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# Computer Audit Specialist Job Interview Preparation Guide.

### Question #1

How well do you know our company?

### Answer.

Well, a developed company that is gradually building their reputation in the competitive world.

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### Question # 2

Tell me a difficult situation you have overcome in the workplace?

### Anewor-

Conflict resolution, problem solving, communication and coping under pressure are transferable skills desired by many employers As Computer Audit Specialist. Answering this question right can help you demonstrate all of these traits.

- \* Use real-life examples from your previous roles that you are comfortable explaining
- \* Choose an example that demonstrates the role you played in resolving the situation clearly
- \* Remain professional at all times you need to demonstrate that you can keep a cool head and know how to communicate with people

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# Question # 3

What are you looking for in a new position As Computer Audit Specialist?

# Answer:-

I've been honing my skills As Computer Audit Specialist for a few years now and, first and foremost, I'm looking for a position where I can continue to exercise those skills. Ideally the same things that this position has to offer. Be specific.

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# Question # 4

Are you good at working in a team As Computer Audit Specialist?

# Answer:-

Before you answer, consider how you best contribute to a team:

- \* Do you get along easily with people?
- \* Are you an effective collaborator?
- \* Can you communicate with people from various backgrounds and with different personalities?
- \* Can you motivate people?
- \* Do you know how to push back tactfully?
- \* Can you mediate conflicts?
- \* Can you deal with difficult personalities?

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# Question #5

Are You a 'People' Person?

# Answer:-

Although it may be phrased a little differently, the gist of this question is clear:

Do you like being around people? If you don't, being a medical assistant isn't a good fit for you. After all, you'll be working directly with patients throughout the day. It helps a lot if you sincerely like interacting with them. While answering this question, make sure to mention that you like helping people too. This will drive home the point that you are a talented medical assistant and would be a valuable part of the team As Computer Audit Specialist.

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# Question # 6

Did you get on well with your last manager?



### Answer:-

A dreaded question for many! When answering this question never give a negative answer. "I did not get on with my manager" or "The management did not run the business well" will show you in a negative light and reduce your chance of a job offer. Answer the question positively, emphasizing that you have been looking for a career progression. Start by telling the interviewer what you gained from your last job As Computer Audit Specialist

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### Question #7

Suppose there are three light switches outside a room. Inside is a single light bulb, controlled by one of the three switches. You need to determine which switch operates the bulb. You can turn the switches on and off as many times as you wish (they are all off to begin with), but may only enter the room once. There is no one there to help you. The door to the room is closed, and there are no windows, so you cannot see inside. How can you discover which switch operates the bulb?

### Answer:-

Do the following steps:

- \* 1. Turn ON two switches, and leave one OFF.
- \* 2. Wait a few minutes.
- \* 3. Turn one switch from ON to OFF. One is now ON and two are OFF
- \* 4. Enter the room. If the light is ON, it is controlled by the switch you left ON. If the light bulb is OFF, touch it. If it is warm it is controlled by the switch you turned ON and OFF. If it is cold, it is controlled by the switch you never turned on.

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### Question #8

What challenges are you looking for in this position?

### Answer:-

A typical interview question to determine what you are looking for your in next job, and whether you would be a good fit for the position being hired for, is "What challenges are you looking for in a position As Computer Audit Specialist?" The best way to answer questions about the challenges you are seeking is to discuss how you would like to be able to effectively utilize your skills and experience if you were hired for the job. You can also mention that you are motivated by challenges, have the ability to effectively meet challenges, and have the flexibility and skills necessary to handle a challenging job. You can continue by describing specific examples of challenges you have met and goals you have achieved in the past.

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# Question #9

What other companies are you interviewing with?

### Answer-

Companies ask this for a number of reasons, from wanting to see what the competition is for you to sniffing out whether you're serious about the industry. "Often the best approach is to mention that you are exploring a number of other similar options in the company's industry,". It can be helpful to mention that a common characteristic of all the jobs you are applying to is the opportunity to apply some critical abilities and skills that you possess. For example, you might say 'I am applying for several positions with IT consulting firms where I can analyze client needs and translate them to development teams in order to find solutions to technology problems.'

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# Question # 10

Why do you want to join our company?

# Answer:

This is a question that is aimed at finding out whether you know enough about the company and the basic market. The best way to answer this question is to do some research on the company and highlight its positive points.

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# Question # 11

Do you have any question regarding this job As Computer Audit Specialist?

# Answer:

Never ask Salary, perks, leave, place of posting, etc. regarded questions. Try to ask more about the company to show how early you can make a contribution to your organization like. "Sir, with your kind permission I would like to know more about induction and developmental programs?" OR Sir, I would like to have my feedback, so that I can analyze and improve my strengths and rectify my shortcomings.

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# Question # 12

Do you like to start personal relationships with other employees?

# Answer:-

Well, the right answer is yes and no. Good personal relations can improve the overall performance of a team. But on the other hand, you should not let your emotions to affect your decisions in work.

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# Question # 13

Explain an occasion when you had to adapt in the face of a difficult situation?

# Answer:

One of the most useful interview tactics is to remain positive about your work and achievements. This question lets the candidate draw on their own personal history to show how they have been positive and successful in the face of difficulties. Choose a specific occasion to describe, rather than dealing with generic platitudes.



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### Question # 14

How do you handle stressful situations?

### Answer:

By remaining calm, weighing out all my options and executing a plan to get the situation resolve.

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### Question #15

How would you motivate your team members to produce the best possible results?

### Answer:-

Trying to create competitive atmosphere, trying to motivate the team as a whole, organizing team building activities, building good relationships amongst people.

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### Question # 16

How would you observe the level of motivation of your subordinates?

### Answer:-

Choosing the right metrics and comparing productivity of everyone on daily basis is a good answer, doesn't matter in which company you apply for a supervisory role.

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### Question # 17

How would you rate your communication and interpersonal skills for this job As Computer Audit Specialist?

### Answer:

These are important for support workers. But they differ from the communication skills of a CEO or a desktop support technician. Communication must be adapted to the special ways and needs of the clients. Workers must be able to not only understand and help their clients, but must project empathy and be a warm, humane presence in their lives.

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### Question # 18

Tell me something about your family background?

# Answer:-

First, always feel proud while discussing about your family background. Just simple share the details with the things that how they influenced you to work in an airline field.

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# Question # 19

What kind of salary do you need As Computer Audit Specialist?

# Answer:-

This is a loaded question and a nasty little game that you will probably lose if you answer first. So, do not answer it. Instead, say something like, that's a tough question. Can you tell me the range for this position? In most cases, the interviewer, taken off guard, will tell you. If not, say that it can depend on the details of the job. Then give a wide range.

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# Question # 20

What schedule do you hope to work? Are you willing to work extra hours?

# Answer:-

Be honest. If you really want the job and are willing to work any schedule needed, say so. If, however, you have no intention of working late hours or weekends, simply let the interviewer know the hours that you are available to work. The same applies to extra hours. You are more likely to be hired if you are willing to work any time you are needed. However, saying that you are willing and then complaining about the hours once you start working is a recipe for disaster.

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# Question # 21

Where do you see yourself professionally five years from now As Computer Audit Specialist?

# Answer:

Demonstrate both loyalty and ambition in the answer to this question. After sharing your personal ambition, it may be a good time to ask the interviewer if your ambitions match those of the company.

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# Question # 22

How do you evaluate your ability to handle conflict?

# Answer:-



I pride myself on being a good problem solver. Through my previous job and management positions I have faced numerous conflicts in different situations, and my experiences have helped me to hone my issue resolution skills. I believe that it is important to get to and address the root of the issue, in a respectable manner.

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### Question # 23

What was the most important task you ever had?

### Answer:-

There are two common answers to this question that do little to impress recruiters:

- \* 'I got a 2.1
- \* 'I passed my driving test'

No matter how proud you are of these achievements, they don't say anything exciting about you. When you're going for a graduate job, having a degree is hardly going to make you stand out from the crowd and neither is having a driving licence, which is a requirement of many jobs.

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### Question # 24

What is your philosophy towards work?

### Answer:-

This is typically a straightforward question that merits a straightforward answer. Do you have strong worth ethic? Will you do whatever it takes to make sure the job gets done? Just say so in your response. Keep it short, direct and positive.

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### Question # 25

Describe your management style?

# Answer:-

Try to avoid specific classifications, whatever it may be. Organizations usually prefer managers who can adapt their skills to different situations.

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# Question # 26

How do you propose to compensate for your lack of experience?

### Answer:

The first thing you should do is discuss experience you have the interviewer is unfamiliar with. Once that is detailed, tell the person conducting the interview that you are able to learn new tasks and information in a reasonable period of time and possess a strong work ethic. However, only state this if you can live up to these expectations.

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# Question # 27

Tell me about a time when you helped resolve a dispute between others?

# Answer:

Be sure to discuss a very specific example. Tell the interviewer what methods you used to solve the problem without focusing on the details of the problem.

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# Question # 28

Explain what are your weaknesses As Computer Audit Specialist?

# Answer:-

Red flags: This is the peanut butter to the previous question's jelly. Again, everyone should expect it, so it's a bad sign if someone seems totally unprepared, or gives a stock answer like, "I'm a perfectionist." Also, of course, candidates crazy enough to blurt out some horrible personality trait should go in the red flagged pile. Good answer: Candidates should talk about a real weakness they've been working on improving. For instance, they're not good at public speaking, but they've been taking a course to help them improve. Or maybe they feel that they're easily distracted when working online, but have installed software that helps them stay on task. Answers like these show a desire for improvement, self awareness and discipline.

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# Question # 29

Tell us something about yourself?

# Answer-

Bad Answer: Candidates who ramble on about themselves without regard for information that will actually help the interviewer make a decision, or candidates who actually provide information showing they are unfit for the job.

Good answer: An answer that gives the interviewer a glimpse of the candidate's personality, without veering away from providing information that relates to the job. Answers should be positive, and not generic.

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# Question # 30

Tell me about a time when you had to use your presentation skills to influence someone's opinion As Computer Audit Specialist?

# Answer:-

Example stories could be a class project, an internal meeting presentation, or a customer facing presentation.



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### Question #31

Tell me about a problem that you've solved in a unique or unusual way. What was the outcome? Were you happy or satisfied with it?

### Answer:-

In this question the interviewer is basically looking for a real life example of how you used creativity to solve a problem.

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### Question #32

Tell me about a difficult decision you've made in the last year As Computer Audit Specialist?

### Answer:-

We all have difficult decisions in our lives. Show how you were able to arrive at it and then how you decisively acted.

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### Question #33

What is your biggest fear?

### Answer:

Don't try to sugarcoat the answer by listing something ambitious as a fear, unless you truly mean it (for example: I fear being a great leader) - Share your real fears but discuss how you would overcome them.

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### Question # 34

Why do you want to work in this industry As Computer Audit Specialist?

### Answer:-

Make sure you research the industry first. Then find at least 3 core things about that industry that you're passionate about (for example: how their solutions impact clients, their culture, the leadership, etc)

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### Question #35

Describe what a bad work environment would look like to you As Computer Audit Specialist?

# Answer:-

There could be a multitude of things to discuss here: Business ethics (wrongdoing), inconsiderate teammates, non-supportive management, a product that does not do what you're promising customers and so forth.

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# Question # 36

If you could offer suggestions on how to improve our company, what would you say?

# Answer:-

Examine the trends of the company and also where there may be some weaknesses (news articles often document this on public companies or look at their competitors to see how they're positioning it against them.) Then, once you have that knowledge, think creatively on how you could improve upon that weakness for them.

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# Question # 37

What are your thoughts on social media for this role?

# Answer:-

Without a doubt, social media is becoming more and more pervasive in our jobs. You should stress that social media is not appropriate for personal use at work. However, if the company embraces social media in certain departments (for example marketing), then you may want to discuss how you could use it for work (as long as it applies to your role).

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# Question #38

What role do you see technology playing in this role?

# Answer-

Technology is important to almost every job today but it's not meant to be abused. I believe it's important to increase productivity and not for personal use.

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# Question # 39

What are your presentation skills like As Computer Audit Specialist?

# Answer:

Make sure you share a story that demonstrates your presentation skills in front of many people. If you are really brave, offer to give a snippet of that presentation to the interviewer. This will definitely be different from what most people do.



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### Question # 40

Would you describe yourself as more analytical or interpersonal?

### Answer-

If you answer either, just make sure you explain why. For example, "I would consider myself to be more analytical because I'm good at examining a data set and then understanding how to interpret it in a business environment." or "I'm more of interpersonal person because I enjoy working and collaborating with my teammates and clients"

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### Question # 41

How do you act when you encounter competition?

### Answer.

This question is designed to see if you can rise the occasion. You want to discuss how you are the type to battle competition strongly and then you need to cite an example if possible of your past work experience where you were able to do so.

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### Question # 42

What's the least rewarding work you've ever done and why?

### Answer:-

Describe work you've done that you feel doesn't take advantage of your full potential. For example, "I once had to make paper copies for my job and I feel it didn't take full advantage of my skills. However, it did teach me to be humble in my work and to appreciate a good opportunity when it arose to use my skills"

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### Question # 43

How good are you at problem solving?

# Answer:-

Describe the problem first and then discuss how you were able to fix it.

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# Question # 44

How open are you to relocation?

# Answer:

If you're not, then say you're not. Don't lie about it just to get the job. There's no point if you won't move for the job anyway and lying is unethical. If you are open to relocation As Computer Audit Specialist, let them know which areas you'd be willing to relocate to.

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# Question # 45

What general trends do you see in our industry?

# Answer:-

Examine what's happened in the industry in the last 5 - 10 years and how it's evolved and then look at what both the company and analysts are saying about the future of that industry in which that company competes in. Read trade magazines / online sources in that industry as well to make sure you stay up to date on trends.

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# Question # 46

What does your professional network look like?

# Answer:-

If you have a professional network, discuss it detail (# of contacts, people you know, their positions and what you've learned from them or how you've worked with them). If you don't have one, discuss how you would develop one (career fairs, networking events for that industry, through your existing friends, etc)

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# Question # 47

What are the goals you've set for yourself?

# Answer:-

You could discuss your goals with regards to these categories: Career goals, impact you want to leave on society, financial goals, academic goals, charitable goals.

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# Question # 48

What have you done to improve yourself in the last year As Computer Audit Specialist?

# Answer:-

Discuss how you've improved yourself through work experiences, books you've read, classes, club(s) / extracurricular activities and describe the process on how it's happened. For example: I've improved my presentation skills tremendously because I've had to do 2 presentations this year for my communications class.



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### Question # 49

What do you expect to be earning in 5 years As Computer Audit Specialist?

### Answer-

Discuss how you expect yourself to be excellent at your job. Thus, it would be reasonable to expect pay that is based on the merit of your work.

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### Question #50

What three character traits would your friends use to describe you?

### Answer:-

Friends would typically use attributes like (assuming you have these): Trustworthy, honest, hardworking, friendly, courageous, nice, diligent, organized and so forth. Not saying you have all of these, but the best way for you to find out is to survey your friends by asking them what they consider your brand to be.

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### Question # 51

What are three positive character traits you don't have?

### Answer:-

List three attributes that you aspire to attain / build in the next few years - and then explain how you would develop those.

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### Question # 52

There's no right or wrong answer, but if you could be anywhere in the world right now, where would you be?

### Answer:-

Just be honest about where you'd like to be - you never know - you may end up bonding with the interviewer with the location. However, you want to stress that you want to work out of the location that you're interviewing for.

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### Question #53

How long will it take for you to make a significant contribution?

# Answer:-

First define significant contribution - once you do that - lay out a timeline plan in which you think you can achieve that.

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# Question #54

Do you have good manners? What types of people need to be treated with good manners?

# Answer:

You should have good manners. Everyone should be treated with courtesy and respect.

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# Question # 55

Can you perform Internet research? Please describe to me your steps in doing so?

# Answer:-

Internet research can entail Google searches, industry sites, news articles, social networks and company websites.

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# Question #56

Tell me about a decision you made recently and how you reached it As Computer Audit Specialist?

# Answer.

The key is to show that you put a lot of thought (weighing out the pros and cons) but were able to be decisive. Be sure to explain your logic in arriving at the decision.

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# Question # 57

If you could do it all over again, how would you plan your academic studies differently?

# Answer:

Whatever you do, just don't act bitter. A lot of times we wish we could change the past, but focus on the positive reasons and results of the decisions you already made.

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# Question # 58



How much time do you need to join the organization As Computer Audit Specialist?

### Answer:

You should be able to join it right away, barring plans you've already made (family travel, vacation, other obligations). The key is to simply be open in communication of what's already committed on your schedule. Most companies are accommodating. If they are not, weight the importance of joining that company vs. your plans.

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### Question #59

How will you approach learning this "new" job As Computer Audit Specialist?

### Answer-

Interview peers and leaders/managers, read industry news, practice the skill sets needed, absorb information on the job as much as possible.

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### Question # 60

What is more important to you money or success?

### Answer:-

First ask yourself that question before the interview - what are your priorities? Are money and success actual one in the same goal for you? If not, what's more important based on how do you define success?

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### Question # 61

Tell me about the last time you missed a goal or deadline?

### Answer:-

Unless you're a completely perfect person, chances are you've messed up before on a goal/deadline. If so, discuss how you fell short and what you would have done in retrospect to achieve it.

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### Question #62

What was the biggest professional risk you have taken and what was the outcome?

### Answer:-

First discuss how you weighed the pros and cons of the risk and the results you'd believe you could achieve. Then discuss the action plan you put into place for it and outline that step by step. Then discuss the outcome and if it wasn't optimal talk about what you would do differently in hindsight.

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# Question # 63

What do you expect from this job As Computer Audit Specialist?

# Answer:

Talk about the potential career development, your career aspirations, your work relationships and the learning you'll receive.

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# Question #64

Do you know anyone working with this organization?

# Answer:-

It would be great if you did - then you could potentially use them as a referral if they thought highly of you.

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# **Audit Most Popular Interview Topics.**

- 1 : Forensic Audit Frequently Asked Interview Questions and Answers Guide.
- 2 : Financial Auditor Frequently Asked Interview Questions and Answers Guide.
- 3: IT Audit & Compliance Specialist Frequently Asked Interview Questions and Answers Guide.
- 4 : Quality Auditor Frequently Asked Interview Questions and Answers Guide.
- 5 : Auctions Clerk Frequently Asked Interview Questions and Answers Guide.
- 6: Auction Assistant Frequently Asked Interview Questions and Answers Guide.
- 7 : System Auditor Frequently Asked Interview Questions and Answers Guide.
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