they have been useful in facilitating learning. Support your answer with specific examples of lessons you have conducted.

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### Question # 2

How do you keep up to date on your subject?

#### Answer:-

Teachers have to keep up with a continually evolving curriculum. It is essential to demonstrate a willingness and ability to keep current on your subject area in order to provide high quality instruction. Research indicates a strong positive connection between a teacher's preparation in their subject matter and their performance and impact in the classroom. Cite specific examples of resources you have used to update and expand your subject knowledge such as subscriptions to relevant publications, attending seminars and on-line research.

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### Question # 3

How do you teach to state standards?

#### Answer:-

Expect teaching interview questions that center on state, local or national standards. Show a clear understanding of the relevant state and national standards and highlight that you adhere to these standards. Your lesson plans in your teacher portfolio should have the state standards indicated on them.

Prepare for teaching interview questions about classroom management and discipline and your ability to effectively manage student relationships and parent contact. Expect teacher job interview questions that explore your personal motivation and personal qualities for a teaching position.

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### Question # 4

What are your areas of strength in the curriculum?

#### Answer:-

Teaching interview questions like this require an honest self-assessment in identifying your strengths. Show a clear understanding of the curriculum and explain why you have identified the particular areas as your strengths. Acknowledge areas that you want to improve on and discuss the steps you are taking to do this.

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### Question # 5

Why do you want to work for our school district?

#### Answer:-

Use your background research on the school district to prepare some insightful reasons on why you want to work there. What is it about the community that attracts you? What sparked your interest? What sort of reputation does it have? Do you have any personal experience with the school or district? Look online to research its test scores, student numbers, educational goals and objectives, upcoming initiatives and extracurricular activities. Make sure the information you use for your answer is current and accurate.

The interviewer wants to be convinced that you really want to work there and are not just looking for any teaching job so be convincing about your reasons and back them up with effective background research.

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### Question # 6

How do you incorporate technology in your lessons to enhance the learning experience?

#### Answer:-

Your answer to teaching questions about technology should demonstrate your understanding that technology integration is about incorporating easy-to-use tools and



## Headmistress Interview Questions And Answers

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program features into your lesson plans and activities to enhance learning. It is a practical way to teach students that computer skills are important for more than just social media or playing games.

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### Question # 7

Situational interview questions for Headmistress:

**Answer:-**

- \* What relevant experience do you have?
- \* Which subjects did you enjoy during your qualifying degree?
- \* What would make you happy in a job?
- \* How do you think you can make a contribution to this company?
- \* What attracted you to this company?

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### Question # 8

Behavioral Headmistress interview questions:

**Answer:-**

- \* Have you been absent from work more than a few days in any previous position?
- \* Tell me about the most boring job you've ever had.
- \* What kind of things come most naturally to you? Describe your biggest success.
- \* Why do you want to change jobs?
- \* How much money do you need to make?
- \* What are your pet peeves?
- \* What major problem have you encountered and how did you deal with it?

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### Question # 9

Basic Headmistress Job interview questions:

**Answer:-**

- \* What you have learned ever since you were born?
- \* What job have you held that is the least relevant to the job you are applying for?
- \* Give me an example of when you have failed and how you responded.
- \* What gives you the most satisfaction during free/vacation time?
- \* What do you see as your primary qualifications for this job?
- \* What future training do you plan in connection with your career goals?
- \* What two or three things are most important to you in a position?

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### Question # 10

Panel job interview questions for Headmistress:

**Answer:-**

- \* Examples of strategic thinking in past situations.
- \* What motivates you to do your best on the job?
- \* Tell about a problem that you solved in a unique or unusual way.
- \* How do you make your decisions in general?
- \* Describe a decision you made that was unpopular and how you handled implementing it.
- \* Give an example of when you had to present complex information in a simplified manner.
- \* Give an example of how you worked as Headmistress on team.

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### Question # 11

Competency Based job interview questions for Headmistress:

**Answer:-**

- \* What are three positive things your last boss would say about you?
- \* What are your expectations regarding promotions and salary increases?
- \* Tell me about an important goal that you set in the past.
- \* Tell me about a difficult experience you had in working.
- \* What was the most complex assignment you have had?

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### Question # 12

Phone interview questions for Headmistress:

**Answer:-**

- \* What skills did you learn at your last job that you can use here?
- \* What is the most creative work-related project you've been involved in?
- \* Why did you contact me?
- \* What would you consider a conducive job atmosphere?
- \* What do you do to deal with stress?
- \* What do you hope to gain from working here?



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\* What sports do you play?

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### **Question # 13**

Interview Questions About College and Student Teaching for Headmistress:

**Answer:-**

- \* How well has your university prepared you for teaching?
- \* What was the most useful college course you have taken?
- \* What is the most important thing you learned from your cooperating teacher?
- \* What was the most important thing you learned from your overall student teaching experience?
- \* Describe your student teaching experience.

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### **Question # 14**

Professional Headmistress interview questions:

**Answer:-**

- \* Can you describe your ideal employer to me?
- \* What motivates you in a job and in personal life?
- \* What has been the most rewarding university experience?
- \* If you could start your professional life again, what would you do differently?
- \* Why haven't you obtained or accepted a job so far?
- \* Why are you looking for a new job?
- \* Why did you leave that job?

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### **Question # 15**

Personal Information Interview Questions for Headmistress:

**Answer:-**

- \* Where do you see yourself in ten years?
- \* What are your three greatest strengths?
- \* Name three of your weaknesses.
- \* What is the most satisfying thing about teaching?
- \* What is the biggest challenge in teaching?
- \* What is the scariest thing about teaching?
- \* What part of teaching do you look the most forward to?
- \* What is the last book you read? When did you read it? Tell us about it.
- \* Are you interested in extracurricular involvement at our school?
- \* What are the important aspects of a good principal?
- \* What is your least favorite subject, and age group, to teach?
- \* Have you ever been a substitute teacher? Describe that experience.
- \* What type of in-service topics would you be most interested in?
- \* Do you belong to any professional teaching organizations?
- \* What is the difference between a good teacher and an outstanding teacher?

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### **Question # 16**

Group interview questions for Headmistress:

**Answer:-**

- \* Describe some ideas that were implemented.
- \* What do you do when your schedule is interrupted? How you handle it.
- \* How do you stimulate the sharing of further information?
- \* Do you have the qualities and skills necessary to Headmistress?
- \* How have you changed in the last five years?
- \* How do you let subordinates know what you expect of them?
- \* What irritates you about other people?

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### **Question # 17**

About Teacher Communication Interview Questions for Headmistress:

**Answer:-**

- \* Give us examples of how you communicated with other teachers in your department?
- \* Give us an example of effective communication with an administrator.
- \* Have you ever utilized a class newsletter? What did you include in the letter?
- \* How would you deal with an angry parent if they called you?
- \* How do you communicate with parents on a regular basis?
- \* How do you keep parents aware of their son's or daughter's grades?
- \* How would you react if a parent complained about your class?
- \* What would you tell a parent if he or she was concerned about their kid's grades?
- \* What would you do if you received a note from a parent asking for their son to be excused from last night's homework because the student was too busy with another activity?
- \* What course of action would you take if a student says he or she is being abused at home?



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### Question # 18

Communication skills based Headmistress interview questions:

#### Answer:-

- \* Who has impacted you most in your career and how?
- \* What do you consider your most significant accomplishment?
- \* What do you see yourself doing within the first days of this job?
- \* What three character traits would your friends use to describe you?
- \* Describe a time you were faced with stresses which tested your skills.

Think of at least two reasons this job is a good match for your skills, strengths, experience and background. If you don't know the answer, just be frank and tell them that.

Be very thoughtful about your answer.

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### Question # 19

Questions About Classroom Management for Headmistress:

#### Answer:-

- \* What is your classroom management plan and what do you hope to accomplish with it?
- \* What does a model classroom look like to you?
- \* How do you avoid misbehavior altogether?
- \* What was the most difficult child you have ever dealt with?
- \* Would you create a behavior modification plan for ongoing misbehavior?
- \* What is the most challenging behavioral situation you have ever dealt with? How did you react?
- \* What are your classroom rules?

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### Question # 20

Strengths and Weaknesses based Headmistress interview questions:

#### Answer:-

- \* What do you believe are your key strengths?
- \* Tell me about a time when you successfully handled a situation?
- \* List five words that describe your character.
- \* Your greatest weakness in school or at work?
- \* When was the last time you were in a crises?

The interviewer is looking for an answer that indicates you've thought about where you want to work. Your answer will affect the rest of the interview. Make sure to tell the interviewer about the positive results your actions produced.

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### Question # 21

Teacher Interview Questions About Differentiating Instruction for Headmistress:

#### Answer:-

- \* Give an example of how you differentiated instruction in a lesson.
- \* How do you accommodate for a gifted student in your class?
- \* How do you manage students with different reading abilities?
- \* Explain how you meet IEP needs.
- \* How do you feel about inclusive classrooms?
- \* What is your experience co-teaching with an inclusion specialist?
- \* How do you accommodate for non-English speakers?

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### Question # 22

Video interview questions for Headmistress:

#### Answer:-

- \* What would you say are your strong points?
- \* Give me an example that best describes your organizational skills.
- \* What was the most difficult period in your life, and how did you deal with it?
- \* Situation in which you had to arrive at a compromise.
- \* How have you changed in the last five years?

Find out everything you can about the company, its culture and its goals.

Answer all Headmistress interview questions in a calm and collected manner and express an honest desire to work. These Headmistress interview questions are asked to see if potential employees have critical thinking skills and self-awareness.

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### Question # 23

Headmistress Interview Questions About Teaching Style:

#### Answer:-

- \* Would you say that you are a tough teacher?
- \* Describe an example of when you used positive reinforcement.



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- \* How do you integrate technology into your lessons?
- \* Are you a team player? Give us an example.
- \* How do you allow students to express their creativity in your classroom?
- \* Do you have students use higher order thinking in your class? Give an example.
- \* How do you develop self-esteem within students?
- \* How do you prepare students for standardized testing?
- \* How do you make learning fun?
- \* Describe a typical lesson.
- \* What are techniques you use to teach besides direct instruction?
- \* What do you do if the whole class is "not getting it"?
- \* How closely do you follow your lesson plan?
- \* What do you put in your learning objectives of your lesson plan?
- \* How do you incorporate writing into your lessons?
- \* Describe the most effective teaching techniques.
- \* How do you connect your lessons to the "real world"?
- \* Is it ok for a classroom to be noisy?
- \* How much homework do you assign and how often do you assign it? How do you know this is a good amount?
- \* How do you stay current in your field?

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### Question # 24

Behavioral interview questions for Headmistress:

#### Answer:-

- \* What kind of events cause you stress on the job?
  - \* How do you keep track of things you need to do?
  - \* What have you learned from mistakes on the job?
  - \* What can you do for us that other candidates cant?
  - \* What steps do you follow to study a problem before making a decision?
- Make sure the question is relevant. Prepare to talk about your hobbies, interests, and how you would react in certain situations. No matter the question, applicants should provide positive, result-oriented responses.

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### Question # 25

Personal Headmistress Interview Questions:

#### Answer:-

- \* Have you ever received an award?
- \* What type of student were you in high school?
- \* What are your interests outside of teaching?
- \* Do you belong to any social networking websites (Facebook, etc.)? Do you mind logging in and showing us your profile right now?
- \* What do you feel is wrong with public education?
- \* Are you a flexible person?
- \* Why do you want to teach in this district?
- \* Tell us about your references and what they would say about you if they were here with us today.
- \* What would your last boss say about you?
- \* How would one of your students describe you?
- \* Are you actively involved in any type of community service?
- \* Imagine you are at your retirement party at the end of your career. How would people describe you as a teacher?
- \* Do you want students to like you? Why or why not?
- \* Who do you look up to and want to emulate?

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### Question # 26

Basic Headmistress interview questions:

#### Answer:-

- \* Do you prefer to work independently or on a team?
- \* How would you describe your work style?
- \* Example when you went above and beyond the call of duty.
- \* A team experience you found disappointing.
- \* Do you think you are overqualified for this position?

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### Question # 27

Basic Common Headmistress Interview Questions:

#### Answer:-

- \* Why are you a good fit for this job and our school district?
- \* What makes you qualified for this teaching position?
- \* Tell us a little about your professional experiences.
- \* Do you have a professional portfolio you would like to share with us?
- \* Why did you become a teacher?
- \* Name three words that describe you.
- \* What is your philosophy on teaching?
- \* What separates you from other teaching candidates?

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### Question # 28

Telephonic interview questions for Headmistress:

#### Answer:-

- \* What has been your biggest professional disappointment?
- \* What are you expecting from this firm in the future?
- \* How well did your college experience prepare you for this job?
- \* Can you describe a time when your work was criticized?
- \* Tell me about an important issue you encountered recently.

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### Question # 29

The father of operational management theory is?

- A. None of these
- B. Henry Fayol
- C. Jone Austan
- D. J.S. Mill

#### Answer:-

B. Henry Fayol

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### Question # 30

Why Are Manholes And Their Covers Are Round?

#### Answer:-

According to Joel Spolsky, one of Microsoft's early program managers, questions like these distinguish between people who are smart and get things done, people who are smart but don't get things done, and people who get things done but are not smart.

This question was made famous when Microsoft began using it as a job interview question. It is an example of a creative problem-solving question that is used to assess how a person approaches a problem with more than one possible answer, and to test their logic, common sense and ability to think through an unusual question.

Microsoft must have been onto something, because this type of question has been adopted by many other companies as an alternative to more traditional interview questions.

A number of possible explanations for why manhole covers are round include:

- \* It's easier to dig a circular hole
- \* Human beings have a roughly circular cross-section.
- \* Circular covers don't need to be rotated or precisely aligned when placing them on the opening.
- \* A round manhole cover is easily moved and rolled.
- \* Round tubes are the strongest shape against the compression of the earth around them, so the cover of the tube would naturally be round as well.
- \* A round manhole cover cannot fall through its circular opening, whereas a square manhole cover could fall in if it were inserted diagonally in the hole.
- \* Round castings are much easier to manufacture using a lathe.

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### Question # 31

Democratic Administration Means?

- A. Strict Discipline
- B. None of these
- C. Dictatorship
- D. Mutual sharing

#### Answer:-

D. Mutual sharing

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### Question # 32

School management committees were established on?

- A) 2001
- B) 1970
- C) 1975
- D) 1994

#### Answer:-

D) 1994

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### Question # 33

Staff Development refers to?

- A. Decreasing staff
- B. Training the staff
- C. Motivating staff
- D. Encouraging staff

#### Answer:-

B. Training the staff

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### Question # 34

School management committee was renamed as?

- A. None of these
- B. Student Teachers Association
- C. School council
- D. Parents Teachers Association

**Answer:-**

- C. School council

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### Question # 35

Authoritarian Model is more suitable for?

- A. Confidence
- B. Achieving goals
- C. Preaching
- D. Perform more

**Answer:-**

- D. Perform more

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### Question # 36

Literal Meanings of Supervision is?

- A. Super knowledge and service
- B. Superior efforts
- C. Supervise the things
- D. Superior knowledge and power

**Answer:-**

- D. Superior knowledge and power

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### Question # 37

What is the main purpose of Educational administrator?

- A. Planning and Organizing
- B. To change the \_of the employee
- C. To promote human qualities
- D. To control the organization

**Answer:-**

- C. To promote human qualities

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### Question # 38

School administrators' duty is?

- A. All of these
- B. To formulate mission statement
- C. To set up the academic standard
- D. To form goals and objectives

**Answer:-**

- A. All of these

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### Question # 39

National Education Policy 1970 was presided by?

- A. Quaid-e-Azam
- B. S.M. Sharif
- C. Noor Khan
- D. Hafeez Jalandhry

**Answer:-**

- C. Noor Khan

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### Question # 40

The level of school management can best be judged through?

- A. Learning outcomes
- B. Teachers students relationship
- C. Beautiful building
- D. All of above

**Answer:-**





A. Learning out comes

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### Question # 41

To motivate other for achieving goals is?

- A. Preaching
- B. Planning
- C. Organizing
- D. Leading

**Answer:-**

- D. Leading

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### Question # 42

Who is the founder of Modern Management theory?

- A. Huxly
- B. Max Weher
- C. Henry Fayol
- D. None of these

**Answer:-**

- C. Henry Fayol

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### Question # 43

The main purpose of General Administration is?

- A. To control the organization
- B. To deal public affairs
- C. Ask for help
- D. To seek more information

**Answer:-**

- B. To deal public affairs

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### Question # 44

"Boss is always right" is the feature of?

- A. Laissez fair Administration
- B. None of these
- C. Authoritative Administration
- D. Democratic Administrator

**Answer:-**

- C. Authoritative Administration

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### Question # 45

The main purpose of administration is to guide?

- A. Teachers in dealing public
- B. Students learn more effectively
- C. None of these
- D. Teachers in improving methodology

**Answer:-**

- B. Students learn more effectively

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### Question # 46

Who is the father of scientific Management theory?

- A. Huxley
- B. Fredrick Tyler
- C. Russel
- D. Huntry Fielding

**Answer:-**

- A. Huxley

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### Question # 47

Why do you want to be principal of this school?

**Answer:-**



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Your research and preparation is critical to answering this.

Clearly detail why you are interested and give specific facts and details. Consider aspects such as the student body, the staff, the curriculum, the school reputation, educational objectives, initiatives, extracurricular activities. Effective research will help make your answers both current and relevant.

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### Question # 48

Laissez Fair Administration is based on?

- A. Non-interference
- B. None of these
- C. Strict discipline
- D. Sharing ideas

**Answer:-**

- A. Non-interference

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### Question # 49

How do you motivate and encourage your staff?

**Answer:-**

Highlight the steps you take to create a climate in which people want to perform to the best of their ability. How do you assess an individual's strengths and develop them? Highlight the mechanisms you put in place to support staff through collaboration and inclusion.

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### Question # 50

The function of school management committee's?

- A. To provide Resources
- B. All of above
- C. To solve the problems
- D. To guide the head teacher

**Answer:-**

- B. All of above

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### Question # 51

How do you set about building a good relationships with staff and parents?

**Answer:-**

The ability to build constructive and effective relationship is key to success in this role. How do you establish trust and confidence? Sharing relevant information, setting a clear direction, objectives and measures and providing and encouraging constructive feedback all contribute to successful relationships.

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### Question # 52

Leadership Means?

- A. All of these
- B. To motivate
- C. To influence
- D. To achieve

**Answer:-**

- A. All of these

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### Question # 53

The history of Administration goes back to?

- A. 4000 BC
- B. 5000 BC
- C. 6000 BC
- D. 3000 BC

**Answer:-**

- B. 5000 BC

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### Question # 54

Selecting one action among the various actions?

- A. Planning
- B. Organizing
- C. Controlling
- D. Decision making

**Answer:-**



D. Decision making

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### Question # 55

Always respect the opinion is form of?

- A. None of these
- B. Laissez fair Administration
- C. Authoritative administration
- D. Democrative Administration

**Answer:-**

D. Democrative Administration

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### Question # 56

What is the main duty of Human Resource Management?

- A. To maintain record of the employees
- B. All of these
- C. To arrange trainings for the employees
- D. Recruitment, Selection and placement

**Answer:-**

B. All of these

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### Question # 57

The virtue of Good leader is?

- A. Producer
- B. Motivator
- C. Optimistic
- D. All of them

**Answer:-**

D. All of them

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### Question # 58

Explain what professional goals have you set yourself for the next 5 years?

**Answer:-**

Focus on broad goals that contribute to the overall improvement of the school. Consider student results and achievement, staff performance and development, instructional quality, the school culture and reputation, community involvement.

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### Question # 59

What has been your greatest contribution to the schools you have worked?

**Answer:-**

Make your answer relevant to the needs of this principal job when answering these type of principal interview questions. How did you contribute to the overall effectiveness of the school, to student achievement, to staff development, to strengthening the school culture?

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### Question # 60

Tell me what professional development activities have you undertaken recently?

**Answer:-**

Research has shown that effective principals derive much of their professional development from community partnerships and colleagues. Demonstrate how your professional development activities have addressed the personal areas you identified as needing improvement or strengthening. How have these activities allowed you to perform your job more effectively?

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### Question # 61

Outline role that parents should play in the school?

**Answer:-**

Discuss your vision of positive parental contribution and how you have facilitated and promoted this through the implementation of school initiatives.

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### Question # 62

Tell me what are your major strengths as a principal?

**Answer:-**



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Focus on these competencies when formulating your interview answers to these principal interview questions.

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### **Question # 63**

What would be your top priorities as Headmistress?

#### **Answer:-**

The school want to know that you have an action plan in place. Understand the needs, demands, culture and values of this particular school or district. Show you are willing to confront and remediate inadequacies in the school, to modify school structures where necessary and to identify and capitalize on current strengths.

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### **Question # 64**

Thorndike is famous for what?

#### **Answer:-**

Edward Thorndike was an influential psychologist who is often referred to as the founder of modern educational psychology. He was perhaps best-known for his famous puzzle box experiments with cats which led to the development of his law of effect.

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