# Computer Systems Director of Information Interview Questions And Answers Guide.



Global Guideline. https://globalguideline.com/



# Computer Systems Director of Information Job Interview Preparation Guide.

#### Question # 1

What do you consider ethical spending on an expense account?

#### Answer:-

It depends on the role - but the better way to answer this is to ask the interviewer what their expectations are with regards to what the role can expense and then simply state that you'll stay within those parameters

Read More Answers

## Question # 2

The change in the business industry now requires you to have a new set of skills you have to learn, how do you react to that?

#### Answer:-

First, find out which skills are the ones that you're currently lacking. Then identify what the steps would be to acquire/build those skills. Then take action to do so. Read More Answers.

#### Question # 3

Give me a specific example of a time when you had to conform to a policy with which you did not agree?

#### Answer:-

You want to first understand why the policy was put into effect. From there, if you truly disagree with it, explain your position to your management. If they don't change it, then you must accept their decision and continue to work or the alternative decision would be to find a new job. Read More Answers.

#### Question # 4

What qualities do you look for in a boss?

#### Answer:-

Remain optimistic and do not be too specific. Good attributes include moral character, honesty, and intelligence since managers usually believe they possess these qualities.

Read More Answers.

#### Question # 5

Tell me about a time when you had to think strategically?

## Answer:-

There was a time when I was told I had to get rid of 20% of my people. I had to determine which persons I needed the most by determining who could do what. I had to put aside personal feelings so that I could keep a working crew to handle he same workload with less people. <u>Read More Answers.</u>

## Question # 6

What are your greatest professional strengths As Computer Systems Director of Information?

#### Answer:-

When answering this question, we recommends being accurate (share your true strengths, not those you think the interviewer wants to hear); relevant (choose your strengths that are most targeted to this particular position As Computer Systems Director of Information); and specific (for example, instead of "people skills," choose "persuasive communication" or "relationship building"). Then, follow up with an example of how you've demonstrated these traits in a professional setting.

Read More Answers.

#### Question # 7



What type of people do you not work well with?

#### Answer:-

Be very careful answering this question as most organization employ professionals with an array of personalities and characteristics. You don't want to give the impression that you're going to have problems working with anyone currently employed at the organization. If you through out anything trivial you're going to look like a whiner. Only disloyalty to the organization or lawbreaking should be on your list of personal characteristics of people you can't work with.

## Question # 8

What is the most irritating thing you've experienced about your co-workers?

#### Answer:-

This question is designed to find out if you get along well on team, with other and whether or not you'll be a fit with the interviewer's organization. It's a trap. Think real hard but fail to come up anything that irritated you about your co-workers. A short positive response is best.

Question # 9

Your client is upset with you for a mistake you made, how do you react?

#### Answer:-

Acknowledge their pain - empathize with them. Then apologize and offer a solution to fix the mistake.

Read More Answers.

#### Question # 10

If you felt like you were hitting the proverbial "wall" and getting burned out, what would you do to re-energize yourself?

#### Answer:-

Take a break to rest. Work in smaller increments of time to increase focus with breaks in between. Delegate tasks to those that are willing to help.

Read More Answers.

#### Question # 11

How do you propose to compensate for your lack of experience?

#### Answer:-

The first thing you should do is discuss experience you have the interviewer is unfamiliar with. Once that is detailed, tell the person conducting the interview that you are able to learn new tasks and information in a reasonable period of time and possess a strong work ethic. However, only state this if you can live up to these expectations.

## Read More Answers.

#### Question # 12

How did you handle meeting a tight deadline As Computer Systems Director of Information?

#### Answer:-

Review every deadline you need to meet. Prioritize your projects by deadline and factor in how important each project is. Record your deadlines on a digital calendar or spreadsheet.

#### Read More Answers.

#### Question # 13

Tell us something about yourself?

#### Answer:-

Bad Answer: Candidates who ramble on about themselves without regard for information that will actually help the interviewer make a decision, or candidates who actually provide information showing they are unfit for the job.

Good answer: An answer that gives the interviewer a glimpse of the candidate's personality, without veering away from providing information that relates to the job. Answers should be positive, and not generic.

Read More Answers.

#### Question # 14

What's your management style?

#### Answer:-

The best managers are strong but flexible, and that's exactly what you want to show off in your answer. (Think something like, "While every situation and every team member requires a bit of a different strategy, I tend to approach my employee relationships as a coach...") Then, share a couple of your best managerial moments, like when you grew your team from five to 15 or coached an underperforming employee to become the company's top employee.

## Read More Answers.

#### Question # 15

How much are you willing to sacrifice to be successful at work As Computer Systems Director of Information?

#### Answer:-

With anything comes sacrifice. The questions is how much of it are you willing to sacrifice with regards to work life balance, stress, etc?



#### Read More Answers

#### Question # 16

What makes you right for this position?

#### Answer:-

This question can be tricky because you need to show your worth As Computer Systems Director of Information without sounding cocky or arrogant. Research the business ahead of time and become familiar with its mission and values. Take the time to figure out how your personal qualities fit the needs of the business and use that fit to provide your answer.

## Read More Answers.

#### Question # 17

What would your previous employer say is your greatest strength?

#### Answer:

Be prepared for this question. If you have to sit and think about it it's going to appear as if you're not sure or that you've never identified your own value in the work place - not good. You don't have to have a complex response. Keep it simple and honest. For example, several possibilities could be Leadership, Problem solving ability, Initiative, Energy, Work ethic, Innovative, etc., etc.

#### Read More Answers.

#### Question # 18

Tell me a difficult situation you have overcome in the workplace?

#### Answer-

Conflict resolution, problem solving, communication and coping under pressure are transferable skills desired by many employers As Computer Systems Director of Information

- Answering this question right can help you demonstrate all of these traits.
- \* Use real-life examples from your previous roles that you are comfortable explaining
- \* Choose an example that demonstrates the role you played in resolving the situation clearly
- \* Remain professional at all times you need to demonstrate that you can keep a cool head and know how to communicate with people

Read More Answers.

#### Question #19

Top 12 Best Brainteaser Interview Questions:

#### Answer:-

Brainteaser questions As Computer Systems Director of Information have become popular for interviews in recent years, as word has gotten out that top tech companies such as Apple, Google, Microsoft and IBM have used this type of question at one time or another.

Companies like Google aren't using these questions so much any more, but many companies, are, and it may be good to prepare for them As Computer Systems Director of Information. The key to these isn't so much getting the exact answer, as it is showing how you would come up with an answer.

- Here's a sample of 12 of the best and most difficult.
- 1. How many street lights are there in New York City? . How many gas stations are there in the United States?
- 3. How many golf balls can fit in a school bus?
- 4. How much should you charge to wash all the windows in Seattle?
- 5. Why are manhole covers round?
- 6. How many times a day does a clock's hands overlap?
- 7. How would you test a calculator?
- 8 Describe the internet to someone who just woke up from a 30-year coma
- 9. How much does the Starbucks in Times Square bring in, in annual revenue?
- 10. You are shrunk to the height of a nickel and thrown into a blender. Your mass is reduced so that your density is the same as usual. The blades start moving in 60 seconds. What do you do?
- What is the air speed velocity of an unladen swallow? ;)
  How many golf balls are there in Florida?

**Read More Answers.** 

#### Question # 20

When were you most satisfied in your job As Computer Systems Director of Information?

#### Answer:-

I'm a people person. I was always happiest and most satisfied when I was interacting with community residents, making sure I was able to meet their needs and giving them the best possible comfort in a tough situation. It was my favorite part of the job, and it showed. Part of the reason I'm interested in this job is that I know I'd have even more interaction with the public, on an even more critical level.

Read More Answers.

## Question # 21

Do you have the ability to articulate a vision and to get others involved to carry it out?

## Answer:-

If yes, then share an example of how you've done so at work or college. If not, then discuss how you would do so. Example: "I would first understand the goals of the staff members and then I would align those to the goals of the project / company. Then I would articulate the vision of that alignment and ask them to participate. From there, we would delegate tasks among the team and then follow up on a date and time to ensure follow through on the tasks. Lastly, we would review the results together."

Read More Answers.



#### Question # 22

How do you feel about this company's vision?

#### Answer:-

First find out where the company envisions itself in 3-5 years. If you can't find the vision of the company, that's probably a big question mark on the company itself. Once you do, identify how those company's visions align to your personal values and goals and then articulate how tightly correlated that is to the interviewer. For example - this company wants to be the #1 provider of green technology in the world and I feel strongly about that vision because we've got a chance to collectively impact the world to become a greener society and save our clients at the same time!

Read More Answers.

#### Question # 23 What are you passionate about?

#### Answer:-

Ask yourself - what are your core passions that you wake up excited to act on each and every day? Ask yourself what makes you happy or drives you - is it helping others? Is it making money? Is it creating something? Is it about changing the world? Etc.

#### Read More Answers.

## Question # 24

What do you know about our competition?

#### Answer:-

Make sure you do your research on their competitors. You can find this by going to yahoo finance and click on their competitors (if they are public). From there research the news on them and go to their websites to understand their positioning on solutions and vision. You can also research local regional companies that are their competition (if it's a smaller private company on a regional scale) by simply typing in similar product offerings in the Google search followed by the city. Make sure you know their competitor's vision, products, culture, and how they are differentiated against their competition (and if they're not, how they could be)

#### Read More Answers.

#### Question # 25

Tell me an occasion when you needed to persuade someone to do something?

#### Answer:-

Interpersonal relationships are a very important part of being a successful care assistant. This question is seeking a solid example of how you have used powers of persuasion to achieve a positive outcome in a professional task or situation. The answer should include specific details.

#### Read More Answers.

#### Question # 26

Why do you feel you will excel at rhis job?

#### Answer:-

This question presents an excellent opportunity for you to discuss your education, qualifications and personal traits. You might say something like "I studied property management as well as behavior during my college years and I have two years' experience in real estate.

I can gauge the homes or apartments in which clients will be interested based solely upon the needs of their families. Finally, my organizational skills will allow me to schedule appointments or showings confidently and arrive for them punctually." This shows your interviewer that you have all of the skills necessary to become successful not only for yourself, but also for your employer.

Read More Answers.

#### Question # 27

What have you done to reduce costs, increase revenue, or save time?

#### Answer:-

Even if your only experience is an internship, you have likely created or streamlined a process that has contributed to the earning potential or efficiency of the practice. Choose at least one suitable example and explain how you got the idea, how you implemented the plan, and the benefits to the practice. **Read More Answers.** 

#### Question # 28

What does "collaboration with teammates" mean to you?

#### Answer:-

Drinking at the water cooler together is not the best example. Think of how you can collaborate with teammates to generate new ideas, to create initiatives to impact the business' success for the better (specifically in the department that you're applying for). For example, if you're applying to marketing, collaboration could mean discussing new ways of social media advertising to reach an audience of over a million people to strengthen the brand awareness of the company.

## Read More Answers.

## Question # 29

Are You a 'People' Person?

#### Answer:-

Although it may be phrased a little differently, the gist of this question is clear:

Do you like being around people? If you don't, being a medical assistant isn't a good fit for you. After all, you'll be working directly with patients throughout the day. It helps a lot if you sincerely like interacting with them. While answering this question, make sure to mention that you like helping people too. This will drive home the point that you are a talented medical assistant and would be a valuable part of the team As Computer Systems Director of Information.



#### Read More Answers.

#### Question # 30

What do you consider to be your weaknesses?

#### Answer:-

What your interviewer is really trying to do with this question-beyond identifying any major red flags-is to gauge your self-awareness and honesty. So, "I can't meet a deadline to save my life As Computer Systems Director of Information" is not an option-but neither is "Nothing! I'm perfect!" Strike a balance by thinking of something that you struggle with but that you're working to improve. For example, maybe you've never been strong at public speaking, but you've recently volunteered to run meetings to help you be more comfortable when addressing a crowd.

## Read More Answers.

#### Question # 31

Why are you leaving the present company?

#### Answer:-

According to me we can not grow in the field without taking more responsibilities and risks and also we can't enhance our team leading capabilities, managerial skills without expose to wide range of people.

#### Read More Answers.

#### Question # 32

What do you like to do outside of work?

#### Answer:-

Interviewers ask personal questions in an interview to "see if candidates will fit in with the culture [and] give them the opportunity to open up and display their personality, too,". In other words, if someone asks about your hobbies outside of work, it's totally OK to open up and share what really makes you tick. (Do keep it semi-professional, though: Saying you like to have a few beers at the local hot spot on Saturday night is fine. Telling them that Monday is usually a rough day for you because you're always hungover is not.)

Read More Answers.

#### Question # 33

How important is the vision of the company to you?

#### Answer:-

It should be very important if you want a long standing career. Remember, you're investing your time, energy and earnings potential into a company so you want to make sure it's a sustainably successful company that will grow with you over the long haul.

## Read More Answers.

Question # 34

Do you like being around people?

#### Answer:-

People skills are a necessity for medical assistants. When answering this question, be sure to show that you enjoy interacting and working with others and that you also derive great enjoyment from helping others. This will show that you are a team player and that you would be a valuable team member As Computer Systems Director of Information.

### Read More Answers.

#### Question # 35

What was the most difficult employee situation you found yourself As Computer Systems Director of Information? How did you overcome the problem?

#### Answer:-

One of employees was conflicting with other and colleague who was prove his was wrong hi denied and was invite union to defend him but we have prove his wrong and I was facing disciplinary action.

Read More Answers.

#### Question # 36

What type of extracurricular activities are you a part of?

#### Answer:-

Discuss the clubs / activities you were in, share a personal story about why you enjoyed it and then describe how it's helped shape you to be who you are today. For example, I enjoyed rock climbing because it taught me the value of practicing hard at a sport to become skilled in it. I bring this same diligence to my work approach today as well.

#### Read More Answers.

#### Question # 37

Why should I hire you As Computer Systems Director of Information?

#### Answer:-

To close the deal on a job offer, you MUST be prepared with a concise summary of the top reasons to choose you. Even if your interviewer doesn't ask one of these question in so many words, you should have an answer prepared and be looking for ways to communicate your top reasons throughout the interview process. Read More Answers.



#### Question # 38

Explain a time when you did not get along with your coworker?

#### Answer:-

I used to lock heads with a fellows. We disagreed over a lot of things - from the care of civilians to who got what shifts to how to speak with a victim's family. Our personalities just didn't mesh. After three months of arguing, I pulled her aside and asked her to lunch. At lunch, we talked about our differences and why we weren't getting along. It turns out, it was all about communication. We communicated differently and once we knew that, we began to work well together. I really believe that talking a problem through with someone can help solve any issue.

Read More Answers.

## Question # 39

What is your perception of taking on risk?

#### Answer:-

You answer depends on the type of company you're interviewing for. If it's a start up, you need to be much more open to taking on risk. If it's a more established company, calculated risks to increase / improve the business or minimal risks would typically be more in line.

## Read More Answers.

## Question # 40

How would you describe your approach to Computer Systems Director of Information?

#### Answer:-

In more general terms, a question such as this gives a candidate the opportunity to talk about their professional philosophy and skills. While the question is general in nature, the best answers are usually quite specific, picking one or two points and exemplifying them with instances from personal history.

#### Read More Answers.

#### Question # 41

What would your first 30, 60, or 90 days look like in this role As Computer Systems Director of Information?

#### Answer:-

Start by explaining what you'd need to do to get ramped up. What information would you need? What parts of the company would you need to familiarize yourself with? What other employees would you want to sit down with? Next, choose a couple of areas where you think you can make meaningful contributions right away. (e.g., "I think a great starter project would be diving into your email marketing campaigns and setting up a tracking system for them.") Sure, if you get the job, you (or your new employer) might decide there's a better starting place, but having an answer prepared will show the interviewer where you can add immediate impact-and that you're excited to get started.

#### Read More Answers.

#### Question # 42

How do you handle stressful situations?

#### Answer:-

By remaining calm, weighing out all my options and executing a plan to get the situation resolve . Read More Answers.

#### Read More miswers.

## Question # 43

Where do you see yourself professionally five years from now As Computer Systems Director of Information?

#### Answer:-

Demonstrate both loyalty and ambition in the answer to this question. After sharing your personal ambition, it may be a good time to ask the interviewer if your ambitions match those of the company.

Read More Answers.

#### Question # 44

Why are you leaving your current job?

#### Answer:-

This is a toughie, but one you can be sure you'll be asked. Definitely keep things positive-you have nothing to gain by being negative about your past employers. Instead, frame things in a way that shows that you're eager to take on new opportunities and that the role you're interviewing for is a better fit for you than your current or last position. For example, "I'd really love to be part of product development from beginning to end, and I know I'd have that opportunity here." And if you were let go? Keep it simple: "Unfortunately, I was let go," is a totally OK answer.

#### Read More Answers.

#### Question # 45

How would you rate your communication and interpersonal skills for this job As Computer Systems Director of Information?

#### Answer:-

These are important for support workers. But they differ from the communication skills of a CEO or a desktop support technician. Communication must be adapted to the special ways and needs of the clients. Workers must be able to not only understand and help their clients, but must project empathy and be a warm, humane presence in their lives.

#### Read More Answers.

#### Question #46



Do you think you have enough experience As Computer Systems Director of Information?

#### Answer:-

If you do not have the experience they need, you need to show the employer that you have the skills, qualities and knowledge that will make you equal to people with experience but not necessary the skills. It is also good to add how quick you can pick up the routine of a new job role.

#### Question # 47

Explain me about your experience working in this field As Computer Systems Director of Information?

#### Answer:-

I am dedicated, hardworking and great team player for the common goal of the company I work with. I am fast learner and quickly adopt to fast pace and dynamic area. I am well organized, detail oriented and punctual person.

# Read More Answers.

Why do you want to work As Computer Systems Director of Information for this organisation?

#### Answer:-

Being unfamiliar with the organisation will spoil your chances with 75% of interviewers, according to one survey, so take this chance to show you have done your preparation and know the company inside and out. You will now have the chance to demonstrate that you've done your research, so reply mentioning all the positive things you have found out about the organisation and its sector etc. This means you'll have an enjoyable work environment and stability of employment etc - everything that brings out the best in you.

## Read More Answers.

#### Question # 49

Give me an example of an emergency situation that you faced. How did you handle it?

#### Answer:-

There was a time when one of my employers faced the quitting of a manager in another country. I was asked to go fill in for him while they found a replacement and stay to train that person. I would be at least 30 days. I quickly accepted because I knew that my department couldn't function without me.

#### Question # 50

Do you have any questions for me?

#### Answer:-

Good interview questions to ask interviewers at the end of the job interview include questions on the company growth or expansion, questions on personal development and training and questions on company values, staff retention and company achievements.

## Question # 51

Do you have any question regarding this job As Computer Systems Director of Information?

#### Answer:-

Never ask Salary, perks, leave, place of posting, etc. regarded questions. Try to ask more about the company to show how early you can make a contribution to your organization like. "Sir, with your kind permission I would like to know more about induction and developmental programs?" OR Sir, I would like to have my feedback, so that I can analyze and improve my strengths and rectify my shortcomings.

#### Read More Answers.

#### Question # 52

What would you like to have accomplished by the end of your career?

#### Answer:-

Think of 3 major achievements that you'd like to accomplish in your job when all is said and done - and think BIG. You want to show you expect to be a major contributor at the company. It could be creating a revolutionary new product, it could be implementing a new effective way of marketing, etc.

## Read More Answers.

## Question # 53

What features of your previous jobs have you disliked?

#### Answer:-

It's easy to talk about what you liked about your job in an interview, but you need to be careful when responding to questions about the downsides of your last position. When you're asked at a job interview about what you didn't like about your previous job, try not to be too negative. You don't want the interviewer to think that you'll speak negatively about this job or the company should you eventually decide to move on after they have hired you.

## Read More Answers.

Question # 54

What does quality work mean to you?

## Answer:-

Quality work to be is about doing work to the require or set standard, which is very important when it comes to warehouse operations.



#### Read More Answers.

#### Question # 55

How would your friends describe you?

#### Answer:-

My friends would probably say that I'm extremely persistent - I've never been afraid to keep going back until I get what I want. When I worked as a program developer, recruiting keynote speakers for a major tech conference, I got one rejection after another - this was just the nature of the job. But I really wanted the big players - so I wouldn't take no for an answer. I kept going back to them every time there was a new company on board, or some new value proposition. Eventually, many of them actually said "yes" - the program turned out to be so great that we doubled our attendees from the year before. A lot of people might have given up after the first rejection, but it's just not in my nature. If I know something is possible, I have to keep trying until I get it.

#### Read More Answers.

#### Question # 56

Tell me something about your family background?

#### Answer:-

First, always feel proud while discussing about your family background. Just simple share the details with the things that how they influenced you to work in an airline field.

#### Read More Answers.

#### Question # 57

How do you keep each member of the team involved and motivated?

#### Answer:-

Many managers mistakenly think that money is the prime motivator for their employees. However, according to surveys by several different companies, money is consistently ranked five or lower by most employees. So if money is not the best way to motivate your team, what is? Employees' three most important issues according to employees are:

\* Respect

\* A sense of accomplishment

\* Recognition

Read More Answers.

#### Question # 58

How do you think I rate as an interviewer?

#### Answer:-

I think you did fine. I'm sure you've conducted a lot of interviews, and it's probably second nature for you now. Thanks for taking the time to meet with me today. I'm sure you have a lot of things you have to juggle every day.

I'd say you rate at least ten out of ten. The questions you asked seemed spot on. I can tell you guys are working hard to find the perfect applicant for the job. I'm glad I could meet with you.

Read More Answers.

#### Question # 59

What's a time you exercised leadership?

#### Answer:-

Depending on what's more important for the the role, you'll want to choose an example that showcases your project management skills (spearheading a project from end to end, juggling multiple moving parts) or one that shows your ability to confidently and effectively rally a team. And remember: "The best stories include enough detail to be believable and memorable,". Show how you were a leader in this situation and how it represents your overall leadership experience and potential. **Read More Answers.** 

#### Reau More Answers.

#### Question # 60

What is your desired salary As Computer Systems Director of Information?

#### Answer:-

Bad Answer: Candidates who are unable to answer the question, or give an answer that is far above market. Shows that they have not done research on the market rate, or have unreasonable expectations.

Good answer: A number or range that falls within the market rate and matches their level of mastery of skills required to do the job.

Read More Answers.

#### Question # 61

What type of work environment do you prefer?

#### Answer:-

Ideally one that's similar to the environment of the company you're applying to. Be specific.

## Read More Answers.

## Information Technology (IT) Most Popular Interview Topics.

- 1 : <u>Telecommunications Frequently Asked Interview Questions and Answers Guide.</u>
- 2 : <u>CISA Frequently Asked Interview Questions and Answers Guide.</u>
- 3 : <u>Computer Operator Frequently Asked Interview Questions and Answers Guide.</u>
- 4 : <u>Content Writer Frequently Asked Interview Questions and Answers Guide.</u>
- 5 : Information Technology Analyst Frequently Asked Interview Questions and Answers Guide.
- 6 : <u>IT Support Frequently Asked Interview Questions and Answers Guide.</u>
- 7 : Information Technology Frequently Asked Interview Questions and Answers Guide.
- 8 : <u>Assistant IT Frequently Asked Interview Questions and Answers Guide.</u>
- 9: Information Technology Executive Frequently Asked Interview Questions and Answers Guide.
- 10 : Informational Frequently Asked Interview Questions and Answers Guide.

## About Global Guideline.

**Global Guideline** is a platform to develop your own skills with thousands of job interview questions and web tutorials for fresher's and experienced candidates. These interview questions and web tutorials will help you strengthen your technical skills, prepare for the interviews and quickly revise the concepts. Global Guideline invite you to unlock your potentials with thousands of <u>Interview</u> <u>Questions with Answers</u> or begin a tutorial right away, such as <u>HTML</u>, <u>XML</u>, <u>XSLT</u>, <u>Cascading</u> <u>Style Sheet (CSS)</u>, <u>Search Engine Optimization (SEO)</u>, <u>JavaScript</u>, <u>Structure Query Language (SQL)</u>, <u>Database Articles</u>, <u>Web Hosting Guide</u> and much more. Learn the most common technologies <u>Interview Questions and Answers</u>. We will help you to explore the resources of the World Wide Web and develop your own skills from the basics to the advanced. Here you will learn anything quite easily and you will really enjoy while learning. Global Guideline will help you to become a professional and Expert, well prepared for the future.

\* This PDF was generated from https://globalguideline.com at June 18th, 2023

\* If any answer or question is incorrect or inappropriate or you have correct answer or you found any problem in this document then don't hesitate feel free and <u>e-mail us</u> we will fix it.

You can follow us on FaceBook for latest Jobs, Updates and other interviews material. <u>www.facebook.com/InterviewQuestionsAnswers</u>

Follow us on Twitter for latest Jobs and interview preparation guides <u>https://twitter.com/InterviewGuide</u>

Best Of Luck.

Global Guideline Team https://GlobalGuideline.com Info@globalguideline.com