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# **Auto Body Manager Job Interview Preparation Guide.**

# Question # 1

What have you learned from mistakes on this job?

### Answer:-

Candidates without specific examples often do not seem credible. However, the example shared should be fairly inconsequential, unintentional, and a learned lesson should be gleaned from it. Moving ahead without group assistance while assigned to a group project meant to be collaborative is a good example.

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### Question # 2

What did you dislike about your old job?

### Answer-

Try to avoid any pin point, like never say "I did not like my manager or I did not like environment or I did not like team" Never use negative terminology. Try to keep focus on every thing was good As Auto Body Manager, I just wanted to make change for proper growth.

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# Question #3

What position do you prefer on a team working on a project?

# Answer:

Do not claim to be comfortable with a specific role if you in are in fact not comfortable with it. However, if you have no problem working in certain roles or situations, be sure to discuss this with the interviewer.

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# Question # 4

Tell me about a time when you had to use your presentation skills to influence someone's opinion As Auto Body Manager?

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Example stories could be a class project, an internal meeting presentation, or a customer facing presentation.

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# Question #5

Tell me why do you want this job As Auto Body Manager?

# Answer:-

Bad Answer: No solid answer, answers that don't align with what the job actually offers, or uninspired answers that show your position is just another of the many jobs they're applying for.

Good answer: The candidate has clear reasons for wanting the job that show enthusiasm for the work and the position, and knowledge about the company and job.

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# Question # 6

What is your greatest strength As Auto Body Manager?

# Answer:-

This is your time to shine. Just remember the interviewer is looking for work related strengths As Auto Body Manager. Mention a number of them such as being a good motivator, problem solver, performing well under pressure, being loyal, having a positive attitude, eager to learn, taking initiative, and attention to detail. Whichever you go for, be prepared to give examples that illustrate this particular skill.

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# Question #7

Top 13 Situational Interview Questions As Auto Body Manager:



### Answer:-

Situational interviews As Auto Body Manager are similar to behavioral interview questions - but they are focused on the future, and ask hypothetical questions, whereas behavioral interview questions look at the past.

The advantage is that employers can put all candidates in the same hypothetical situations, and compare their answers.

- 1. What would you do if you made a strong recommendation in a meeting, but your colleagues decided against it?
- 2. How you would handle it if your team resisted a new idea or policy you introduced?
- 3. How would you handle it if the priorities for a project you were working on were suddenly changed?
- 4. What would you do if the work of an employee you managed didn't meet expectations?
- 5. What would you do if an important task was not up to standard, but the deadline to complete it had passed?
- 6. What steps would you take to make an important decision on the job As Auto Body Manager?
- 7. How would you handle a colleague you were unable to form a positive relationship with?
- 8. What would you do if you disagreed with the way a manager wanted you to handle a problem?
- 9. What would you do if you were assigned to work with a difficult client As Auto Body Manager?
- 10. What would you do if you worked hard on a solution to a problem, and your solution was criticized by your team?
- 11. How would you handle working closely with a colleague who was very different from you?
- 12. You're working on a key project that you can't complete, because you're waiting on work from a colleague. What do you do?
- 13. You realize that an early mistake in a project is going to put you behind deadline. What do you do?

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### Question #8

Do you have any blind spots?

### Answer:-

This question is often meant to trick candidates since acknowledgment of blind spots would indicate they were aware of them. Also, do not disclose bad habits or other personal concerns. Let the interviewer find out about your personal flaws through the course of the interview without directly stating these flaws.

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### Question # 9

Tell me a difficult situation you have overcome in the workplace?

### Answer-

Conflict resolution, problem solving, communication and coping under pressure are transferable skills desired by many employers As Auto Body Manager. Answering this question right can help you demonstrate all of these traits.

- \* Use real-life examples from your previous roles that you are comfortable explaining
- \* Choose an example that demonstrates the role you played in resolving the situation clearly
- \* Remain professional at all times you need to demonstrate that you can keep a cool head and know how to communicate with people

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# Question # 10

Your client is upset with you for a mistake you made, how do you react?

# Answer-

Acknowledge their pain - empathize with them. Then apologize and offer a solution to fix the mistake.

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# Question # 11

How do you think your colleagues at your last job would describe you?

# Answer:-

While your CV will say a lot about your work history As Auto Body Manager, the interviewer will most likely look for greater detail with questions such as this. Be positive about previous experience, highlighting your own strengths.

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# Question # 12

Tell me about yourself?

# Answer:-

There are some questions that your potential employer aren't allowed to ask (but trust me, they probably want to). For instance, they shouldn't really ask about your family or how far away you live from your potential place of employment. If you can find a way to answer these questions anyway (with the answers they want to hear), that will give them a little added info to help them make the (right) decision!

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# Question # 13

If the company you worked for was doing something unethical or illegal, what would you do?

# Answer:-

Report it to the leaders within the company. True leaders understand business ethics are important to the company's longevity

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# Question # 14

What motivates you at the work place?

# Answer:-



Keep your answer simple, direct and positive. Some good answers may be the ability to achieve, recognition or challenging assignments.

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# Question #15

What is your philosophy towards work?

### Answer:-

This is typically a straightforward question that merits a straightforward answer. Do you have strong worth ethic? Will you do whatever it takes to make sure the job gets done? Just say so in your response. Keep it short, direct and positive.

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### Question # 16

What did you like least about your last (or current) job As Auto Body Manager?

### Answer.

Don't vent or focus on the negative with brutally honest answers such as "My boss was a jerk," or "The company culture was too politically correct," or "They just weren't giving me the opportunity to take my career to the next level." Instead, keep the emphasis on the positive, even though there are sure to be things you weren't happy about.

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### Question # 17

How do you evaluate success As Auto Body Manager?

### Answer-

I evaluate success As Auto Body Manager in different ways. At work, it is meeting the goals set by my supervisors and my fellow workers. It is my understanding, from talking to other employees, that the Global Guideline company is recognized for not only rewarding success but giving employees opportunity to grow as well.

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### Question # 18

When were you most satisfied in your job As Auto Body Manager?

### Answer-

I'm a people person. I was always happiest and most satisfied when I was interacting with community residents, making sure I was able to meet their needs and giving them the best possible comfort in a tough situation. It was my favorite part of the job, and it showed. Part of the reason I'm interested in this job is that I know I'd have even more interaction with the public, on an even more critical level.

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# Question # 19

How would your boss and co-workers describe you?

# Answer:

First of all, be honest (remember, if you get this job, the hiring manager will be calling your former bosses and co-workers!). Then, try to pull out strengths and traits you haven't discussed in other aspects of the interview As Auto Body Manager, such as your strong work ethic or your willingness to pitch in on other projects when needed.

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# Question # 20

Do you know anyone that works with our company?

# Answer:-

Sometimes companies have policies relating to the hiring of individuals related to current company employees. If you are related to anyone working for the company make sure you're aware of company policies before you enter the interview. If you have a friend or acquaintance working for the company make sure have good relationship with this individual before mentioning them.

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# Question # 21

You notice there are too many non productive internal meetings being held, what do you do?

# Answer:

Reach out to your boss and let him know that first you value his leadership and organization but that you are being overwhelmed with the amount of non productive internal meetings.

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# Question # 22

What can you tell me about team work as part of the job As Auto Body Manager?

# Answer-

There is usually a team of staff nurses working in cooperation with each other. A team of nurses has to get along well and coordinate their actions, usually by dividing their responsibilities into sectors or specific activities. They help each other perform tasks requiring more than one person.

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### Question # 23

What is your biggest regret to date and why?

### Answer-

Describe honestly the regretful action / situation you were in but then discuss how you proactively fixed / improved it and how that helped you to improve as a person/worker.

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# Question # 24

Describe what a bad work environment would look like to you As Auto Body Manager?

### Answer-

There could be a multitude of things to discuss here: Business ethics (wrongdoing), inconsiderate teammates, non-supportive management, a product that does not do what you're promising customers and so forth.

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### Question # 25

How well do you know this industry?

### Answer-

Two things businesses need to pay attention to in their industries are what their competition is doing and the customers. You may not always agree with your competitors but it is important to be aware of what changes they are making. Very well. I have been in the industry for over 6 years.

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### Question # 26

Why were you fired?

### Answer:-

OK, if you get the admittedly much tougher follow-up question as to why you were let go (and the truth isn't exactly pretty), your best bet is to be honest (the job-seeking world is small, after all). But it doesn't have to be a deal-breaker. Share how you've grown and how you approach your job and life now as a result. If you can position the learning experience as an advantage for this next job, even better.

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# Question # 27

What do you know about our competition?

# Answer:-

Make sure you do your research on their competitors. You can find this by going to yahoo finance and click on their competitors (if they are public). From there research the news on them and go to their websites to understand their positioning on solutions and vision. You can also research local regional companies that are their competition (if it's a smaller private company on a regional scale) by simply typing in similar product offerings in the Google search followed by the city. Make sure you know their competitor's vision, products, culture, and how they are differentiated against their competition (and if they're not, how they could be)

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# Question # 28

What does success mean to you?

# Answer:-

I am punctual, I always have excellent attendance on any job As Auto Body Manager, I have a keen eye for both large and small details, and I am always finding ways to improve a process and shorten the length of time it takes to complete a project.

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# Question # 29

What was the most difficult employee situation you found yourself As Auto Body Manager? How did you overcome the problem?

# Answer:-

One of employees was conflicting with other and colleague who was prove his was wrong hi denied and was invite union to defend him but we have prove his wrong and I was facing disciplinary action.

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# Question #30

What are your personal skills which make you a candidate for the position As Auto Body Manager?

# Answer-

The list of crucial character traits includes patience, tact, and poise, with personal and cultural sensitivity. One needs the ability to work long hours, with much walking and some physical tasks. But the most important trait of all is to love people and to have the desire to care for them.

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# Question # 31

What did you major in and why?

# Answer:-

Tell them your major and the motivations behind why you chose it and how it's helped to prep your of this potential job



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### Question #32

If someone had to say something negative to you, what would they say?

### Answer:-

Again, be honest about sharing a story here about someone who may not have gotten along with you in the office here and explain how you were able to fix that relationship or change your attitude/action to be a better person / coworker.

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### Question # 33

How do you feel about technology at the workplace in general?

### Answer-

It's a great enabler for us to collaborate better as a team, for us to reach customers more efficiently and I believe it can help any company become more efficient, leaner, and more productive.

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### Question # 34

Describe your vision of your perfect dream job?

### Answer:-

Ideally, the role you're applying for either is that dream job or will help you get to it. If it's going to help you get there, describe the elements of that job role that you are passionate about so that it ties to the vision of what your dream job is. Be honest and talk about the type of work environment, management team / leadership, coworkers, culture, vision and products/services you'd like your dream job to entail.

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### Question #35

What other companies are you interviewing at?

### Answer-

Be open and share if you are indeed interviewing elsewhere, but do it in a humble way. This way you don't seem arrogant and the interviewer knows your skills are valued by other companies. This also tends to make them want you more as they know they are competing for your services.

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# Question # 36

What are ideas or initiatives you've led and what was the outcome?

# Answer:-

Describe your most unique ideas and initiatives that had the best results for the company. Make sure you highlight your creativity, your results, your diligence and your ability to execute.

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# Question # 37

Describe yourself in three words?

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Pick three adjectives but then back up each with a real life story that demonstrates those characteristics.

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# Question #38

Have you ever been fired and if yes, why?

# Answer:-

Answer this as positively as possible and try to avoid disparaging the company you had previously worked for. The key is to accept the fact that yes, you were fired, but you've learned from the mistakes that got you there and you're better now because of it. If you haven't been fired, well, then this question's a piece of cake isn't it?

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# Question #39

Do you value recognition or pay more? Why?

# Answer-

Either preference is fine, but just remember you have to be able to explain why. If you say recognition, then back that up by describing how achievement really carries weight with you and how you like to feel valued in the work that you do because it validates that you're helping your teammates / customers and so forth. If you choose money, you can also explain that is important to you as validation and you can highlight how money is important to you because of your goals (financial security, providing for your family, and so forth). The key is to be authentic with your answer. However, if you say you value pay more because you're greedy - know that doesn't align usually to most company's values/vision.

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# Question # 40

What type of personalities do you work best with and why?



### Answer:-

Think of which personalities you work best with (do you like outgoing, collaborative, personable working relationships and so forth?)

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# Question #41

Suppose there are three light switches outside a room. Inside is a single light bulb, controlled by one of the three switches. You need to determine which switch operates the bulb. You can turn the switches on and off as many times as you wish (they are all off to begin with), but may only enter the room once. There is no one there to help you. The door to the room is closed, and there are no windows, so you cannot see inside. How can you discover which switch operates the bulb?

### Answer:-

Do the following steps:

- \* 1. Turn ON two switches, and leave one OFF
- \* 2. Wait a few minutes.
- \* 3. Turn one switch from ON to OFF. One is now ON and two are OFF
- \* 4. Enter the room. If the light is ON, it is controlled by the switch you left ON. If the light bulb is OFF, touch it. If it is warm it is controlled by the switch you turned ON and OFF. If it is cold, it is controlled by the switch you never turned on.

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# Question # 42

How do you feel about giving back to the community?

### Answer:-

Describe your charitable activities to showcase that community work is important to you. If you haven't done one yet, go to www.globalguideline.com - charitable work is a great way to learn about other people and it's an important part of society - GET INVOLVED!

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### Question # 43

Tell me something about your family background?

### Answer:-

First, always feel proud while discussing about your family background. Just simple share the details with the things that how they influenced you to work in an airline field.

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# Question # 44

Do you have good computer skills?

# Answer:

It is becoming increasingly important for medical assistants to be knowledgeable about computers. If you are a long-time computer user with experience with different software applications, mention it. It is also a good idea to mention any other computer skills you have, such as a high typing rate, website creation, and more.

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# Question # 45

Why do you want to work As Auto Body Manager for this organisation?

# Answer:-

Being unfamiliar with the organisation will spoil your chances with 75% of interviewers, according to one survey, so take this chance to show you have done your preparation and know the company inside and out. You will now have the chance to demonstrate that you've done your research, so reply mentioning all the positive things you have found out about the organisation and its sector etc. This means you'll have an enjoyable work environment and stability of employment etc everything that brings out the best in you.

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# Question # 46

How have you changed in the last five years?

# Answer:-

All in a nutshell. But I think I've attained a level of personal comfort in many ways and although I will change even more in the next 5-6 years I'm content with the past 6 and what has come of them.

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# Question # 47

Have you got any questions?

# Answer:-

This is your final opportunity to persuade the interviewer that you are the right candidate for the job. Now is not the time to ask questions about holidays, pay or pensions - all these things can be asked later when you get an offer of employment. Now is the time to ask about any reservations that the interviewer may have about your suitability for the role. You will then give yourself one last chance to persuade the interviewer that you are the right candidate for the job.

Example Thank you. I think we have covered everything. Before we finish the interview I would like to take the opportunity to ask if you have any reservations about my suitability for this role?

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# Question # 48



Explain me about a time when you reached a goal within a tight deadline?

### Answer-

I work well under pressure to meet deadlines without jeopardizing the quality of my work. I have always worked in a fast pace environment where we are constantly under pressure to achieve best results within a time frame.

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# Question # 49

Explain an occasion when you had to adapt in the face of a difficult situation?

### Answer-

One of the most useful interview tactics is to remain positive about your work and achievements. This question lets the candidate draw on their own personal history to show how they have been positive and successful in the face of difficulties. Choose a specific occasion to describe, rather than dealing with generic platitudes.

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### Question # 50

What are your salary expectations As Auto Body Manager?

### Answer:-

This question is like a loaded gun, tricky and dangerous if you're not sure what you are doing. It's not uncommon for people to end up talking salary before really selling their skills, but knowledge is power as this is a negotiation after all. Again, this is an area where doing your research will be helpful as you will have an understanding of average salary.

One approach is asking the interviewer about the salary range, but to avoid the question entirely, you can respond that money isn't a key factor and you're goal is to advance in your career. However, if you have a minimum figure in mind and you believe you're able to get it, you may find it worth trying.

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# Question # 51

How would you rate your communication and interpersonal skills for this job As Auto Body Manager?

### Answer-

These are important for support workers. But they differ from the communication skills of a CEO or a desktop support technician. Communication must be adapted to the special ways and needs of the clients. Workers must be able to not only understand and help their clients, but must project empathy and be a warm, humane presence in their lives.

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# Question # 52

What problems have you encountered at work?

# Answer:

Wow, do we have problems! Where do I begin? Well, most of the problems are internal, just people not working well with each other. I have one person on our team who is a real problem, but it seems like management is afraid to do anything about it. So we all end up having to do extra work to cover for this person, who just doesn't work. We all say that he's retired in place. I think he's just holding on until retirement in a couple years. But he's a real problem. I complain about it--a lot--but nothing ever seems to get done. I've even written negative reviews about the person, hoping he will get canned, but it doesn't happen. I can't wait for him to retire.

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# Question #53

Give me an example of when you competed hard and won?

# Answer:-

You can reference many different areas here when discussing a story of where you won in competition: Work experience (ideal), sports, clubs, classes, projects.

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# Question # 54

Do you work well under pressure?

# Answer:-

Yes.. When it comes down to the wire, the best thing I can to remain focused, have some flexibility, and understand priorities.. Giving them attention in the order they are needed.

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# Question # 55

Do you have any questions for me?

# Answer:

Good interview questions to ask interviewers at the end of the job interview include questions on the company growth or expansion, questions on personal development and training and questions on company values, staff retention and company achievements.

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# Question # 56

Describe to me the position As Auto Body Manager you're applying for?

# Answer:-



This is a "homework" question, too, but it also gives some clues as to the perspective the person brings to the table. The best preparation you can do is to read the job description and repeat it to yourself in your own words so that you can do this smoothly at the interview.

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### Question # 57

What is your greatest weakness As Auto Body Manager? What are you doing to improve it?

### Answer:-

I believe my biggest weakness As Auto Body Manager is wanting to help anyone I can help. What I mean is I am willing to take on task that are not my job. I want to learn all I can. However, that has helped me get promoted or even asked to help in times of need in other department. I have been know as the "go to person" when help is needed.

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# Question # 58

What's your salary history?

# Answer:-

When you are interviewing for a new job, it is common practice for the company to ask you about your salary history. I typically want to know what the candidate's base salary is, if they receive any bonus, the average bonus amount, and any additional compensation or perks, such as 500k matching, stock grants or stock options, paid time off and how much they are required to pay towards their medical premiums.

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### Question # 59

How good are you at problem solving?

### Answer:-

Describe the problem first and then discuss how you were able to fix it.

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### Question # 60

Why should the we hire you as this position As Auto Body Manager?

### Answer-

This is the part where you link your skills, experience, education and your personality to the job itself. This is why you need to be utterly familiar with the job description as well as the company culture. Remember though, it's best to back them up with actual examples of say, how you are a good team player.

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# Question # 61

Do you like to start personal relationships with other employees?

# Answer:

Well, the right answer is yes and no. Good personal relations can improve the overall performance of a team. But on the other hand, you should not let your emotions to affect your decisions in work.

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# Question # 62

What's the most rewarding work you've ever done and why?

# Answer:-

Companies love it when you discuss how you've made an impact on your teammates, clients, or partners in the business or in school. It should be rewarding because of the hard work and creative process that you've put into it.

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# Question # 63

How would you observe the level of motivation of your subordinates?

# Answer:-

Choosing the right metrics and comparing productivity of everyone on daily basis is a good answer, doesn't matter in which company you apply for a supervisory role.

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# **Management Most Popular Interview Topics.**

- 1: <u>Human Resource (HR) Frequently Asked Interview Questions and Answers Guide.</u>
- 2: Peoplesoft Frequently Asked Interview Questions and Answers Guide.
- 3 : Project Manager Frequently Asked Interview Questions and Answers Guide.
- 4: <u>Hotel Management Frequently Asked Interview Questions and Answers Guide.</u>
- 5 : Operations Management Frequently Asked Interview Questions and Answers Guide.
- 6: Store Keeper Frequently Asked Interview Questions and Answers Guide.
- 7 : Six Sigma Frequently Asked Interview Questions and Answers Guide.
- 8: <u>PeopleSoft General Frequently Asked Interview Questions and Answers Guide.</u>
- 9: Contract Manager Frequently Asked Interview Questions and Answers Guide.
- 10: PeopleSoft Financials Frequently Asked Interview Questions and Answers Guide.

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