

# **Freshers HR Interview Questions And Answers Guide.**



**Global Guideline.**

<https://globalguideline.com/>



# Freshers HR Job Interview Preparation Guide.

## Question # 1

What is your greatest weakness?

### Answer:-

This is another common question which increases the anxiety level of the candidate. The interviewer is not interested in your answer to the question unless you tell about a weakness which will directly affect the work. He is more interested in the way you deal with the question.

Here are some ways to deal with the question:

- Offer a weakness absolutely un-related to work " For e.g. I can't cook though I have been staying alone for years now.
- Offer a strength posing it to be a weakness " For e.g. My friends often accuse me of being too conscious about the time to do everything but for me it is discipline and punctuality.
- Offer a humorous weakness " For e.g. I have a passion for speed and bikes are my weakness.

[Read More Answers.](#)

## Question # 2

You do not have all the experience we are seeking for this position?

### Answer:-

As a fresher you will not have much experience of working on various projects and even employers are aware about it. Offer your ability to grasp new things quickly as a solution to this.

[Read More Answers.](#)

## Question # 3

How do you feel about doing repetitive work?

### Answer:-

Any job you take up will have an element of redundancy and the interviewer wants to see if you get bored of it. You can say something like: I like to do creative work but I also know that any job has an element of redundancy. So, it is fine with me.

[Read More Answers.](#)

## Question # 4

Why do you think should we take you for this job?

### Answer:-

This is another way of asking the last question. A company will want to hire you if you can add some value to it. So, focus your answer on your skills and how they can be helpful for the position you are being interviewed for. Also, tell them about your ability to grasp new things quickly, adjust well into a team and flexible attitude. These are the qualities that employers usually seek in a fresh graduate.

[Read More Answers.](#)

## Question # 5

Are you willing to change your project/profile when required?

### Answer:-

This is very important for a company, they want employees who are willing to change roles, to meet business demands, so the typical answer here is "Yes". Say "I understand it will be in best interest of the business, if my manager wants me to develop my skills and take up another role."

[Read More Answers.](#)

## Question # 6

What skills do you want to develop to succeed in this role?

### Answer:-

Again talk about some key skills that are necessary for the role, this will show them that you are ready to learn and are aware of your shortcomings: "Tell them that you, as a fresher, have the ability but formal training to enhance your skills for a professional environment"



[Read More Answers.](#)

### Question # 7

What newspaper/magazine/book do you read?

#### Answer:-

â€¢ Browse through the newspaper that morning they might ask you what was the front page headline, they might ask you your favorite columnists name  
â€¢ Same goes for the magazine, make sure you have read the last edition  
â€¢ When giving names of books, remember the author(s) name(s) and be ready to give out some summary of the book

[Read More Answers.](#)

### Question # 8

Do you want to ask us something about the company?

#### Answer:-

Not asking any questions back demonstrates lack interest in the job, dullness or lack of research about the company.  
When you are asked this question, you can ask some interesting questions like the opportunities for you to grow in the company, the expansion plans of the company and the chances for you to grow there.  
If the company has been in news recently, you can ask questions related to that also.

[Read More Answers.](#)

### Question # 9

Why haven't you got a job yet?

#### Answer:-

This question will usually arise if it has been sometime since you finished your studies and are still in the market without a job.  
You can say that, I have been offered some tempting positions in the last few days but had to turn them down as I did not find them right for my candidature. You can follow it up with some examples.

[Read More Answers.](#)

### Question # 10

Are you speaking to some other companies? Or how is your job search going on?

#### Answer:-

The purpose of this question is to see if other companies are also interested in hiring you. If you are in discussion with some other companies you can say, Yes, I am in discussion with some other companies and waiting for the results.

[Read More Answers.](#)

### Question # 11

Are you an Introvert or Extrovert?

#### Answer:-

Being on either of the extremes at work can be bad for you and the company. Your behaviour at work should be as per the requirement. To answer this question you can say something like: I behave as per the requirement of the situation. For e.g. If I am representing the company at an event which requires me to talk to a lot of people, I become an extrovert while if there is some serious issue under discussion, I think quietly and deeply on it.

[Read More Answers.](#)

### Question # 12

Do you know anyone who works with this company?

#### Answer:-

It is fine if you do not know anyone, but if you know it will be good to give out the name:  
â€¢ This shows them about your level of interest, and it is human nature if you know someone who works there you will ask them for feedback about the company or the role  
â€¢ They could ask that person for your reference

[Read More Answers.](#)

### Question # 13

Do you have any other offer at hand?

#### Answer:-

This is usually a closing question and they might want to know how actively you are looking for a job. Usually give an honest answer and say why you are looking for another job with that offer at hand.

[Read More Answers.](#)

### Question # 14

What will you do if you are offered a job with a salary higher than this?

#### Answer:-

As discussed, recruitment is a time consuming and costly affair. A company will not want to hire a candidate who will switch the job for a couple of thousands.  
To answer this question you can say something like, I know that attraction of money but at this point in time growth is more important for me. In such a situation, I'll discuss the growth opportunities with my manager and analyse the situation. If I see a growth potential in the same company, I will continue to work. However, if I



don't see any further growth, I'll humbly inform him about my decision to move on.

[Read More Answers.](#)

### Question # 15

In a catastrophic situation like fire what you will do?

#### Answer:-

The purpose here again is to see your reaction in such situations. They do not expect you to do anything heroic. You can say something like: "First of all I'll ensure my safety and immediately inform the fire department of the company and city to come to help. If I am in a position to help some people, I'll definitely do that."

[Read More Answers.](#)

### Question # 16

If you face a problem with your own performance, what would you do?

#### Answer:-

Your answer to this question signifies whether you can identify problems with yourself or not. So, you can say something like: "If I see a problem with my own performance, I'll try to find out and analyse the factors behind it & work on each of them."

[Read More Answers.](#)

### Question # 17

Which companies are you talking to?

#### Answer:-

This can be the very obvious next question you may face. If you are not comfortable in revealing the names of the companies you can simply say, "I respect the confidentiality of those companies so I would not like to name them in the interview."

[Read More Answers.](#)

### Question # 18

Tell me something about your self?

#### Answer:-

This is the most commonly asked first question in any interview and the one which can set a ground for rest of your interview. Include details like: Your education background (not beyond 12th standard), some information about your family " father's profession, mother's profession, number of siblings (no need to get into their educational details) and some information about your extracurricular activities or hobbies.

[Read More Answers.](#)

### Question # 19

Why does this role interest you? Or why have you applied for this job?

#### Answer:-

The purpose of this question is to see if you are really interested in this job or you applied to this job just because you are jobless. Relate the job requirements with your candidature and explain why do you believe you are a suitable candidate for this job.

[Read More Answers.](#)

### Question # 20

Tell me something about yourself that is no written in your resume?

#### Answer:-

If you missed out on some points while writing your resume this is your chance to discuss them:

• Whenever talking about yourself, be confident, but not over confident.

• Do not praise yourself all the time

• You could discuss some personal traits or achievements

[Read More Answers.](#)

### Question # 21

Do you have any questions for us?

#### Answer:-

Always have a question ready to answer this one:

• You can ask whether the company allows for lateral and vertical role changes

• You can also ask whether the company encourages learning and development of employees

• Ask whether the company has plans for expansion

• You can also discuss your role in detail

[Read More Answers.](#)

### Question # 22

How much salary do you expect?

#### Answer:-

As a fresher you will usually not have much bargaining power in terms of salary. Still, you can ask the interviewer about the package they offer to fresher graduates. Most of the big companies have a fixed salary for each level and there will not be a room for much negotiation.

However, if you are required to spell out a figure, offer a range rather than an exact figure. For example you can say something like: I expect something around mid



twenties.

[Read More Answers.](#)

### Question # 23

How many local trains run in Mumbai?

#### Answer:-

Even the employer may not know the answer to such questions. The purpose of asking them is to see your reaction when you are asked unexpected things. To deal with such a question, you can start thinking aloud in a logical way and offer an answer. This demonstrates your logical abilities.

[Read More Answers.](#)

### Question # 24

Are you ambitious?

#### Answer:-

This is a dummy question to re-check your answer

[Read More Answers.](#)

### Question # 25

Tell me What is your greatest strength?

#### Answer:-

This is also one of the most commonly asked questions in any interview. Your answer to this question demonstrates your preparation for the interview. Your same set of strengths can not be an advantage in every interview. This needs you to tailor make your answer as per the requirement of the position you are being interviewed for.

Before every interview, analyse the requirements of the role carefully and list out the qualities required to perform that role. Now, make a list of the qualities you have and match them with the requirements. You can offer these qualities as your strength for the role.

[Read More Answers.](#)

### Question # 26

Are there any kinds of people you can not work with?

#### Answer:-

Most of the work these days requires you to work in teams. This needs you to be able to adjust with all type of people. So, you can say something like, I am fine with working all type of people as long as they are sincere to their work.

[Read More Answers.](#)

### Question # 27

What is your greatest achievement?

#### Answer:-

I stood first in the order of merit in class Xth sounds like you haven't achieved anything big since then. Find out something from the near past that makes you proud of yourself. If you do not find an answer to this question in your professional or academic life, it is absolutely fine to offer an answer from your social life. For e.g. I managed to save the life of an accident struck stranger by taking him to the hospital on time and donating a bottle of blood for him. This example demonstrates that you are a responsible person.

[Read More Answers.](#)

### Question # 28

What was your biggest mistake?

#### Answer:-

To answer this question try to find out a mistake you did long back. It demonstrates that you have not committed a mistake as big as that since then.

[Read More Answers.](#)

### Question # 29

Did you face any difficulty in finding this place?

#### Answer:-

The interviewer usually asks this question to initiate the talk and put the candidate to ease. You can smile and answer this question by saying: "It wasn't difficult to find this place."

[Read More Answers.](#)

### Question # 30

What do you want to achieve in the next 5 years?

#### Answer:-

This answer shows your ability to make plans for yourself, have an ambitious but realistic plan:

• Say you would like to acquire certain skills and move up the ladder

• If you are interested in Management, say you would like to take up a part-time course/full time course in x years time

[Read More Answers.](#)



### **Question # 31**

Are you planning to go for further studies?

#### **Answer:-**

This answer needs to be answered tactfully, they want to know whether you are going to stay for long or you are just there to use their training resources and then say goodbye in 6 month's time.

â€¢ If you are pursuing further studies, say so. Tell them why you want to go for that course

â€¢ If you are taking up a distance education course or a part time course, they should know, as you will need to take leaves when you appear for exams

[Read More Answers.](#)

### **Question # 32**

Introduce yourself?

#### **Answer:-**

This question is usually the first question they HR might ask you. This question could form a basis for further discussion.

â€¢ Discuss your family background in short

â€¢ Discuss your qualification

â€¢ Discuss your characteristics that will help you professionally

â€¢ Discuss your interest, hobbies

[Read More Answers.](#)

### **Question # 33**

Where do you see yourself 5 years from now?

#### **Answer:-**

The purpose of this question is to see if the candidate is ambitious enough to grow. Recruiting a candidate is a time consuming and costly affair so they also want to see if the candidate is over ambitious to stay in the company for long.

You can say something like "5 years down the line I would like to see myself in a responsible position where I can make important decisions for company and the company treats me as its asset. I am sure that this company can offer me such growth opportunities.

[Read More Answers.](#)

## HR Most Popular Interview Topics.

- 1 : [General HR Frequently Asked Interview Questions and Answers Guide.](#)
- 2 : [Office Boy Frequently Asked Interview Questions and Answers Guide.](#)
- 3 : [Conflict Resolution Frequently Asked Interview Questions and Answers Guide.](#)
- 4 : [HR Assistant Frequently Asked Interview Questions and Answers Guide.](#)
- 5 : [HR Officer Frequently Asked Interview Questions and Answers Guide.](#)
- 6 : [Sample HR interview Frequently Asked Interview Questions and Answers Guide.](#)
- 7 : [HR Business Partner Frequently Asked Interview Questions and Answers Guide.](#)
- 8 : [Admin Officer Frequently Asked Interview Questions and Answers Guide.](#)
- 9 : [HR Grievance Handling Frequently Asked Interview Questions and Answers Guide.](#)
- 10 : [HR Generalist Frequently Asked Interview Questions and Answers Guide.](#)

## About Global Guideline.

**Global Guideline** is a platform to develop your own skills with thousands of job interview questions and web tutorials for fresher's and experienced candidates. These interview questions and web tutorials will help you strengthen your technical skills, prepare for the interviews and quickly revise the concepts. Global Guideline invite you to unlock your potentials with thousands of [Interview Questions with Answers](#) and much more. Learn the most common technologies at Global Guideline. We will help you to explore the resources of the World Wide Web and develop your own skills from the basics to the advanced. Here you will learn anything quite easily and you will really enjoy while learning. Global Guideline will help you to become a professional and Expert, well prepared for the future.

\* This PDF was generated from <https://GlobalGuideline.com> at **November 29th, 2023**

\* If any answer or question is incorrect or inappropriate or you have correct answer or you found any problem in this document then don't hesitate feel free and [e-mail us](#) we will fix it.

You can follow us on FaceBook for latest Jobs, Updates and other interviews material.  
[www.facebook.com/InterviewQuestionsAnswers](http://www.facebook.com/InterviewQuestionsAnswers)

Follow us on Twitter for latest Jobs and interview preparation guides  
<https://twitter.com/InterviewGuide>

Best Of Luck.

Global Guideline Team  
<https://GlobalGuideline.com>  
[Info@globalguideline.com](mailto:Info@globalguideline.com)