

Family Lawyer Interview Questions And Answers Guide.



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Family Lawyer Job Interview Preparation Guide.

Question # 1

Tell me how will you help me resolve my divorce case?

Answer:-

Get an idea from the Massachusetts divorce lawyer how specifically they will help resolve your case. Will they promote settlement? Is there discovery and information you need to obtain?

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Question # 2

Tell me how will property and debt be divided in my case?

Answer:-

Massachusetts is an "equitable distribution" state, which means that property and debts are fairly divided between the parties. There are several important statutes that discuss equitable division, the most important being M.G.L. c. 208, Section 34.

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Question # 3

What are your greatest achievements as Family Lawyer?

Answer:-

Consider picking achievements that best demonstrate attributes firms are looking for.

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Question # 4

Tell us what qualities do you feel are most important for a successful legal assistant?

Answer:-

I feel the most important qualities for a successful legal assistant is to be able to be diligent and be a great researcher. I feel that you must also be able to look at a problem from many different angles so you can see many different alternatives.

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Question # 5

Explain me what two or three things are most important to you in a job?

Answer:-

Number one is definitely the atmosphere, I believe its important for the work environment to be positive and influential. Another is room for growth.

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Question # 6

Tell me what are the main components of a case file and what steps are carried out to file a case?

Answer:-

The main components of a case file and steps are to File a case Summarize the case Collect and organize materials for the case Research the law regarding this situation Schedule and speak with witnesses and all involved Team reviews the case.

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Question # 7

Tell me how do you deal with sensitive or confidential information?

Answer:-

I know that everything in the legal field is confidential. I would never tell anyone about the details that I deal with or see at work other than coworkers who already know.



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Question # 8

Do you work well under pressure as Family Lawyer?

Answer:-

Yes, I believe my ability to prioritize my work and stay organized help me to do that.

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Question # 9

Tell us what areas of law do you practice?

Answer:-

Some Massachusetts lawyers practice in more than one area of law. While this does not mean they are not effective advocates, it is very difficult to have a complete knowledge base of more than one area of law. Be careful of a divorce lawyer that practices in multiple areas of law, such as personal injury, estate planning, and so forth.

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Question # 10

Tell us how much is your retainer?

Answer:-

Different divorce lawyers require different retainer deposits for their services. Retainer deposits are money that is placed into a client trust account (called an IOLTA), and when the attorney earns those funds he or she can place them into their own business account. The retainer deposit may or may not cover the entire cost of a case. Be careful of an attorney that requires a very low retainer deposit - if the deposit seems low to you, your instincts are probably right. Look for an honest, straightforward discussion about the overall cost of your case.

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Question # 11

Tell me how is alimony, child custody and child support applicable in my case?

Answer:-

When you begin asking the divorce attorney specific questions about how child custody, child support and alimony may be applicable in your case, you will get a solid feeling whether or not the divorce lawyer is experienced in these areas. The lawyer should be able to answer all of your questions in a straightforward manner.

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Question # 12

Tell me what are your weaknesses as Family Lawyer?

Answer:-

Try and frame discussion of your weaknesses in a positive way, perhaps showing how you're working to strengthen your abilities in these areas.

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Question # 13

Tell me why did you choose to study law?

Answer:-

You can especially expect this question if you studied another degree before doing law.

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Question # 14

Tell me where do you see yourself in five/ ten years?

Answer:-

What are your long-term career goals? Firms invest a lot of time in training and mentoring their clerks and grads. They want to know that you're going to stick around!

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Question # 15

Tell me how do you check your work for accuracy?

Answer:-

I triple read everything and, if I can, I will have someone else read it over. If I need to know spellings or layouts of anything, I'll go to a credible source and check my work against that example.

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Question # 16

Tell me how can you contribute to our firm?

Answer:-

I can contribute because I am a fast worker, and accurate. Any and all work that is needed to be done will be done by or before the deadline needed. I can help with



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any other department or employee if they need a hand with their workload. Since I am a fast learner, once I know what I am doing I will ask little amount of questions.

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Question # 17

Tell me are your grades a good indication of your academic achievement?

Answer:-

Yes and No. I feel that majority can show you that I was a good student but some not so much because you learn once you make a mistake and you don't get the chance to redo, only not do it next time so you still got the mark for doing it wrong although you now know how to do it write.

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Question # 18

Tell me what subject did you like the most at school? Why?

Answer:-

Maths. It has a set of formula, but you have many ways to answer the question.

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Question # 19

Please explain what geographical area and courts do you cover?

Answer:-

It is important to know where your case will be handled, and if the attorney has handled cases in that particular courthouse. For example, residents of Dartmouth seeking a Dartmouth divorce lawyer, or residents of Attleboro seeking an Attleboro divorce lawyer, should know that the case is handled in Bristol County, Massachusetts.

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Question # 20

Explain me what is your hourly rate and your staff's hourly rates?

Answer:-

Different attorneys charge different hourly rates, depending on their level of experience. All attorneys also charge for their staff's time to work on your case. Get an honest assessment of the attorney's billing practices. Also ask whether the attorney sends bills to you. Our firm, for example, sends two itemized bills every month so our clients always know exactly what is going on and what we've done on their case.

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Question # 21

What are your strengths as Family Lawyer?

Answer:-

Focus on your strengths that best correspond with some of the key attributes needed for the role.

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Question # 22

Tell me do you plan to undertake further study?

Answer:-

It's not a bad thing if you do, especially if that further study relates to law or business.

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Question # 23

Tell me how has your education prepared you to work for us?

Answer:-

I have studied law so with that knowledge I can contribute my knowledge for the growth of this firm.

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Question # 24

Top 10 Family Lawyer Job Interview Questions:

Answer:-

- * 1. Do you specialize in divorces, or are divorces just a part of your practice? How long have you been practicing family law? How many family law cases have you handled? Are you a "certified family law specialist?"
- * 2. What is your strategy for my case? How long will it take to resolve my case?
- * 3. How long do you take to return phone calls? How do I get a hold of you if there is an emergency? What do you consider to be an emergency?
- * 4. Will anyone else in your office be working on my case? What experience do they have? Can I meet them?
- * 5. How will you charge me? What is your hourly rate? Do you charge for the time I spend with other lawyers, with paralegals, and/or with secretaries? If so, at what rate? What is your retainer up front?
- * 6. What costs (other than your own) do you expect will be involved (for example, for private investigators, forensic accountants, physicians, and/or psychologists), and how will you charge me for them?
- * 7. What's your estimate of the total cost of this divorce? (Do not be alarmed that most divorce attorneys will resist answering this question as the cost of the divorce



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depends greatly upon the level of conflict in your case. However, the way attorneys answer this question may help you size them up. An honest attorney will often answer that it is difficult to estimate the costs in advance. An attorney that gives you an unrealistically low amount may just be trying to get your business).

- * 8. Do you allow me to negotiate directly with my spouse? How can I keep the cost of my divorce down? Are there tasks that I can do myself to cut down on the amount you will charge me?
- * 9. Based on what you know about my case, how would you predict a judge would rule on it?
- * 10. What can you do to help me understand the tax effect of the decisions I will have to make?

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Question # 25

Professional Family Lawyer Job Interview Questions:

Answer:-

- * Why do you want to practice law?
- * Tell us about a time you exhibited independence in your work?
- * Why did you choose to study [insert subject]?
- * What was your favourite subject?
- * Why are you interested in the work that our firm does?
- * How is our firm distinguished from others?
- * What current news issues are you following?
- * What can you bring to the firm?
- * Why did you leave your previous job?
- * What do you like to do in your spare time?
- * What three words would sum you up?
- * What brought you to law as opposed to commerce or elsewhere?
- * Who is a role model in your life?
- * What do you hope to get out of a clerkship at our firm?
- * What if my morals conflicted with work I was asked to do?
- * What stands out to you about this firm?
- * What are your best three and worst three qualities?
- * Why do you want to work at this firm over another firms? Have you applied to other firms?
- * Describe a time when you came up with an innovative solution to a problem
- * What are the cases that our firm worked on that you find particularly interesting?

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Question # 26

Education based Family Lawyer Job Interview Questions:

Answer:-

- * Tell me about your college experience.
- * Why did you choose this major?
- * What do you intend to do with your degree?
- * Are you changing your original goals?
- * What was your grade point average (GPA) in college? in paralegal school?
- * Were you an honors student?
- * What was your favorite subject?
- * What was your least favorite subject? Why?
- * Tell me the areas in which you excelled.
- * Tell me your weakest subject areas.
- * Were you employed while attending school?
- * Are you planning to complete college/paralegal school?
- * Why did it take so long to complete your degree?
- * Why did you decide to become a paralegal?
- * Why did you change careers?
- * Why did you choose the ABC Paralegal School?
- * How has your education prepared you for a paralegal job?
- * What professional seminars have you attended in the past year?
- * What are your future educational plans?
- * Does your grade point average reflect your work ability?
- * Name three subjects you learned that could be used in this position.
- * Are you planning to attend law school or grad school?
- * Tell me about your best/worst assignment.
- * Did you participate in a paralegal internship program?
- * What did you gain from the experience?
- * Do you have a paralegal mentor/role model?
- * Why did you choose this person?
- * Are you a CLA (Certified Legal Assistant) or a PACE-registered paralegal (Paralegal Advanced Competency Exam), or have you applied to take either test?
- * How has this certification or registration helped or hindered your job search?
- * How do you react to on-the-job-training?
- * Did you bring college/paralegal school transcripts with you? Can you provide them?

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Question # 27

Salary, Bonuses, Overtime, and Expectations based Family Lawyer Job Interview Questions:

Answer:-

- * What is your current salary?
- * What is your base salary?
- * Are you compensated for overtime? How much do you receive in overtime pay?
- * Did you receive a bonus? If so, what was it based upon?



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- * Do you hold an exempt (not paid overtime) or nonexempt (overtime is paid) position?
- * What salary are you seeking?
- * Excuse me????
- * Would you be interested in a temporary to permanent position? If so, what is the hourly rate you are seeking?
- * What was your total compensation?
- * We start all our entry-level paralegals at \$ per year. (You are expected to respond.)
- * Can you work overtime? (Requires a yes or no answer only.)
- * We offer a bonus based on merit. (You may be expected to ask a few questions here.)
- * Are you open for negotiation regarding your salary requirements?
- * Can you work weekends?
- * Are you available for the night shift?
- * What would you like to be earning in 5 years?

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Question # 28

Technical Savvy of the Firm based Family Lawyer Job Interview Questions:

Answer:-

Just because the firm may ask you questions relating to your technology skills does not mean that you are prohibited from finding out just how technologically savvy they may be! If you are a new paralegal or a veteran exploring a job change, here are sixteen questions you can ask to help you evaluate your potential new employer's orientation to technology utilization in the practice of law:

- * What programs are paralegals expected to know, and how are those programs used?
- * Do members of the firm use E-mail internally to communicate with each other? With their clients?
- * Are paralegals provided laptops? Are attorneys provided laptops? Do they use them?
- * Does the firm have a Web site? How often is it updated? Are paralegals included on the Web site?
- * Does the firm have a technology committee? Do any paralegals sit on that committee?
- * What ongoing training does the firm provide to maximize comfort level with new and existing technology?
- * What is the firm's attitude toward the virtual office? Do any paralegals in the firm work from home or a client's office?
- * Is the firm's computer technology compatible with clients'?
- * Does the firm have an MIS director, and if so, what is that person's relationship to the firm's management committee? How much interfacing is there between the MIS director and the paralegals?
- * What is the firm policy regarding the Internet and employee privacy issues?
- * If the firm has multiple offices, are they networked? Does the firm have an Intranet or Extranet?
- * What operating system does the firm utilize? (Is the firm still using DOS?) What are the plans for the future?
- * Does the firm have an in-house litigation support department? If outsourced, to whom?
- * How does the firm utilize imaging and scanning services?
- * How does the firm market its technology to clients?
- * Does the firm utilize computers in the courtroom?

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Question # 29

Religion based Family Lawyer Interview Questions:

Answer:-

- * What church do you go to?
- * What is your religion?
- * Do you take the Jewish holidays off?

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Question # 30

Race or Ethnicity based Family Lawyer Interview Questions:

Answer:-

- * Would you like to play on our basketball team?
- * Do you know any good Chinese restaurants?
- * Your last name is Herrera? Do you speak Spanish?
- * When you were in school, did you join an African-American fraternity?
- * What part of town were you raised in?
- * What area of town do you live in? (The question should only be asked "Can you arrive to work on time?")
- * Is English your native language?
- * Is that a (Filipino, Spanish, etc.) accent?
- * Where do you come from?
- * More of your people should be just like you.

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Question # 31

Position based Family Lawyer Job Interview Questions:

Answer:-

- * Can you describe a typical assignment?
- * Can you describe a typical day in the life of a paralegal in this position?
- * Does the position have a full pipeline of work?
- * How many attorneys and paralegals will I work with?
- * Why is this position open?
- * How many paralegals have held this position in the past 5 years?
- * What are the computer skills required for this position?
- * If the senior partners retire, does the firm continue on?



- * What do you expect this paralegal to accomplish?
- * Will I cross-train in other practice areas of the firm?
- * What access do paralegals have to word processing?
- * What access do paralegals have to the law library?
- * How long has this position been open?
- * What are the precise characteristics to be a successful candidate?
- * What is the skill level required for this position?
- * What software packages will I be expected to know?
- * Does the firm/corporation have a structured paralegal program?
- * What is the hiring process?
- * Would you like a writing sample?
- * Does the firm have a training program for entry-level paralegals?
- * Is the relationship between managing partners and paralegals favorable?
- * What are the most important duties in this position?
- * What causes a paralegal to fail in this position?
- * How is my performance evaluated?
- * What opportunities are there for advancement?
- * I have some interests outside work. Will I be able to pursue these after hours?
- * Do you have any other questions regarding my qualifications for this position?
- * Since I will be working with (five) attorneys, is there a formalized policy for prioritizing the work?
- * Will I have client contact?
- * What are the most important goals of this position?
- * When will you make a hiring decision?
- * Does the paralegal in this position have an office?

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Question # 32

Computer Skills based Family Lawyer Job Interview Questions:

Answer:-

- * How would you rate your computer skills?
- * What are your computer skills?
- * Tell me the software in which you are proficient.
- * Do you know how to use spreadsheets? Which ones?
- * Can you use a MAC? a PC?
- * What do you know about networks?
- * How experienced are you on the Internet?
- * What do you know about videotaped depositions?
- * How extensive is your knowledge about imaging and scanning?
- * Can you design databases?
- * Have you ever coded documents?
- * What legal forms software packages do you know?
- * Do you know Windows 98? Windows 2000?
- * Do you know Office 99? Office 2000?
- * Are you familiar with SQL?
- * Are you familiar with graphics packages?
- * Tell me about your technology expertise.
- * Tell me about your litigation support expertise.
- * Are you a fast learner?
- * How many year's experience with computers do you have?
- * How did you use the computer on your last job?
- * Do you have good data entry skills?
- * Tell me about your legal research skills.
- * Are you familiar with WordPerfect or Word?
- * Do you have a computer at home? A modem? Fax? DSL?
- * Do you own a laptop computer?
- * Do you consider yourself computer literate?
- * How up-to-date are your computer skills?
- * How do you keep yourself informed about the latest technology changes?
- * Are you familiar with EDGAR?
- * What is HTML?
- * Have you ever used Lotus Live Notes?
- * What is Explorer?
- * What do you know about Java?
- * Yahoo is not a term used by cowboys. What would you say it is?
- * How have you used these services?
- * Are you comfortable asking for help when learning a new program? Or do you tend to "tough it out"?
- * What experience do you have with E-mail?
- * What is LAN/WAN?
- * What is your opinion regarding copyright, privacy, and First Amendment rights concerning the Internet?
- * Do you think the Internet is misused?
- * Where do you think technology in the legal field is headed?
- * What do you know about computers in the courtroom?
- * How has technology impacted billable hours?
- * What is a browser?
- * What technology periodicals do you read?
- * How did you first learn to use a computer?
- * Can you use the redlining features?
- * Do you know how to burn a CD?
- * Did you take any computer science courses in paralegal school?
- * Are you familiar with any of the latest litigation support software? Which ones?



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Question # 33

Career Objectives based Family Lawyer Job Interview Questions:

Answer:-

- * What position do you expect to hold in another 2/3/5 years?
- * What are your plans to achieve that goal?
- * What other positions within the firm are attractive to you?
- * Are you planning to attend law school or grad school?
- * What is your 5-year plan?
- * What thought have you given to your professional future?
- * Have you joined a paralegal association?
- * Tell me about your dream job.

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Question # 34

Past Employment based Family Lawyer Job Interview Questions:

Answer:-

- * Tell me about your past position. What were your responsibilities?
- * Why are you leaving your present position?
- * Why did you leave your past positions?
- * Describe your current responsibilities.
- * How does your current/past position relate to the paralegal field?
- * To whom did you report?
- * What do you enjoy most about your current position?
- * Were you required to bill time in your past position? If so, what were the requirements?
- * Why were you downsized? Laid-off?
- * What would past employers say about you?
- * Are you accustomed to working overtime?
- * Tell me about your toughest project and how you handled it.
- * Describe a typical assignment from your last position.
- * Does your present employer know you are leaving?
- * Were you responsible for training/supervising anyone?
- * Why do you want to change professions?
- * Who can we contact for professional references?
- * How did you get along with your boss? Coworkers?
- * Tell me about your last performance review.
- * Why do you want to work here?
- * Why should we hire you over other candidates?
- * What do you know about our firm/company?
- * When can you start a position?
- * What would you like to be doing in five years?
- * Have you ever written any articles/taught courses?
- * Your resume reflects a two-year gap. Did you work during that period?

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Question # 35

Characteristics and Traits based Family Lawyer Job Interview Questions:

Answer:-

- * Tell me about yourself.
- * How well do you work under pressure? Please give me an example.
- * What would you do if, during a peak work period, someone dropped a document on your desk and said, "please have this done in an hour?"
- * Do you get bored doing routine and repetitious work?
- * Tell me about your ability to pay attention to details. Please give me an example.
- * What stresses you? What really stresses you on the job?
- * Tell me how you cope with deadlines. Please give me an example.
- * How would your past employers describe you?
- * What are your greatest strengths?
- * What are your weaknesses?
- * How would your friends/former coworkers describe you?
- * How do you cope with a changing work environment?
- * Who are your role models?
- * Describe a work situation where you were the "hero."
- * Describe a situation you could have handled better.
- * Describe a situation that demonstrates you are a "self-starter."
- * What are your feelings about a dress code? Casual day?
- * Why should we hire you?
- * Our paralegals are expected to bill 1,600 hours per year. Can you do that?
- * Describe how you would handle an irate client/attorney/ colleague/supervisor.
- * Describe how you would handle an overworked, stressed-out, about-to-go-to-trial attorney/client/colleague.
- * What is your greatest attribute?
- * How do you get along with others?
- * Are you better in a team environment or as an independent player?
- * Are you a team leader? If so, please describe an instance that demonstrates your leadership.
- * What would you do if you were faced with an unethical dilemma?



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Question # 36

Fees based Interview Questions:

Answer:-

- * What is your hourly billing rate?
- * What is the associate's billing rate?
- * If both you and the associate are working on my case at the same time, am I billed at your combined rates? (Some firms do that only if two attorneys are needed, such as at trial. Others do it routinely, and others only bill you at the higher attorney's rate.)
- * Is your fee for trial different from your hourly rate? (Some attorneys charge a set fee for every day they are in court.)
- * Do you charge a retainer, and how much is it?
- * Will the billing arrangements be set out in writing? (Insist that they be.)
- * What happens when the retainer is used up?
- * Will you keep me informed each month as to how much of the retainer has been depleted?
- * What happens if I get behind on the bills?
- * Can you collect your fees from my spouse?
- * How much am I billed for copies of all relevant documents? (If the fee is too high, you might want to make copies on your own.)
- * What extra fees should I expect? (Your retainer will spell out your responsibility for "fees"-what the lawyer charges for his/her time versus "costs"-things like court filing fees, process server fees, excessive postage, messengers, stenographers, or similar out-of-pocket expenses.)
- * Are those fees due in advance, and will I know in advance what they are?
- * Am I billed for telephone calls?
- * Do you have a minimum unit of time you bill me for? (Some lawyers will bill you for 5 or even 15 minutes when a call takes only 4 minutes.)

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Question # 37

About the divorce attorney's fees Interview Questions:

Answer:-

- * What is your retainer fee?
- * What is your hourly billing rate?
- * Do any fees I pay include the services of any associates who work on my case?
- * If my case goes to divorce court with there be extra fees?
- * Will I sign a contract outlining the fee arrangement?
- * Will I be sent itemized bills?
- * Will I be kept updated about how the retainer fee is used and when it is used up?
- * Will you petition the court for my spouse to pay my attorney fees?
- * How much do you charge for letters and phone calls to my spouse's attorney or me?
- * How much will you charge for copies of all relevant documents?
- * Will there be other costs such as court filing fees, process server fees or other extraordinary fees? Are these costs included in your fees or do I pay them separately?
- * Will I be billed for communication via phone or email? If so what is your billing structure? Find out exactly how much the attorney feels his time is worth and how he bills for his time.

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Question # 38

Looksism based Family Lawyer Interview Questions:

Answer:-

- * We're looking for "front-office appearance."
- * Is it true blondes really have more fun?
- * Do you think you can lose a little weight before you start?
- * Could you get rid of that gray hair?

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Question # 39

Salary based Family Lawyer Job Interview Questions:

Answer:-

- * Is salary based on years of experience or performance levels?
- * When would I receive a performance review?
- * When would I receive a salary review?
- * Does the firm offer a bonus? What are eligibility requirements for the bonus?
- * Can you give me an approximate range of the bonus?
- * Does the firm/corporation offer compensatory time off in lieu of overtime?
- * Can you provide a salary range for this position?
- * How does the firm recognize and reward performance?
- * Does everyone in the firm/corporation receive salary reviews at the same time or on anniversary dates?
- * Since I would not have been with the firm for an entire year when reviews are given, will I be eligible anyway?
- * Since I would not have been with the firm for an entire year when bonuses are calculated, am I eligible for a bonus on a prorated basis?
- * Is this position exempt (does not pay overtime) or nonexempt (does pay overtime)?
- * About how much overtime can I expect?

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Question # 40

The Firm/Corporation based Family Lawyer Job Interview Questions:



Answer:-

- * What is the structure of the firm or in-house legal department?
- * Who is the person paralegals report to?
- * How long has the firm/legal department used paralegals?
- * What is the history of the firm/company?
- * How many attorneys are in the practice specialty?
- * What is the ratio of paralegals to attorneys?
- * What are the practice specialties of the firm/legal department?
- * How many employees does the firm/corporation have?
- * Do paralegals work with senior partners?
- * How are paralegals assigned work?
- * Is the paralegal program a profit center?
- * What are the number of required billable hours?
- * Does the firm/corporation handle pro bono work?
- * If so, are paralegals involved?
- * Does the firm/corporation have branch offices? If so, where?
- * What is the firm's philosophy regarding technology?
- * Are paralegals responsible for administrative time? If so, what kinds of duties are involved?
- * Will I have an office?
- * Tell me about secretarial support for paralegals.

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Question # 41

Skills based Family Lawyer Job Interview Questions:

Answer:-

- * Did you bring a sample of your work product?
- * Can you provide a writing sample?
- * Have you had a legal research assignment?
- * Do you know how to use LEXIS-NEXIS or Westlaw?
- * Are you familiar with federal and state laws?
- * What specialty are you seeking?
- * Do you speak any foreign languages?
- * How would you rate your cite-checking abilities?
- * Tell me about your computer skills.
- * Tell me about your analytical skills. Please give an example.
- * How extensive are your factual investigation skills?
- * Have you ever interviewed a witness?
- * Can you put together closing binders? Trial binders? Exhibits?
- * Have you ever summarized a deposition?
- * Have you ever drafted pleadings?
- * Have you ever attended trial?
- * What do you know about the SEC?
- * How would you prepare for a real estate closing?
- * Can you prepare subpoenas? Notices of depositions?
- * Tell me about the judicial system.
- * Have you ever coded documents?
- * Tell me about your organizational skills.
- * How much experience do you have interfacing with clients?
- * What are your crisis-management skills? Please give me an example.
- * Describe your worst assignment and how to prevent it, if you could, today.
- * Describe an assignment where you were the hero.
- * Do you know your way around the courthouse?
- * What do you know about imaging and scanning?
- * Have you ever formed a corporation?
- * Do you have any experience working with government agencies?
- * What do you know about CERCLA?
- * Have you ever worked on the case/matter? (Checking for conflict of interest.)
- * To what extent have you been exposed to mergers and acquisitions?
- * Have you ever worked with Blue Sky laws?
- * Have you ever Bates-stamped? No? Have we got a surprise for you.
- * How are punitive damages awarded?
- * How do you prepare jury instructions?
- * Have you ever prepared a lease summary?
- * Have you been to/studied Family Court?
- * Are you familiar with products liability litigation?
- * Describe how a trademark is registered.
- * Describe the patent registration process.
- * What is the procedure to file a copyright?
- * Give me an example of your organizational abilities.
- * Describe the differences between Chapters 7, 11, and 13.
- * What skills do you possess to be a great paralegal?
- * Why have you chosen corporate law over litigation?
- * Why are you seeking a position with an in-house legal department?
- * What is the difference between arbitration and mediation?
- * What practice area most interests you and why?
- * What are your strengths?
- * What are your weaknesses?
- * How do you handle last-minute projects?

[Read More Answers.](#)



Question # 42

Concerning general experience based Interview Questions:

Answer:-

- * How many matrimonial cases have you handled?
- * How many of those cases went to trial? (An attorney who has done a lot of trials might not be a good negotiator. Keep that in mind, especially when the lawyer hasn't been in practice very long.)
- * How many of these cases involved custody, support, business valuations, large financial settlements, or whatever issue feels like your major concern?
- * Where did you go to law school? (Don't ask if the diploma is staring you in the face.)
- * Are you experienced in unbundled divorce (or collaborative divorce, or whatever style of divorce you hope to enter)?
- * Do you have the time to take on a new case now?
- * Do you know my husband (or wife)?
- * Do you know his or her attorney?

[Read More Answers.](#)

Question # 43

How your divorce case will be handled by the attorney:

Answer:-

- * Will you or another attorney in the firm be handling my case?
- * Can I meet anyone else who will be involved in handling my case?
- * What experience does he/she have?
- * Are you available via phone or email?
- * Do you have a heavy caseload? Will you have time to devote to my case?
- * If I need to reach you, what is the best time of day?
- * Will I receive copies of documents filed with the court, all communication with my spouse's attorney and any other documents related to my case?
- * Will I be kept informed of all developments in my case?
- * Will you ask my opinion before planning strategy?
- * What are your personal feelings about spousal support?
- * What are your personal feelings about joint custody versus sole custody?

[Read More Answers.](#)

Question # 44

Temporary Employees and Assignments based Family Lawyer Job Interview Questions:

Answer:-

- * Are you seeking full-time (permanent) employment?
- * Can you commit to the end of the assignment?
- * Can you work overtime?
- * What are your computer skills?
- * Have you ever worked in a temporary position?
- * What skills do you have for this position?
- * Do you take direction well?
- * What hourly rate are you seeking?
- * When does your current assignment end?
- * What guarantees do we have that you'll finish the assignment?
- * Do you need an office?
- * Can you manage others?
- * Are you available on the weekends?
- * What agency do you work with?
- * Can you start tomorrow?
- * Describe an instance where you were required to make an important decision related to a temporary assignment. How did you handle it?
- * Have you ever had an assignment like this before?
- * Can you travel to the document production site?
- * Can you get here on time?
- * When is your time card due?
- * Who is supposed to sign your time card?
- * What would you do if you completed your assignment early?
- * What would you do if you didn't understand the assignment?

[Read More Answers.](#)

Question # 45

Benefits, Perks, Vacations, Time Off based Family Lawyer Job Interview Questions:

Answer:-

- * Can you describe the benefits package? (Includes vacation and parking.)
- * Does the firm/corporation offer a 401(k) or other retirement packages?
- * Does the firm/corporation reimburse or pay for continuing education?
- * Does the paralegal in this position have an office or secretary?
- * What is the vacation policy? How is it accrued?
- * Does the firm/company endorse participation in paralegal associations?
- * Does the firm/company pay for association dues?
- * Are year-end or holiday bonuses offered?
- * Does the firm pay for parking or offer a transportation allowance?
- * Can you describe the health benefits?
- * Does the firm/corporation offer dependent coverage?
- * Do employees pay any part of the insurance premium?
- * Does the firm offer long-term disability or life insurance?



- * Does this corporation offer profit sharing?
- * Will I be able to attend paralegal association seminars? Does the firm/corporation reimburse or pay for these seminars?

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Question # 46

Availability based Family Lawyer Job Interview Questions:

Answer:-

- * Are you available to work overtime?
- * Are you available to travel?
- * Can you complete this temporary assignment by the deadline?
- * How much notice will you give your present employer?
- * When are you available to start a position?
- * Can you start any sooner?
- * When do you graduate?
- * Are you available for work before graduation?
- * Can you relocate?
- * Are you available for training in our corporate office?
- * Are you available to meet with the rest of the staff on Tuesday?
- * Are you available next week for a second interview/lunch with colleagues?

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Question # 47

Physical Challenges based Family Lawyer Interview Questions:

Answer:-

- * Were you born blind, or did you get that way later?
- * Do you have any health problems, like diabetes, that we should consider?
- * Have you ever been tested for HIV?
- * Is that a temporary limp?

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Question # 48

Creativity and Initiative based Family Lawyer Job Interview Questions:

Answer:-

- * Tell me how you handled the most boring assignment you've ever been given.
- * What would you do if you were handed an assignment you didn't know how to complete?
- * What makes a paralegal successful?
- * Describe an assignment where you took the initiative.
- * If you were in a situation where work was trickling in, what would you do?
- * If you were in a situation where the volume of work was overwhelming, what would you do?
- * How do you motivate a team?
- * How do you go about making important decisions?
- * Can you work without direct supervision?
- * What process do you use when faced with a job-related problem?

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Question # 49

Home Life based Family Lawyer Job Interview Questions:

Answer:-

- * Do you live with your parents?
- * What does your husband think about your job?
- * What does your spouse do for a living?
- * Does your spouse approve of your taking this position?
- * What line of work are/were your parents in?
- * Does your wife/mother work?
- * Who is the boss in your family?
- * Do you live in an apartment or house?

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Question # 50

About day-to-day operations based Interview Questions:

Answer:-

- * Will anyone (usually an associate) be assisting you on my case?
- * What is his or her experience?
- * Can I meet the associate now?
- * What work would the associate do and what work would you do?
- * Which one of you will negotiate the case? (If you want to be sure that the lawyer you are seeing is the negotiator, make that clear. You don't want an intern performing your quadruple bypass surgery, and you don't want an inexperienced associate you haven't met negotiating your divorce.)
- * Who will try my case?
- * Are you available to take phone calls?
- * Is the associate available to take calls?
- * What hours are you usually in the office?



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- * Do you have any time-consuming trials coming up?
- * Will I get copies of all papers (letters, faxes, legal papers) in my case? (Be sure the answer is "yes.")

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Question # 51

Children and Child Care based Family Lawyer Interview Questions:

Answer:-

- * What are your day care arrangements?
- * How many children do you have?
- * What time do you pick your children up from day care?
- * Is anyone home with your children during the day?

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Question # 52

About handling the case based Interview Questions:

Answer:-

- * Will I have input in decisions concerning strategy in my case?
- * Will I be kept informed of all developments?
- * What problems do you foresee arising in my case?
- * What are your personal feelings about joint custody versus sole custody? Sometimes a lawyer has strong convictions one way or the other that could potentially affect the outcome of your case despite the fact that your wishes should prevail.
- * Based on your experience, how much do you think my case will cost?

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Question # 53

Paralegals in the Firm/Corporation based Family Lawyer Job Interview Questions:

Answer:-

- * How many paralegals are in the firm/corporation?
- * Have paralegals been promoted into other positions within the firm/corporation?
- * How many attorneys or paralegals have been promoted to vice president in this company?
- * Do paralegals meet on a regular basis?
- * Are paralegals included in department meetings? Client meetings?
- * Who supervises the paralegal's work?
- * Where do I go if I have questions?
- * How do paralegals receive assignments?
- * Do paralegals use the Internet?
- * Do paralegals perform legal research?
- * Do paralegals draft documents in this firm/corporation?
- * Does the firm/corporation offer continuing education or in-house training?
- * Do paralegals attend trial?
- * Do paralegals attend depositions?
- * Do paralegals have access to secretaries or word-processing support?
- * Does the firm/corporation have a litigation support department?
- * Does the legal department work separately from other departments in this company?
- * Can you tell me how paralegals receive updated information regarding laws, technology and clients?
- * Does each paralegal have a computer?
- * Can you describe the culture of the firm?
- * What are the long-term plans of the firm/corporation?
- * Has the level of paralegal assignments progressed over the years?
- * What is the average tenure of the paralegals here?
- * Does the firm have a career path for its paralegals?

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Question # 54

Divorce attorney based Job Interview Questions:

Answer:-

1. How many divorce cases have you handled?
2. How many of those cases were you able to settle out of court?
3. Do you practice Collaborative Divorce?
4. Do you know my spouse?
5. Do you know my spouse's attorney?
6. Are you familiar with local Family Court Judges and how they rule?
7. Do you believe it is better to mediate and negotiate than go to trial?
8. Do you have experience negotiating child support, spousal support, large financial settlements or business valuation? Be specific about issues you feel will come up during your divorce.

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Question # 55

Basic Family Lawyer Job Interview Questions:

Answer:-

- * 1: Does the county have a self-contained family law division of judges familiar with dissolution law, or is there a chance that a motion or trial will be heard by a



Family Lawyer Interview Questions And Answers

judge with unknown family law experience?

* 2: Are there one or two appraisers or auction houses in the geographical area that do most of the furniture evaluation in dissolution cases?

* 3: In this county do all judges refer custody disputes to mental health professionals to prepare a recommendation to the court.

* 4: Is mediation of custody disputes confidential or will the mediator reveal my statements to the judge.

* 5: If mediation fails is the mediator the person who makes a custody recommendation to the court.

Correct answers to questions 1 to 5 above are an indication that the lawyer is capable of representing you in a custody or visitation dispute and knows the county procedures regarding family law and property division issues. An attorney who does not know the local procedures for determining these matters is at a disadvantage which means you are at a disadvantage. You should also ask about the following issues relating your relationship with the attorney.

* 6: Is the attorney a certified family law specialist? This doesn't mean the attorney is great. But it is something to consider. It means the attorney passed an examination on family law and is required to take a certain number of continuing education classes in family law each year.

* 7: Is the attorney rated by Martindale Hubbell? An A-V rating is the highest possible and only 5 percent of U.S. attorneys have the rating. It's an indication of the highest legal skill and ethical conduct.

* 8: Even more important is how many divorce cases does the attorney handle. Is he a "dabbler"? Is he offering to take the case as a favor to you or a friend? If so he's not the right guy. Family is very complex in California. You can't "wing" it.

* 9: Is the firm a divorce mill? (Not a good sign.) A divorce mill handles lots of cases. At your first meeting you will be introduced to the owner, or a partner. After that all work on your matter will be done by non-lawyers or inexperienced young lawyers. Your interrogatory responses will be drafted by these persons. Pleadings drafted by these persons. Experts will be hired by these inexperienced persons and when it comes time to go to court Mr. Big will appear, and may be prepared to argue the motion. But, he won't know your cases and won't be able to intelligently discuss settlement, and for that matter won't want to discuss settlement because it will cut off a firm income stream. Your case means money to the divorce mill.

* 10: Will the attorney send you copies of all letters sent to and received from opposing counsel, and copies of all pleadings filed with the court? (A good practice is to send these documents as .pdf files via email to make it easy for the client to store them.) You want this so you can remain current on your case status.

* 11: Will the attorney personally return calls about substantive questions? Obviously, if you are calling to confirm a hearing date or a location you needn't speak with your lawyer, but if you have a question about the matter it is better to be able to speak to the lawyer or lawyers working on the case.

* 12: What other lawyer will work on the case for you? If your spouse files an emergency motion for example (known as an ex parte motion) and your attorney has a conflicting appointment who will accompany you to court?

* 13: Will you be charged for secretarial time? (I think this practice is very unfair to a client. Beware also of being charged for paralegal time. A paralegal is not a lawyer. He or she is usually simply an experienced secretary. Charging for paralegal time is something you should refuse to do.)

* 14: Will the attorney be willing to suggest a settlement conference to opposing counsel as soon as possible? Usually after you and your spouse have made their financial data available. Will the attorney be willing to commit to a face-to-face settlement conference if your spouse's attorney agrees? (Obviously, the more you can agree upon the less there is to fight about and the less traumatic, expensive and time consuming your divorce will be)

* 15: If your spouse already has an attorney, ask if the attorney is familiar with the lawyer. Has the attorney worked with the other lawyer before? Does the spouse's attorney normally make reasonable efforts to settle the case?

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Question # 56

Tell me can you give me an example of a situation where you needed to deal with multiple priorities at once and how you deal with it?

Answer:-

Well I was at JBC alone for awhile and I would answer the phones and clients walk ins as well as doing plaintiff claims. I would work on the plaintiffs claims as much as could and when a client would come in to pay rent I would simply stop and help them and continue back with my work as they left, and the same with telephone calls.

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Question # 57

Tell us how do you manage your research work considering there is so much to look through?

Answer:-

I just do it step by step, I know how to research, I make sure I figure out what I am going to research first and I find that then I will go onto the next, I have not done much researching other than in school or my time at JBC

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Question # 58

Explain me what goals, other than those related to your legal career, have you established for yourself for the next 10 years?

Answer:-

I really just want to save as much money as I can so I can buy a home with my boyfriend and be able to get married. If we don't have a home to move into after we get married I wouldn't want to move back in with my parents.

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Question # 59

Explain me about yourself personally?

Answer:-

Divorce lawyers are people too, and his or her response to this question may be eye-opening for you. If the attorney doesn't get along with many people, works 15 hours a day, has conflict in the office, these may be red flags. A divorce attorney's ability to communicate and get along with other divorce lawyers, and the court, is imperative to the resolution of your case. A lawyer who promotes conflict in your case is not someone you want representing you. There are many ways that an experienced divorce lawyer can be extremely aggressive, yet very cooperative with the other side and cordial to the Probate and Family Court. You should try and connect with an attorney that shares your values and works to effectively advocate for you, in a respectful manner with everyone else involved in your case.

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Question # 60

Tell me what do you estimate the total cost of my massachusetts divorce to be?

Answer:-

Divorce lawyers are not permitted to guarantee results, nor can they predict exactly what the overall cost of a particular case will be. However, an experienced divorce attorney should walk you through the different ways that your case will cost less or more. For example, the opposing attorney and/or opposing party's



conduct and cooperation will have a significant impact on the overall cost of the case. Also, ask the attorney about how attorney fees might be paid by the other party.

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Question # 61

Tell us how familiar are you with the law we practice at our firm, or the law I specialize in?

Answer:-

I am not too far familiar seeing as I went to school for paralegal I did not learn about corporate law, real estate, nor wills and estates but I am happy to jump in and learn as well as researching everything on my own time.

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Question # 62

Tell us do you understand the impact you, even as a legal assistant, will have on the lives of our clients?

Answer:-

Yes, I may be the first person at the law firm that the client will talk to so I must make sure to be professional and friendly with any client even if some may get angry I need to talk to them and help them know that I understand and I am only trying to help.

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Question # 63

Tell me what have you learned from the other attorneys/paralegals you've spoken with today?

Answer:-

I have learned a little about what it will take to be a part of this team. I have also learned how they work and what they would expect from me.

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Question # 64

Tell me how do you communicate with your clients?

Answer:-

Divorce lawyers communicate in different ways with their clients. Most currently practicing lawyers utilize a variety of communication methods, including phone, email, and so forth. If a divorce lawyer is unwilling to communicate via email, for example, they likely do not utilize technology to his or her benefit (which ultimately keeps your costs down).

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Question # 65

Tell us what experience do you have with divorce cases?

Answer:-

Find out from the attorney what experience they have resolving cases. Do they actively try and settle cases? Do they have lots of court experience? Ask the divorce lawyer to talk specifically about cases they have handled like yours.

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Question # 66

Tell us do you offer any different types of representation?

Answer:-

Some lawyers offer flat fee rates (we do not), or "scrivener" services which is when the attorney helps drafting documents only. Some attorneys also offer limited scope representation where they just represent the client for one particular hearing or issue in a case. Additionally, many attorneys offer mediation services. Finally, our firm offers hourly consulting services.

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Question # 67

Explain me which areas of law are you most interested in?

Answer:-

When I first was in school I liked landlord tenant board but as I finished I realized I might want to be an administrative paralegal and I am up to any area of law.

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Question # 68

Tell me an example of a situation where you demonstrated an eye for detail?

Answer:-

Where I did my placement, he handed my paperwork to do for small claims court and I noticed he had spelt the name of the client wrong and the numbers on the schedule A had been mixed up from adding more so I made sure I re did the form and changed the schedule A so there were no problems with the form being returned.

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Question # 69

Tell me how do you handle stressful situations as Family Lawyer?



Answer:-

Go straight to the point. Stress does not help to achieve our goal.

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Question # 70

Tell me what interests you about a career in commercial law?

Answer:-

Firms want clerks that are interested in the work they do, so demonstrate that enthusiasm!

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Question # 71

What are you doing to better yourself as Family Lawyer?

Answer:-

If the opportunity presents itself. I would take courses.

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Question # 72

Tell us do you enjoy working as part of a team?

Answer:-

I do love working as a team. Honestly, I'm an expert at adapting, working in a team or on my own would not slow me down in any way.

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Question # 73

Tell me what accreditations do you have?

Answer:-

Ask the attorney about what kinds of awards and accreditations they have. Often, attorneys that are involved in the community and with the "family law bar" have access to judges and information that others attorneys lack. Different accreditations may derive from peer or judge reviews, such as the American Academy of Matrimonial Lawyers fellowship.

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Question # 74

Tell me what is your greatest strength? Greatest weakness?

Answer:-

My greatest strength is my organization skills and my weakness is I place a lot of pressure on my self to complete all tasks given to me and if I am unable to complete the task I make sure I discuss with my attorney the time it will take to complete.

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Question # 75

Tell me why do you want to do a clerkship?

Answer:-

Balance what you're hoping to gain from the clerkship with the skills you believe you can bring to the firm.

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Question # 76

Tell me how would you describe yourself?

Answer:-

I would describe myself as detail oriented and hard working. I care very much about the presentation of my work and I take a lot of pride in what I do. I want to be excellent in every task I set out to achieve, no matter how small or big.

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Question # 77

Tell me why did you choose to pursue a career as Family Lawyer?

Answer:-

In high school, I took law in grade 11 and 12 and I loved it, I loved studying and I knew everything on tests. I also loved history but I couldn't see what career I could get with that. I knew I wanted to get into the legal field so I went to college for paralegal and I am not a licensed paralegal I only have the knowledge and I felt that legal assistant was a good way to work in the legal field.

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Question # 78

Tell me what are your long and short range career goals and objectives?

Answer:-



My long term careers goals are to attend law school and pursue a career in internation law. My short terms goals are to learn as much about the law as I can. I want to work for a firm where I can gain real life experience and apply the education that I gained from University where I can grow as an employee.

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Question # 79

Explain me do you utilize mediation and/or alternative dispute resolution?

Answer:-

Massachusetts divorce lawyers are required by law to discuss alternative dispute resolution with their clients before filing a 1B divorce case. Make sure the attorney is versed in mediation and other ADR methods to help keep the cost down in your case.

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Question # 80

Tell me what are your hobbies?

Answer:-

Your interviewer is keen to learn a about you as a person, but your response should not be a straight "I like cycling and tennis." Instead, it's a good idea to include the skills you have developed through these extra-curricular activities.

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Question # 81

Tell me why are you the best candidate for us as Family Lawyer?

Answer:-

I'm the best candidate because although I may not have experience in corporate law, I am willing to learn and I am a fast learner, I can pick up a new skill or task very easily.

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Question # 82

Explain me about a time you had to handle a difficult client?

Answer:-

A client came into the office threatening the receptionist and being very rude and abusive about the progress of his case. I intercede and ascertained why he was upset and explained the process to him as best I could. I understand that most individuals understand how the legal process works.

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Question # 83

Tell us have you ever taught a family law legal seminar?

Answer:-

Lawyers who are experts in their field often teach legal courses and seminars regarding various topics of family law. Typically, top-notch attorneys are involved with teaching continuing legal education seminars.

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Question # 84

Explain me which subjects have you enjoyed the most?

Answer:-

Firms are hoping to see that your interests correlate with their practice areas. A question like this is also an opportunity to explain that rogue pass mark from second year.

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Question # 85

Tell us what areas of law are you interested in?

Answer:-

Hopefully the areas of law you're interested in fall within practice groups offered at the firm. It is probably a good idea to focus this discussion on a practice group or groups that fall within the clerkship rotations on offer.

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Question # 86

Tell us what type of work environment would allow you do to your best work?

Answer:-

I feel one where the workload is not TOO much but not enough. Say I have 12 things due in the next 2, I will still do my best but I can do my best work when say I have around 6-7 due so I can reAlly focus.

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Question # 87

Tell me what skills/experiences can you bring to the firm?



Answer:-

We all know you have plenty of awesome skills and great experiences, but consider the attributes the firm would most want in a clerk, and share only the skills and experiences that are the most relevant.

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Question # 88

Explain me why do you want to work at this law firm?

Answer:-

Firms are looking for people with an interest in their firm and an enthusiasm for the work that they do. This is the opportunity to demonstrate that you've done your homework about the firm and know why you want to be there.

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Question # 89

Tell me how has your college degree prepared you to work in this firm?

Answer:-

It has prepared me to work in this firm because I know the high importance every client is, accurate and no errors are a. P must and I know the legal terminology.

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Question # 90

Why did you leave your last position as Family Lawyer?

Answer:-

The last position I had to leave because it was a co op and they didn't have a job opening at the time. The position I haven't left but was looking for different work so I could learn new skills and move on and up as I can't in this current position.

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