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# Branch Accountant Job Interview Preparation Guide.

# Question #1

What's your dream job?

### Answer:-

Along similar lines, the interviewer wants to uncover whether this position As Branch Accountant is really in line with your ultimate career goals. While "an GGL star" might get you a few laughs, a better bet is to talk about your goals and ambitions-and why this job will get you closer to them.

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### Question # 2

When were you most satisfied in your job As Branch Accountant?

### Answer-

I'm a people person. I was always happiest and most satisfied when I was interacting with community residents, making sure I was able to meet their needs and giving them the best possible comfort in a tough situation. It was my favorite part of the job, and it showed. Part of the reason I'm interested in this job is that I know I'd have even more interaction with the public, on an even more critical level.

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# Question #3

Why do you want this job As Branch Accountant?

# Answer:

This question typically follows on from the previous one. Here is where your research will come in handy. You may want to say that you want to work for a company that is Global Guideline, (market leader, innovator, provides a vital service, whatever it may be). Put some thought into this beforehand, be specific, and link the company's values and mission statement to your own goals and career plans.

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# Question # 4

Would you like doing repetitive work?

# Answer:-

Why not, I am not only doing a repetitive work but also earning but also getting a good salary by the company As Branch Accountant. And second thing is that nothing is interesting in the life till we are not interested.

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# Question # 5

Do you like being around people?

# Answer:

People skills are a necessity for medical assistants. When answering this question, be sure to show that you enjoy interacting and working with others and that you also derive great enjoyment from helping others. This will show that you are a team player and that you would be a valuable team member As Branch Accountant.

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# Question # 6

How many basketballs would fit in this room?

# Answer:

One. You did not ask what is the maximum number of basketballs you can fit in the room.

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# Question #7

How well do you know this industry?



### Answer:-

Two things businesses need to pay attention to in their industries are what their competition is doing and the customers. You may not always agree with your competitors but it is important to be aware of what changes they are making. Very well. I have been in the industry for over 6 years.

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# Question #8

How would you describe your approach to Branch Accountant?

### Answer:

In more general terms, a question such as this gives a candidate the opportunity to talk about their professional philosophy and skills. While the question is general in nature, the best answers are usually quite specific, picking one or two points and exemplifying them with instances from personal history.

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# Question #9

What have you done to reduce costs, increase revenue, or save time?

### Answer.

Even if your only experience is an internship, you have likely created or streamlined a process that has contributed to the earning potential or efficiency of the practice. Choose at least one suitable example and explain how you got the idea, how you implemented the plan, and the benefits to the practice.

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# Question # 10

Where do you see yourself in five years As Branch Accountant?

### Answer:-

If asked this question, be honest and specific about your future goals, but consider this:

A hiring manager wants to know

- \* a) if you've set realistic expectations for your career,
- \* b) if you have ambition (a.k.a., this interview isn't the first time you're considering the question), and
- \* c) if the position aligns with your goals and growth. Your best bet is to think realistically about where this position could take you and answer along those lines. And if the position isn't necessarily a one-way ticket to your aspirations?

It's OK to say that you're not quite sure what the future holds, but that you see this experience playing an important role in helping you make that decision.

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# Question #11

Why should I hire you As Branch Accountant?

# Answer:

To close the deal on a job offer, you MUST be prepared with a concise summary of the top reasons to choose you. Even if your interviewer doesn't ask one of these question in so many words, you should have an answer prepared and be looking for ways to communicate your top reasons throughout the interview process.

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# Question # 12

Do you work well under pressure?

# Answer:-

Yes.. When it comes down to the wire, the best thing I can to remain focused, have some flexibility, and understand priorities.. Giving them attention in the order they are needed.

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# Question # 13

Explain me about a time when you reached a goal within a tight deadline?

# Answer:

I work well under pressure to meet deadlines without jeopardizing the quality of my work. I have always worked in a fast pace environment where we are constantly under pressure to achieve best results within a time frame.

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# Question # 14

How do you handle stressful situations?

# Answer:

By remaining calm, weighing out all my options and executing a plan to get the situation resolve .

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# Question #15

How would you motivate your team members to produce the best possible results?

# Answer:

Trying to create competitive atmosphere, trying to motivate the team as a whole, organizing team building activities, building good relationships amongst people.

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### Question # 16

How would you observe the level of motivation of your subordinates?

### Answer-

Choosing the right metrics and comparing productivity of everyone on daily basis is a good answer, doesn't matter in which company you apply for a supervisory role.

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### Question # 17

How would you rate your communication and interpersonal skills for this job As Branch Accountant?

### Answer:-

These are important for support workers. But they differ from the communication skills of a CEO or a desktop support technician. Communication must be adapted to the special ways and needs of the clients. Workers must be able to not only understand and help their clients, but must project empathy and be a warm, humane presence in their lives.

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# Question # 18

What do you think is your greatest weakness?

### Answer:-

Don't say anything that could eliminate you from consideration for the job. For instance, "I'm slow in adapting to change" is not a wise answer, since change is par for the course in most work environments. Avoid calling attention to any weakness that's one of the critical qualities the hiring manager is looking for. And don't try the old "I'm a workaholic," or "I'm a perfectionist.

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### Question # 19

What schedule do you hope to work? Are you willing to work extra hours?

### Answer:-

Be honest. If you really want the job and are willing to work any schedule needed, say so. If, however, you have no intention of working late hours or weekends, simply let the interviewer know the hours that you are available to work. The same applies to extra hours. You are more likely to be hired if you are willing to work any time you are needed. However, saying that you are willing and then complaining about the hours once you start working is a recipe for disaster.

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# Question # 20

What types of personalities do you work with best?

# Answer:-

In the past, I have found it difficult to work with others who see themselves as better than others, who can take criticism, and who refuse to work with others. I have found it challenging to work with them b/c I am a team oriented person who feels the importance of working together over the needs of the individual especially in a learning environment.

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# Question # 21

Why should the we hire you as this position As Branch Accountant?

# Answer:-

This is the part where you link your skills, experience, education and your personality to the job itself. This is why you need to be utterly familiar with the job description as well as the company culture. Remember though, it's best to back them up with actual examples of say, how you are a good team player.

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# Question # 22

Are you planning to continue your studies and training As Branch Accountant?

# Answer:-

If asked about plans for continued education, companies typically look for applicants to tie independent goals with the aims of the employer. Interviewers consistently want to see motivation to learn and improve. Continuing education shows such desires, especially when potentials display interests in academia potentially benefiting the company.

Answering in terms of "I plan on continuing my studies in the technology field," when offered a question from a technology firm makes sense. Tailor answers about continued studies specific to desired job fields. Show interest in the industry and a desire to work long-term in said industry. Keep answers short and to the point, avoiding diatribes causing candidates to appear insincere.

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# Question # 23

How do you keep each member of the team involved and motivated?

# Answer-

Many managers mistakenly think that money is the prime motivator for their employees. However, according to surveys by several different companies, money is consistently ranked five or lower by most employees. So if money is not the best way to motivate your team, what is? Employees' three most important issues according to employees are:

\* Respect

\* A sense of accomplishment



# \* Recognition

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# Question # 24

How do you think I rate as an interviewer?

### Answer:-

I think you did fine. I'm sure you've conducted a lot of interviews, and it's probably second nature for you now. Thanks for taking the time to meet with me today. I'm sure you have a lot of things you have to juggle every day.

I'd say you rate at least ten out of ten. The questions you asked seemed spot on. I can tell you guys are working hard to find the perfect applicant for the job. I'm glad I could meet with you.

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# Question # 25

How have you changed in the last five years?

### Answer:-

All in a nutshell. But I think I've attained a level of personal comfort in many ways and although I will change even more in the next 5-6 years I'm content with the past 6 and what has come of them.

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### Question # 26

What problems have you encountered at work?

### Answer:-

Wow, do we have problems! Where do I begin? Well, most of the problems are internal, just people not working well with each other. I have one person on our team who is a real problem, but it seems like management is afraid to do anything about it. So we all end up having to do extra work to cover for this person, who just doesn't work. We all say that he's retired in place. I think he's just holding on until retirement in a couple years. But he's a real problem. I complain about it--a lot--but nothing ever seems to get done. I've even written negative reviews about the person, hoping he will get canned, but it doesn't happen. I can't wait for him to retire.

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# Question # 27

Do you consider yourself successful?

# Answer:

You should always answer yes to this question. Briefly explain why without going on and on. If you communicate that you're more successful than you really are you may come off as arrogant or unrealistic. A goof explanation is that you have set professional goals and that you have met some of these goals and are on track to meet more in the near future.

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# Question # 28

Why do you want to work for this company?

# Answer:-

Again be honest. The interviewer will be able to sense very quickly if you're be disingenuous. Your answer should be base on your person reasons, career aspirations as well as research you've performed on the company. The most important thing you should do is make sure to relate your answer to your long-term career goals.

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# Question # 29

What type of salary are you looking for?

# Answer:

This can be a very tricky question as the individual asking it is probably digging for something other than a simple answer to the question. We recommend that you don't immediately respond to the question directly. Instead, say something like, "That a difficult question. What is range for this position?" More often than not the interviewer will tell you. If the interviewer insists on direct answer you may want say that it depends on the details of the job - then give a wide salary range.

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# Question #30

How do you measure success?

# Answer-

There may be several good answers. Some include: you're able to set realistic, yet aggressive goals that push you and you're able to achieve them, you go the extra mile on all projects, client satisfaction is high, your boss is elated at your performance on all projects, etc.

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# Question #31

Tell me about the most fun you have had on the job?

# Answer:

When answering this question, discuss situations where you completed tasks benefitting your previous employers.

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### Question # 32

What is your desired salary As Branch Accountant?

### Answer-

Bad Answer: Candidates who are unable to answer the question, or give an answer that is far above market. Shows that they have not done research on the market rate, or have unreasonable expectations.

Good answer: A number or range that falls within the market rate and matches their level of mastery of skills required to do the job.

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# Question #33

Top 11 Interview Questions to Ask when Emotional Intelligence Matters As Branch Accountant:

### Answer:-

Emotional intelligence, or EQ, has come into vogue as a good trait to hire for.

EQ is the ability to use emotional information to guide thinking and behavior, to recognize other people's emotions and your own, and to discriminate between different feelings and label them appropriately.

EQ is considered essential to help teams function well. Here are some of the top questions for help you get an idea of how candidates perceive their emotions and those of others.

- 1. If you started a company today, what would its top values be?
- 2. Who inspires you? Why?
- 3. How could you create more balance in your life?
- 4. What makes you angry?
- 5. How do you have fun?
- 6. How good are you at asking for help?
- 7. How did you deal with a bad day?
- 8. What's something you're really proud of? Why?
- 9. Tell me about a time when your mood altered your performance (positively or negatively).
- 10. Has there ever been a time when you felt you needed to change your behavior at work? How did you do it?
- 11. Did you create friendships that lasted while working at a previous job?

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# Question #34

If the company you worked for was doing something unethical or illegal, what would you do?

### Anewer-

Report it to the leaders within the company. True leaders understand business ethics are important to the company's longevity

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# Question #35

Tell me about a problem that you've solved in a unique or unusual way. What was the outcome? Were you happy or satisfied with it?

# Answer-

In this question the interviewer is basically looking for a real life example of how you used creativity to solve a problem.

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# Question # 36

Give me a specific example of a time when you had to conform to a policy with which you did not agree?

# Answer:-

You want to first understand why the policy was put into effect. From there, if you truly disagree with it, explain your position to your management. If they don't change it, then you must accept their decision and continue to work or the alternative decision would be to find a new job.

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# Question # 37

What's been your biggest failure to date?

# Answer:-

Describe your biggest failure and discuss what you've learned from it and ideally how you've been successful since because of that lesson.

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# Question # 38

How have you achieved your success?

# Answer:

Discuss stories of how you've progressed over the years to achieve success. People relate best to stories.

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# Question # 39

What do you feel you deserve to be paid?

# Answer:

Do your research before answering this question - first, consider what the market average is for this job. You can find that by searching on Google (title followed by salary) and globalguideline.com and other websites. Then, consider this - based on your work experience and previous results, are you above average, if yes, by what



% increase from your pay today from your perspective? Also - make sure if you aim high you can back it up with facts and your previous results so that you can make a strong case.

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# Question # 40

If someone had to say something negative to you, what would they say?

### Answer:

Again, be honest about sharing a story here about someone who may not have gotten along with you in the office here and explain how you were able to fix that relationship or change your attitude/action to be a better person / coworker.

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# Question # 41

How long do you envision yourself staying with this company?

### Answer:-

Understand that companies invest a lot of money into hiring the right staff. You want to emphasize that you are in it for the long run and you want to develop a career there and that it's not just a "5 month stepping stone" type of a job. You should be thinking how you're going to grow with that company. After all, don't you want to invest your energy and time with a company that is going to continue to be successful and one that will help you grow?

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# Question # 42

How do you feel about giving back to the community?

### Answer:-

Describe your charitable activities to showcase that community work is important to you. If you haven't done one yet, go to www.globalguideline.com - charitable work is a great way to learn about other people and it's an important part of society - GET INVOLVED!

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# Question #43

How has school prepared you for this job role?

### Answer-

Think back to how you've interacted with your peers to develop social skills, how you've worked with classmates on projects to develop teamwork and collaborative skills, how you've developed discipline through studying, how the courses have helped your creativity, and how the classes you've taken have impacted your analytical / problem solving / reasoning skills.

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# Question # 44

How important is the vision of the company to you?

# Answer-

It should be very important if you want a long standing career. Remember, you're investing your time, energy and earnings potential into a company so you want to make sure it's a sustainably successful company that will grow with you over the long haul.

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# Question #45

What are your presentation skills like As Branch Accountant?

# Answer:-

Make sure you share a story that demonstrates your presentation skills in front of many people. If you are really brave, offer to give a snippet of that presentation to the interviewer. This will definitely be different from what most people do.

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# Question # 46

What would you like to have accomplished by the end of your career?

# Answer:-

Think of 3 major achievements that you'd like to accomplish in your job when all is said and done - and think BIG. You want to show you expect to be a major contributor at the company. It could be creating a revolutionary new product, it could be implementing a new effective way of marketing, etc.

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# Question # 47

What does your professional network look like?

# Answer:-

If you have a professional network, discuss it detail (# of contacts, people you know, their positions and what you've learned from them or how you've worked with them). If you don't have one, discuss how you would develop one (career fairs, networking events for that industry, through your existing friends, etc)

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# Question # 48



What are the goals you've set for yourself?

### Answer-

You could discuss your goals with regards to these categories: Career goals, impact you want to leave on society, financial goals, academic goals, charitable goals.

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# Question # 49

What do you expect to be earning in 5 years As Branch Accountant?

### Answer:

Discuss how you expect yourself to be excellent at your job. Thus, it would be reasonable to expect pay that is based on the merit of your work.

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# Question #50

What attracted you to this company As Branch Accountant?

### Answer:-

You could discuss the company's vision, culture and solutions/services as reasons for wanting to join it.

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### Question #51

What do you look for in terms of culture -- structured or entrepreneurial?

### Answer-

A good answer is to discuss the importance of having both elements in a company As Branch Accountant. Structure is good to maintain a focus on priorities and making sure people are productive but having an entrepreneurial spirit can help cultivate new ideas that can truly help the company.

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# Question # 52

Who was your favorite manager and why?

### Answer:-

Describe the attributes you liked about your favorite manager, typically attributes discussed are: Great at coaching, inspiring, motivating, empowering, trusting, delegating, leading, etc.

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# Question # 53

Was there a person in your career who really made a difference?

# Answer:

If you can't think of one, you need to get a mentor QUICKLY! Mentors can come in the form of peers, family members, co-workers, management / leaders at a company and so on.

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# Question # 54

Do you think a leader should be feared or liked?

# Answer:-

Liked. You want to work harder for people that inspire and motivate you. Fear only lasts for so long.

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# Question # 55

How would you feel about working for someone who knows less than you As Branch Accountant?

# Answer:-

The reality is, the majority of the time someone is in a management/leadership position is because of their experience and past success. So they probably possess at least a unique set of knowledge from you. So you'll want to learn from them as much as possible. If it's not the case, then discuss how you would look for mentors in different departments to help your personal career development.

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# Question # 56

How do you rate yourself in computer skills? Please describe the programs and software that you can use well?

# Answer:-

Ideally you want to able to type quickly, have the ability to effectively use Microsoft Office, and more importantly be able to quickly adapt to computer / technology skills. More and more it's become an integral part of work. If the job doesn't require technology skills - then this question shouldn't be asked!

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# Question # 57

Why did you select the University \_\_\_\_\_?



### Answer:-

Discuss the academic program, the extracurricular program(s), the school spirit, the quality of your peers, and the professors.

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# Question #58

Are you aggressive?

### Answer:

If you are, describe it through a story / experience that you had. If you aren't, then explain why you're not. If the job role asks for you to be aggressive/not aggressive and you're the opposite of it, explain how you would develop that characteristic.

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# Question # 59

What motivates you the most?

### Answer:-

Is it money? Is it career development? Is it recognition? Is it a sense of achievement? Is it to impress your peers? Is it for fame?

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### Question # 60

Who has been an inspiration for you?

# Answer:-

Cite your role models (possible examples could be your parents, people successful in the industry, world leaders, etc)

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# Question # 61

Rate yourself on a scale of 10?

# Answer:-

If you truly believe you're a 10, you better be able to explain why with examples / stories. If you believe you're a great contributor and have room to grow, say 8 or 9. If you're below that, explain what you would do to improve yourself to get the ranking you believe you can be.

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# Question # 62

What do you expect from this job As Branch Accountant?

# Answer:

Talk about the potential career development, your career aspirations, your work relationships and the learning you'll receive.

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# **Accounting Most Popular Interview Topics.**

- 1 : Accounting Frequently Asked Interview Questions and Answers Guide.
- 2: Accounts Payable Frequently Asked Interview Questions and Answers Guide.
- 3 : <u>Audit Frequently Asked Interview Questions and Answers Guide.</u>
- 4 : Cost Accounting Frequently Asked Interview Questions and Answers Guide.
- 5 : Senior Accountant Frequently Asked Interview Questions and Answers Guide.
- 6: Accountant Frequently Asked Interview Questions and Answers Guide.
- 7: Junior Accountant Frequently Asked Interview Questions and Answers Guide.
- 8: <u>Assistant Accountant Frequently Asked Interview Questions and Answers Guide.</u>
- 9: Account Manager Frequently Asked Interview Questions and Answers Guide.
- 10: Manager Key Account Frequently Asked Interview Questions and Answers Guide.

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