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# Allied Bank Pakistan Job Interview Preparation Guide.

#### Question #1

How do you handle confidentiality in your work?

#### Answer:-

Often, interviewers will ask questions to find out the level of technical knowledge In Allied Bank Pakistan that a candidate has concerning the duties of a care assistant. In a question such as this, there is an opportunity to demonstrate professional knowledge and awareness. The confidentiality of a person's medical records is an important factor for a care assistant to bear in mind.

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#### Question # 2

Tell us about a typical day at work. How does it start? What do you do?

#### Answer-

At the beginning of each day, I inspect the work site to make sure that it is hazard-free. Once the work site is secured, I verify that all tools and equipment are adequate in supply. As soon as the work orders are delivered, I provide workers with security guidelines and carry out drills. During the workday, it is my duty to monitor workers to ensure that they are working according to the enforced safety policies and that any problems or accidents are quickly addressed.

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## Question # 3

Why do you want this job In Allied Bank Pakistan?

## Answer:-

This question typically follows on from the previous one. Here is where your research will come in handy. You may want to say that you want to work for a company that is Global Guideline, (market leader, innovator, provides a vital service, whatever it may be). Put some thought into this beforehand, be specific, and link the company's values and mission statement to your own goals and career plans.

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#### Question # 4

Do you work well on a team? How would you define teamwork?

#### Answer:-

I would define team work as getting the job done In Allied Bank Pakistan whether that means if I have to do more then the guy next to me as long as the work gets finished.

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#### Question # 5

Explain me about a challenge or conflict you've faced at work In Allied Bank Pakistan, and how you dealt with it?

#### Answer:-

In asking this interview question, your interviewer wants to get a sense of how you will respond to conflict. Anyone can seem nice and pleasant in a job interview, but what will happen if you're hired?. Again, you'll want to use the S-T-A-R method, being sure to focus on how you handled the situation professionally and productively, and ideally closing with a happy ending, like how you came to a resolution or compromise.

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## Question #6

How do you handle your anger?

#### Answer:

I don't get angry very easily but in the rare occasion that I do, I hold it in and act as though nothing is wrong.

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## Question #7



How do you imagine a typical day of an employee in our company In Allied Bank Pakistan?

#### Answer-

Just do not say that you imagine to only walk and watch what people do. Rather try to show them your attention to details and proactive attitude to job. Mention that you would try to observe the problems, weaknesses as well as opportunities to improve the results and take measures according to it.

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#### Question #8

How would you be an asset to us In Allied Bank Pakistan?

#### Answer-

Think again about the job specification and the skills needed for this role In Allied Bank Pakistan. Have a paragraph prepared highlighting how you will be able to do the job and what you can bring to the team. It goes without saying that this paragraph should be positive.

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#### Question # 9

If you have seven white socks and nine black socks in a drawer, how many socks do you have to pull out blindly in order to ensure that you have a matching pair?

#### Answer:-

if the first one is one color (say, white), and the second one is the other color (black), then the third one, no matter what the color, will make a matching pair. (Sometimes you're not supposed to think that hard.)

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#### Question # 10

If you were an animal, which one would you want to be?

#### Answer:-

Seemingly random personality-test type questions like these come up in interviews generally because hiring managers want to see how you can think on your feet. There's no wrong answer here, but you'll immediately gain bonus points if your answer helps you share your strengths or personality or connect with the hiring manager. Pro tip: Come up with a stalling tactic to buy yourself some thinking time, such as saying, "Now, that is a great question. I think I would have to say..."

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## Question # 11

Tell me an occasion when you needed to persuade someone to do something?

#### Answer:-

Interpersonal relationships are a very important part of being a successful care assistant. This question is seeking a solid example of how you have used powers of persuasion to achieve a positive outcome in a professional task or situation. The answer should include specific details.

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#### Question # 12

What is your greatest strength? How does it help you In Allied Bank Pakistan?

#### Answer:-

One of my greatest strengths, and that I am a diligent worker... I care about the work getting done.. I am always willing to help others in the team. Being patient helps me not jump to conclusions... Patience helps me stay calm when I have to work under pressure.. Being a diligent worker.. It ensures that the team has the same goals in accomplishing certain things.

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## Question #13

What motivates you to succeed?

## Answer:-

Your interviewer will likely want to know the reasons why you will remain motivated to do your best during your employment with the company In Allied Bank Pakistan. Perhaps you are interested in being challenged, but you may also have interest in being recognized for your hard work in the form of the number of sales you can attain. A great example answer for this question is "I always do my best in everything, including my job. I take pride in my success, and I also want the company for which I work to be successful. Being affiliated with a company that is known for its excellence is very important to me."

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## Question # 14

Why are manhole covers round?

#### Answer.

This is a classic brainteaser, which was reportedly first asked by a Microsoft interviewer. Here's how to ""solve"" this brainteaser (remember to speak and reason out loud while solving this brainteaser): Why are manhole covers round? Could there be a structural reason? Why aren't manhole covers square? It would make it harder to fit with a cover. You'd have to rotate it exactly the right way.

The pipes below are also round, so fitting them might be easier, as might be making them. So many manhole covers are round because they don't need to be rotated. There are no corners to deal with. Also, a round manhole cover won't fall into a hole because it was rotated the wrong way, so it's safer. Looking at this, it seems corners are a problem. You can't cut yourself on a round manhole cover. And because it's round, it can be more easily transported. One person can roll it.

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## Question # 15



Describe a typical work week for this position In Allied Bank Pakistan?

#### Answer:

Interviewers expect a candidate for employment to discuss what they do while they are working in detail. Before you answer, consider the position In Allied Bank Pakistan you are applying for and how your current or past positions relate to it. The more you can connect your past experience with the job opening, the more successful you will be at answering the questions.

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#### Question # 16

Do you like to start personal relationships with other employees?

#### Answer-

Well, the right answer is yes and no. Good personal relations can improve the overall performance of a team. But on the other hand, you should not let your emotions to affect your decisions in work.

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#### Question # 17

Do you think you have enough experience In Allied Bank Pakistan?

#### Answer:-

If you do not have the experience they need, you need to show the employer that you have the skills, qualities and knowledge that will make you equal to people with experience but not necessary the skills. It is also good to add how quick you can pick up the routine of a new job role.

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#### Question # 18

Explain me about your experience working in this field In Allied Bank Pakistan?

#### Answer:

I am dedicated, hardworking and great team player for the common goal of the company I work with. I am fast learner and quickly adopt to fast pace and dynamic area. I am well organized, detail oriented and punctual person.

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## Question # 19

How would you rate your communication and interpersonal skills for this job In Allied Bank Pakistan?

#### Answer:

These are important for support workers. But they differ from the communication skills of a CEO or a desktop support technician. Communication must be adapted to the special ways and needs of the clients. Workers must be able to not only understand and help their clients, but must project empathy and be a warm, humane presence in their lives.

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## Question # 20

How would your friends describe you?

#### Answer:-

My friends would probably say that I'm extremely persistent - I've never been afraid to keep going back until I get what I want. When I worked as a program developer, recruiting keynote speakers for a major tech conference, I got one rejection after another - this was just the nature of the job. But I really wanted the big players - so I wouldn't take no for an answer. I kept going back to them every time there was a new company on board, or some new value proposition. Eventually, many of them actually said "yes" - the program turned out to be so great that we doubled our attendees from the year before. A lot of people might have given up after the first rejection, but it's just not in my nature. If I know something is possible, I have to keep trying until I get it.

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#### Question # 21

Tell me something about your family background?

#### Answer:-

First, always feel proud while discussing about your family background. Just simple share the details with the things that how they influenced you to work in an airline field.

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## Question # 22

What are your salary expectations In Allied Bank Pakistan?

#### Answer:

This question is like a loaded gun, tricky and dangerous if you're not sure what you are doing. It's not uncommon for people to end up talking salary before really selling their skills, but knowledge is power as this is a negotiation after all. Again, this is an area where doing your research will be helpful as you will have an understanding of average salary.

One approach is asking the interviewer about the salary range, but to avoid the question entirely, you can respond that money isn't a key factor and you're goal is to advance in your career. However, if you have a minimum figure in mind and you believe you're able to get it, you may find it worth trying.

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## Question # 23



What schedule do you hope to work? Are you willing to work extra hours?

#### Answer:

Be honest. If you really want the job and are willing to work any schedule needed, say so. If, however, you have no intention of working late hours or weekends, simply let the interviewer know the hours that you are available to work. The same applies to extra hours. You are more likely to be hired if you are willing to work any time you are needed. However, saying that you are willing and then complaining about the hours once you start working is a recipe for disaster.

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#### Question # 24

What type of work environment do you prefer?

#### Answer-

Ideally one that's similar to the environment of the company you're applying to. Be specific.

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#### Question # 25

Are you planning to continue your studies and training In Allied Bank Pakistan?

#### Answer:-

If asked about plans for continued education, companies typically look for applicants to tie independent goals with the aims of the employer. Interviewers consistently want to see motivation to learn and improve. Continuing education shows such desires, especially when potentials display interests in academia potentially benefiting the company.

Answering in terms of "I plan on continuing my studies in the technology field," when offered a question from a technology firm makes sense. Tailor answers about continued studies specific to desired job fields. Show interest in the industry and a desire to work long-term in said industry. Keep answers short and to the point, avoiding diatribes causing candidates to appear insincere.

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#### Question # 26

What was the most important task you ever had?

## Answer:-

There are two common answers to this question that do little to impress recruiters:

- \* 'I got a 2.1'
- \* 'I passed my driving test'

No matter how proud you are of these achievements, they don't say anything exciting about you. When you're going for a graduate job, having a degree is hardly going to make you stand out from the crowd and neither is having a driving licence, which is a requirement of many jobs.

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## Question # 27

Tell me about a time when you had to give someone difficult feedback In Allied Bank Pakistan?

#### Answer:-

By asking this question, your interviewer hopes to learn whether you can communicate effectively, address issues in the workplace and motivate others during difficult times. Giving negative feedback requires honesty, thoughtfulness and tact. Answering this question well can help show an interviewer that you would be a good fit for a managerial position or a position that involves working closely with others.

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#### Question # 28

What motivates you at the work place?

#### Answer:-

Keep your answer simple, direct and positive. Some good answers may be the ability to achieve, recognition or challenging assignments.

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#### Question # 29

If you were hiring a person for this job In Allied Bank Pakistan, what would you look for?

## Answer:-

Discuss qualities you possess required to successfully complete the job duties.

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## Question # 30

Why do you want to leave your current company In Allied Bank Pakistan?

#### Answer:-

Bad Answer: Complaining about or blaming their former job, boss or colleagues. Also, having no good reason.

Good answer: One that focuses on the positives about why the job they're applying for offers them better learning or career opportunities, chances for advancement, aligns more closely to their long term goals, or is a better fit for them.

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## Question #31

What can you offer us that someone else can not?



#### Answer:-

Bad Answer: Going negative - if the candidate starts trash talking other candidates, it's a sure sign of a bad attitude. Also, if they can't provide a solid answer, it may show that they lack thorough knowledge of the skills the job requires, and an understanding of where they fit in.

Good answer: The candidate can name specific skills, abilities or understandings they have that apply directly to the job that other candidates are unlikely to have, or are in short supply.

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#### Question #32

What is your desired salary In Allied Bank Pakistan?

#### Answer-

Bad Answer: Candidates who are unable to answer the question, or give an answer that is far above market. Shows that they have not done research on the market rate, or have unreasonable expectations.

Good answer: A number or range that falls within the market rate and matches their level of mastery of skills required to do the job.

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#### Question #33

Top 11 Interview Questions to Ask when Emotional Intelligence Matters In Allied Bank Pakistan:

#### Answer-

Emotional intelligence, or EQ, has come into vogue as a good trait to hire for.

EQ is the ability to use emotional information to guide thinking and behavior, to recognize other people's emotions and your own, and to discriminate between different feelings and label them appropriately.

EQ is considered essential to help teams function well. Here are some of the top questions for help you get an idea of how candidates perceive their emotions and those of others.

- 1. If you started a company today, what would its top values be?
- 2. Who inspires you? Why?
- 3. How could you create more balance in your life?
- 4. What makes you angry?
- 5. How do you have fun?
- 6. How good are you at asking for help?
- 7. How did you deal with a bad day?
- 8. What's something you're really proud of? Why?
- 9. Tell me about a time when your mood altered your performance (positively or negatively).
- 10. Has there ever been a time when you felt you needed to change your behavior at work? How did you do it?
- 11. Did you create friendships that lasted while working at a previous job?

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## Question #34

If the company you worked for was doing something unethical or illegal, what would you do?

#### Answer:

Report it to the leaders within the company. True leaders understand business ethics are important to the company's longevity

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## Question # 35

Your client is upset with you for a mistake you made, how do you react?

#### Answer:

Acknowledge their pain - empathize with them. Then apologize and offer a solution to fix the mistake.

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#### Question #36

You are not given the tools you need to be successful. How would you change that In Allied Bank Pakistan?

#### Answer-

State a business case to your manager / leader as to why you need the tools and make the request for them.

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## Question # 37

What is your typical way of dealing with conflict? Give me an example?

#### Answer:-

First, find out what the root of the problem is. Second, determine the best steps to remediation with the best possible outcome. Third, take action to put remediation plans in place.

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## Question # 38

Give me an example of a time when you were able to successfully communicate with another person even when that individual may not have personally liked you (or vice versa). How did you handle the situation? What obstacles or difficulties did you face? How did you deal with them?

#### Answer:

First, the key is to state the differences in personality to give the interviewer some background. Second, you want to discuss how that was affecting the situation.



Third, show how you were able to adapt to the way the person wanted to be communicated with to achieve your goals

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#### Question #39

Give me an example of a time when you set a goal and were able to meet or achieve it?

#### Answer:-

Show that you set great goals and the process and steps you took to achieve it. Details really matter here.

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#### Question # 40

What is your biggest fear?

#### Answer:-

Don't try to sugarcoat the answer by listing something ambitious as a fear, unless you truly mean it (for example: I fear being a great leader) - Share your real fears but discuss how you would overcome them.

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#### Question # 41

What is your biggest regret to date and why?

#### Anewer-

Describe honestly the regretful action / situation you were in but then discuss how you proactively fixed / improved it and how that helped you to improve as a person/worker.

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#### Question # 42

What's been your biggest success to date?

#### Answer:-

Talk about a story / experience about how you achieved success and be sure to share details on the results and outcome. Have it highlight a strong characteristic such as leadership, work ethic and so forth.

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## Question # 43

How have you achieved your success?

#### Answer:

Discuss stories of how you've progressed over the years to achieve success. People relate best to stories.

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#### Question # 44

What skills do you bring to the table?

## Answer:-

Think of your skill sets with regards to: analytical skills, interpersonal skills, communication skills, computer skills, presentation skills, management skills, sales skills and so forth.

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#### Question # 45

If someone had to say something negative to you, what would they say?

#### Answer:

Again, be honest about sharing a story here about someone who may not have gotten along with you in the office here and explain how you were able to fix that relationship or change your attitude/action to be a better person / coworker.

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## Question # 46

How have you shown yourself to be a leader?

#### Answer:-

Think about a time where you've rallied a group of people around a cause / idea / initiative and successfully implemented it. It could be a small or large project but the key is you want to demonstrate how you were able to lead others to work for a common cause.

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## Question # 47

What types of situations do you consider "unfixable"?

#### Answer:

Most situations are "fixable" - the ones that are not are typically related to business ethics (someone is cheating the company, someone is stealing, etc)



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#### Question # 48

What role do you see technology playing in this role?

#### Answer:-

Technology is important to almost every job today but it's not meant to be abused. I believe it's important to increase productivity and not for personal use.

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#### Question # 49

What qualities do you believe are important to have as a manager?

#### Answer:-

Great managers tend to empower their employees to be successful through strong coaching. They understand how to manage relationships - this is commonly referred to emotional intelligence. They have to be able to handle both client and staff situations that require them to be calm under pressure to clearly think of solutions to complex problems. Most importantly they must be able to articulate the vision to the team and inspire them to work together to collectively achieve that goal

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#### Question # 50

How would you define success?

#### Anewor-

Success is defined differently for everybody. Just make sure the parameters are defined by you with regards to work life balance, financial gain, career growth, achievements, creating meaningful work / products and so forth. If you can clearly articulate what it means to you that is a strong answer.

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#### Question #51

Give me an example of when you competed hard and won?

#### Answer:-

You can reference many different areas here when discussing a story of where you won in competition: Work experience (ideal), sports, clubs, classes, projects.

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#### Question #52

What would you like to have accomplished by the end of your career?

#### Answer:

Think of 3 major achievements that you'd like to accomplish in your job when all is said and done - and think BIG. You want to show you expect to be a major contributor at the company. It could be creating a revolutionary new product, it could be implementing a new effective way of marketing, etc.

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#### Question #53

What's the most rewarding work you've ever done and why?

#### Answer:-

Companies love it when you discuss how you've made an impact on your teammates, clients, or partners in the business or in school. It should be rewarding because of the hard work and creative process that you've put into it.

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#### Question # 54

What's the least rewarding work you've ever done and why?

#### Answer:

Describe work you've done that you feel doesn't take advantage of your full potential. For example, "I once had to make paper copies for my job and I feel it didn't take full advantage of my skills. However, it did teach me to be humble in my work and to appreciate a good opportunity when it arose to use my skills"

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## Question # 55

What general trends do you see in our industry?

#### Answer:

Examine what's happened in the industry in the last 5 - 10 years and how it's evolved and then look at what both the company and analysts are saying about the future of that industry in which that company competes in. Read trade magazines / online sources in that industry as well to make sure you stay up to date on trends.

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## Question # 56

What have you done to improve yourself in the last year In Allied Bank Pakistan?

#### Answer:

Discuss how you've improved yourself through work experiences, books you've read, classes, club(s) / extracurricular activities and describe the process on how it's happened. For example: I've improved my presentation skills tremendously because I've had to do 2 presentations this year for my communications class.



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#### Question # 57

What would you do if our competitor offered you a position In Allied Bank Pakistan?

#### Answer-

I would weigh the offer and consider it, however, this company and this role is my first choice.

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#### Question #58

What were the responsibilities of your last position In Allied Bank Pakistan?

#### Answer:-

If you want to show your ambition, you can discuss how you haven't reached all of your goals yet and in that sense aren't satisfied. However, if you want to discuss satisfaction from your job discuss an experience in which you achieved something.

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#### Question # 59

What is your personal mission statement?

#### Answer:-

Is it to conquer the world? Is it to become a CEO? Is it to give back to the community? Is it to inspire others? Define your statement by stating a clear vision of how you want to make an impact on the world with your work.

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#### Question # 60

What is your greatest achievement outside of work In Allied Bank Pakistan?

#### Answer:-

This is a great opportunity for you to discuss how you've given back to the community, how you've achieved in a competitive extracurricular activity (think sports or clubs), how you've mentored others, and so forth.

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#### Question # 61

Who are your heroes?

## Answer:-

Have at least one person you consider a hero or role model. Be ready to explain why they are a hero to you and how they've inspired you to be a better person.

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#### Question # 62

How would you go about establishing your credibility quickly In Allied Bank Pakistan with the team?

#### Answer:

Fully understand my responsibilities, work hard and exceed expectations, learn as much as possible, help others as much as possible, understand what my teammates' goals and needs are, be on time, and gain a mentor.

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## Question # 63

How does your present position differ from past ones?

## Answer:-

Describe the difference with regards to responsibilities, culture, team, career opportunity, and the work itself.

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#### Question # 64

Tell me about a time when you were held accountable for a problem that you hadn't caused?

#### Answer:-

If someone puts the blame on you (incorrectly), the best thing you can do is NOT to retaliate. You want to make it known that you were not to blame (explain all the facts) and then focus on fixing the problem in the best way possible.

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## Question # 65

Think about the changes you have seen and tell me how you handle change?

#### Answer:-

You can cite personal life changes, work place changes, career changes, technology change, industry change. The key is to discuss how seeing or experiencing that change has helped your development. For example, the recent changes in social media has broadened my horizons and helped me learn new forms of efficient marketing.



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#### Question # 66

How much time do you need to join the organization In Allied Bank Pakistan?

#### Answer:

You should be able to join it right away, barring plans you've already made (family travel, vacation, other obligations). The key is to simply be open in communication of what's already committed on your schedule. Most companies are accommodating. If they are not, weight the importance of joining that company vs. your plans.

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#### Question # 67

Are you aggressive?

#### Answer.

If you are, describe it through a story / experience that you had. If you aren't, then explain why you're not. If the job role asks for you to be aggressive/not aggressive and you're the opposite of it, explain how you would develop that characteristic.

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#### Question # 68

How will you approach learning this "new" job In Allied Bank Pakistan?

#### Answer:

Interview peers and leaders/managers, read industry news, practice the skill sets needed, absorb information on the job as much as possible.

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#### Question # 69

Name five characteristics that describe you?

#### Answer:-

Here are a few you could choose from:

Hard working, strong willed, persistent, intelligent, adept, amicable, friendly, collaborative, eager, humble.

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## Question # 70

Who has been an inspiration for you?

#### Answer:-

Cite your role models (possible examples could be your parents, people successful in the industry, world leaders, etc)

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#### Question #71

When was the last time something upset you at work? What did you do?

#### Answer:-

Almost everyone has an emotional moment related to work at some point - you're not alone. The key is to learn why you reacted that way and to focus not on the problem but HOW to resolve it. Another key component is to be aware of your emotional response so that you can learn to control it in the future in a calm way.

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- 2 : Citi Bank Frequently Asked Interview Questions and Answers Guide.
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