

Global Guideline.

https://globalguideline.com/

Day Boy Job Interview Preparation Guide.

Question #1

Tell us what's your biggest weakness?

Answer:-

Take a look at the job description and choose one responsibility that you think you could improve. Would you like to be better at time management? Is there a piece of software you'd like to use better? Identify it, and then demonstrate your plan to improve. Say something like: "I'm a beginner at Photoshop, but I'd like to learn more advanced techniques. I've signed up for a course that will help me improve."

Read More Answers.

Question # 2

Why are you leaving your current role?

Answer:-

This could be a tricky one because you don't want to trash your current employer; this will make your interviewer wonder what you would say about them if they hired you. Focus more on the reasons that made you apply for their position instead of dwelling on what you're doing now. Avoid saying that you're bored, or that you're looking for a new challenge; this may make them wonder why you haven't approached your current work about creating new challenges for yourself.

Read More Answers.

Question # 3

Explain everything about yourself?

Answer:

This isn't the place to talk about your personal life. They're trying to gage if you'll fit into their culture and what strengths you would bring to the role. Be honest; it won't do you or them any favours if you lie to get the job, but then aren't happy in the role.

Read More Answers.

Question # 4

What questions would you ask me if you were to hire me for this position?

Answer:-

This tells me about the acumen and the prepardness level of the candidate. Moreover it also tells me about how well can the candidate play impromptu roles assigned and how seriously he takes them.

Read More Answers.

Question # 5

Why I should not hire you?

Answer:-

This negative question not only exposes me to the candidate's negative points but also about how well can he sell himself.

Please note - I, as an interviewer, don't take negative qualities, except excessive anger, racism or any kind of discrimination, as a rejection point. For me, negative points mean a well aware candidate. The organization will provide him environment to get rid of the negatives - after all that's why we have a Learning & Development team.

Read More Answers.

Question #6

Why should we select you?

Answer-

I know how to do the job the best way.

Read More Answers.

Question #7



What made you think so?

Answer:

My boss at the company I currently work in offered me a week's salary for had I not taken the leave which actually I took as I needed to come here for the interview.

Read More Answers.

Question #8

What makes you different from the rest of the applicants?

Answer:-

You could refer to the previous two answers Sir (with a smile). Besides, I would like add here that all others have come for a job and I've come here to work and to help one another take this organization to newer heights.

Read More Answers

Question #9

personality Related Job Interview Questions:

Answer:-

- 1. what is your biggest achievement up to date?
- 2. how would your friends describe you in three words?
- 3. what is the thing you have (had) to struggle with the most?
- 4. what kind of people you do not like to work with?

Read More Answers.

Question # 10

Credibility Related Job Interview Questions:

Answer:-

- 1. how would your last boss describe you (you can always call the boss up to check the info)
- 2. can you describe a situation when you had to defend a non popular solution, decision.
- 3. how would your colleagues describe you
- 4. what are the most important traits of a team

Read More Answers.

Question # 11

Some basic interview questions asked are:-

Answer:-

Tell me something about yourself?
What are your strengths and weakness?
Why do you want to join this company/institution?
What are your goals for future?
Why should we hire you?
How do you handle stress and pressure?

Describe a situation where you were in a difficult work situation and how did you overcame it?

Read More Answers.

Question # 12

If we select you, what will you bring to our Company?

Answer:-

Sir, my new splendor 100 cc.

Read More Answers

Question # 13

How would you weigh a giraffe/ elephant/ whale?

Answer:-

What they are trying to know: While they won't ask you to weight one, they need to know whether you have an eye for detail. All that they are judging is your problem-solving ability.

Read More Answers.

Question # 14

Tell me about your career, college, hobbies, and personal life?

Answer:

Keep your introduction positive, clean and simple. Focus on what is directly relevant. You want to show that you have the ability and desire to do the job, and fit into the company culture. Highlight aspects of your career, college, hobbies, and personal life that match that of the company.

Don't assume that your interviewer has read your resume. However, don't just recite your resume verbatim to your interviewer. The smart answer tells the interviewer why the interviewee is a good fit for the open position. If you are a recent college graduate interviewing for a sales position, highlight that you are a competitive people person who loves a challenge. If you are making a career switch, highlight your transferable skills. If you are keeping in the industry and looking for more responsibility, highlight specific examples of the best work you've done.

Read More Answers.



Question # 15

What are your biggest strengths? What will you bring to the team?

Answer-

Don't ramble on for minutes reciting every quality you can think of. I once sat through an interview where the candidate spoke for 5 minutes about how they were careful, yet willing to take risks, and that they were independent, but great in teams. It was confusing, and not convincing.

Choose 1-3 strengths that are relevant to predicting your success at the job and company. Carefully read the job posting and talk to current employees. Find out if their are common strengths that lead people to excel in the role.

Stay away from overly generic and lazy answers, like "I'm a people person." Instead, give solid examples of how your relationship building, research. and clear communication brought it and retained top clients at your last job. Highlight common themes in your achievements, and link them to tangible results. This question is basically: Why should we hire you?

Read More Answers.

Question # 16

Where else are you interviewing? What types of roles?

Answer:-

I once interviewed a candidate for a sales role at a early stage start up. I really liked him, and the interview was going well. I wanted to hire him, but when I asked him where else he was interviewing he told me that he was excited about a finance role at Microsoft. Huh? I was confused. We got to talking and it was clear that he didn't know what he wanted.

It's ok if you are interviewing for multiple types of opportunities, however don't tell your interviewer. Keep your answer focused on the opportunity and company that you are interviewing for.

Read More Answers.

Question # 17

Other than its obvious purpose what can scissors (productively) be used for?

Answer:-

What they are trying to know: While there is no specific answer to this question, you will be judged and awarded marks for your creativity. That's the trait they are judging you on: ingenuity.

Read More Answers.

Question # 18

If you are given 7 rods and 5 shelves, how will you place them all (just one on one shelf)?

Answer:-

What they are trying to know: You might never know the answer for this one. If you give up, you lose the game. If you try, you might be given some points for not giving up.

Read More Answers.

Question # 19

Tell me something that you don't know about (Technology / Function)?

Answer:

This question actually gives me an idea about what kind of over all knowledge the candidate posesses. Moreover, it tells, what all things he understands he must know or is in a process of knowing.

Read More Answers.

Question # 20

Tell me what is your biggest weakness?

Answer:-

Please don't go with the humble brag, of "I'm such a workaholic, or people say I'm too much of a perfectionist."

Give a weakness that is a genuine, but acceptable for the job you are applying to. For example, if you are interviewing for a programing job, you could say that one of your weaknesses is public speaking, which would have little bearing on doing your job. Similarly, some weaknesses, such as micromanaging or giving feedback too directly can be acceptable in certain positions.

Tell a story where you learned from a mistake. Give an example where something relatively minor went wrong, and what you learned from it. Focus on what you learned, and keep it positive.

Read More Answers.

Question # 21

Where else are you interviewing And what types of roles?

Answer.

I once interviewed a candidate for a sales role at a early stage start up. I really liked him, and the interview was going well. I wanted to hire him, but when I asked him where else he was interviewing he told me that he was excited about a finance role at Microsoft. Huh? I was confused. We got to talking and it was clear that he didn't know what he wanted.

It's ok if you are interviewing for multiple types of opportunities, however don't tell your interviewer. Keep your answer focused on the opportunity and company that you are interviewing for.

Read More Answers.

Question # 22

Any questions for me?



Answer:-

A good interview is a conversation, where both sides are engaged. The purpose is to discover if the position is a match. If the candidate asks no questions, they are missing an opportunity. It appears that either they aren't interested, or believe they already know everything to know about the position.

Don't ask questions just for the sake of asking questions. It's annoying to me as an interviewer when someone asks a question I've already answered, or is blatantly not relevant, just because they had it prepared. As Benjamin Holder suggests, ask questions that show you are genuinely interested in learning more about the job, the role, and the company. Use the opportunity to end on a high note.

Read More Answers.

Question # 23

Why are you interested in working for this company? How do you think you will fit into this operation?

Answer-

State the positive things that you have learned about the company and how they fit with your career goals. This shows the employer that you cared enough about the interview to prepare for it.

Read More Answers.

Question # 24

What are your strengths? Or, if you were hired, what ideas/talents could you contribute to the position or our company?

Answer-

These questions give you an opportunity to sell yourself as the best candidate for the job. Be sure to show how your strengths could be used on the job and could benefit the company.

Read More Answers.

Question # 25

What do you consider the most important idea you contributed or your most noteworthy accomplishment in your last job?

Answer:-

Give examples of ways in which you saved the company time or money or developed an office procedure that improved efficiency.

Read More Answers.

Question # 26

Give an example of a time you showed leadership and initiative?

Answer:

Even if you haven't had the title of lead worker, supervisor, or manager, give examples of when you recognized a job that needed to be done and you did

Question # 27

Give an example of a time you were able to contribute to a team project?

Answer:

If your work experience did not involve working on a team, use examples of teamwork from other aspects of your life, such as family projects or community activities

Read More Answers.

Question # 28

Questions to Ask About the Job:

Answer:-

What are the responsibilities of this position?

How would you describe an average day on this job?

How well defined is the job? Is there a written job description?

Can the duties of the job be expanded or changed?

What is the history of the position? Why is it vacant?

How will I be evaluated, and in what time frames? What performance standards will be used?

With whom would I be working? Who would be my supervisor? Whom would I supervise?

As you think about the position, what aspects of this job would you like to see performed better?

What are the key challenges or problems of this position?

Where can I go from here, assuming that I meet or exceed the job's responsibilities?

How would you describe the ideal candidate?

Read More Answers.

Question # 29

Questions to Ask About the Company:

Answer:-

What are the company's short- and long-range objectives?

What is the common denominator in your successful employees?

What does the company consider unique about itself?

What are some outside influences that affect company growth? Where does the company excel? What are its limitations?

What is the department's environment like?



Read More Answers.

Question #30

Where do you see yourself in three years?

Answer:

Telling the interviewer, "In your job!" is not a good idea. Instead, indicate that you hope to acquire sufficient skills and knowledge within that time to make a positive contribution to the company.

Read More Answers.

Question # 31

What have you done to develop or change in the last few years?

Answer:-

Use this question to show that you are willing to be challenged and to improve. Employers are looking for people who are willing to continue learning. Talk about formal and informal educational opportunities that you have pursued. Mention books and periodicals you have read that are related to your field of interest.

Read More Answers.

Question # 32

In a job, what interests you the most/least?

Anewer-

Use this question to demonstrate how well you would fit the job being discussed. When discussing what you are least interested in, try to demonstrate a positive attitude.

Read More Answers.

Question #33

Give an example of how you solved a problem in the past?

Answer:-

It is important to be able to show the process that you go through when presented with a problem. State the problem and describe the steps that you followed to reach the solution.

Read More Answers.

Question # 34

Describe your best/worst boss?

Answer:-

Be careful not to present a negative picture of any past employers. If given a choice, always talk about your best boss. If pressed to describe the worst boss, pick a work-related characteristic that can be stated in a positive way. For example, "I had a supervisor who was vague when issuing assignments. I learned to ask questions so that I knew what was expected."

Read More Answers

Question # 35

What is your major weakness?

Answer:-

Answer this is a positive manner by showing how you overcame a specific weakness. For example, "In the past, it was difficult for me to accept criticism from my peers. I have learned to value and solicit this input, however, and it has improved my job performance."

Read More Answers.

Question # 36

How do others describe you?

Answer:-

This is another way of asking "How do you think you will fit in?" You can prepare for this question before the interview by asking friends and/or people you have worked with how they would describe you.

Read More Answers.

Question # 37

Why have you chosen this particular field?

Answer:

Answer this question in a way that illustrates your enthusiasm for and dedication to your career.

Read More Answers.

Question # 38

Tell us about your education?

Answer:-

Even though your resume includes this information, some employers like to learn more. Remember to mention any classes, seminars, workshops, and on-the-job



training you've attended that support your job goals. Read More Answers.



HR Most Popular Interview Topics.

- 1 : General HR Frequently Asked Interview Questions and Answers Guide.
- 2 : Office Boy Frequently Asked Interview Questions and Answers Guide.
- 3 : <u>Conflict Resolution Frequently Asked Interview Questions and Answers Guide.</u>
- 4: HR Assistant Frequently Asked Interview Questions and Answers Guide.
- 5: Freshers HR Frequently Asked Interview Questions and Answers Guide.
- 6: HR Officer Frequently Asked Interview Questions and Answers Guide.
- 7 : Sample HR interview Frequently Asked Interview Questions and Answers Guide.
- 8: <u>HR Business Partner Frequently Asked Interview Questions and Answers Guide.</u>
- 9: Admin Officer Frequently Asked Interview Questions and Answers Guide.
- 10: HR Grievance Handling Frequently Asked Interview Questions and Answers Guide.

About Global Guideline.

Global Guideline is a platform to develop your own skills with thousands of job interview questions and web tutorials for fresher's and experienced candidates. These interview questions and web tutorials will help you strengthen your technical skills, prepare for the interviews and quickly revise the concepts. Global Guideline invite you to unlock your potentials with thousands of Interview Questions with Answers and much more. Learn the most common technologies at Global Guideline. We will help you to explore the resources of the World Wide Web and develop your own skills from the basics to the advanced. Here you will learn anything quite easily and you will really enjoy while learning. Global Guideline will help you to become a professional and Expert, well prepared for the future.

- * This PDF was generated from https://GlobalGuideline.com at November 29th, 2023
- * If any answer or question is incorrect or inappropriate or you have correct answer or you found any problem in this document then don't hesitate feel free and <u>e-mail us</u> we will fix it.

You can follow us on FaceBook for latest Jobs, Updates and other interviews material. www.facebook.com/InterviewQuestionsAnswers

Follow us on Twitter for latest Jobs and interview preparation guides https://twitter.com/InterviewGuide

Best Of Luck.

Global Guideline Team https://GlobalGuideline.com Info@globalguideline.com